

Minutes of Lnglade County Finance/Information Services Committee Meeting

The meeting, in the Law Library of the Lnglade County Courthouse was called to order at 8:30 a.m., November 4, 2016 by Chairman Scupien.

Members Present: Don Scupien, Vern Cahak, Doug Nonnenmacher, Ron Nye, and Pete Pennington.

Members Absent: None

Others present: Gary Olsen, Carlene Nagel, Jamie Musolff, Lori Turney, Bob Zoretich, Robin Stowe, Judy Nagel, Tammy Wilhelm, and RJ Weitz.

Agenda Item #1 Call the meeting to order: The meeting was called to order at 8:30 a.m. by Chairman Scupien, and the Pledge of Allegiance was recited.

Agenda Item #4 Approve the minutes of the previous Finance meetings on October 14, 2016: A Motion was made by Pennington, second by Nonnenmacher to approve the minutes of the October 14, 2016 meetings, all ayes, motion carried.

Agenda Item #5 Recognition of others present and public comments on agenda items: The Committee recognized those in attendance.

Agenda Item #6 Discuss raising the dog license fees with the any excess amounts going to the Humane Society: This item was discussed at the September committee meeting. Robin Stowe discussed with the Committee feedback that he has received from the townships regarding increasing the dog license fees. Currently the County retains \$1,000 (per statute) of what is collected in dog license fees and the remainder of revenue goes to the Humane Society. The current rates are \$3 for neutered/spayed dogs, \$8 for unneutered/unspayed dogs and \$35 for a kennel fee for up to 12 dogs. Motion by Nonnenmacher, second by Cahak to double the dog license fees to \$6 for neutered/spayed dogs, \$16 for unneutered/unsprayed dogs and \$70 for kennel fee for up to 12 dogs, and to forward a resolution to the County Board in November, all ayes, motion carried.

Agenda Item #7 Discuss banking services and investments for the County: The Treasurer, Tammy Wilhelm, was present to discuss whether the County should do a request for proposal (RFP) for banking services. Motion by Nye, second by Pennington, to allow the County to continue using Chase for our banking services, all ayes, motion carried. The Treasurer and Finance Director would also like the Committee to consider allowing the Treasurer to invest some of the County's money in the Wisconsin Investment Series Cooperative (WISC). PMA is a financial group that works with municipalities across the state and they would assist us in using the WISC, which is similar to the State Investment Pool. In order to invest with them, the County has to adopt a resolution. Motion by Pennington, second by Nye, to have the representative from PMA come to the County Board meeting in November and having a resolution to allow the County to invest with WISC, all ayes, motion carried.

Agenda Item #8 Request for funding for portable lighting for the Fairgrounds: The Fairgrounds Promotional Committee has sent a request to the Finance Committee asking for \$4,500 to

purchase a portable lighting unit to be used during the fair. Motion by Pennington, second by Cahak, to deny funding for portable lighting for the Fairgrounds, all ayes, motion carried.

Agenda Item #9 At approximately 9:15 a.m. consider moving into closed session pursuant to Section 19.85 (1)(c) to complete the annual evaluation of the Finance Director: Motion by Pennington, second by Cahak, to move into closed session. Roll call, Cahak, aye, Nonnenmacher, aye, Nye, aye, Pennington, aye, and Scupien, aye, the Committee continued in closed session.

Agenda Item #10 At approximately 9:45 a.m. return to open session with possible action taken on any matters discussed in closed session: Motion by Nonnenmacher, second by Cahak, to return to open session, all ayes, motion carried. Motion by Pennington, second by Cahak to give an overall performance rating of exceeds standards for the Finance Director and that the form would be signed at the next meeting once the comments are typed into the form, all ayes, motion carried.

Agenda Item #11 Finance Director's report regarding the finances of the county, and an update regarding the Information Services section of the department: Olsen is consolidating our policies into one policy manual and he distributed a rough draft to the Committee. The Committee will need to take action on these updated policies at the December Committee meeting. RJ Weitz was present to discuss the increase in our workers compensation premiums and how the County is addressing that. There are some needed repairs to the Airport runway and the Committee will need to discuss in December the possibility of moving a CIP project for Airport in 2020 to be completed sooner. Olsen reviewed the budget to actual listing and balance sheet with the Committee. The current balance in the Self Funded Health Insurance account is \$1,712,443.27

Agenda Item #11 Line item transfers: None at this time.

Agenda Item #12 Computer equipment purchases. None at this time.

Agenda Item #13 Approve Grant Requests: None at this time.

Agenda Item #14 Verify Date of Next Meeting: The next meeting is scheduled for December 7, 2016 at 8:30 a.m. Motion to adjourn the meeting at 10:05 a.m. made by Pennington, second by Scupien, all ayes, motion carried.

Respectfully submitted,
Carlene Nagel
Recording Secretary