

Minutes of Lantlade County Finance/Information Services Committee Meeting

The meeting, in the Law Library of the Lantlade County Courthouse was called to order at 8:00 a.m., May 23, 2017 by Chairman Scupien.

Members Present: Vern Cahak, Doug Nonnenmacher, Ron Nye, Pete Pennington, and Don Scupien

Members Absent: None

Others present: Carlene Nagel, Dave Solin, Judy Nagel, Joe Novak, Alisha Resch, John Schunke, Julie Webb, Ron Barger, Arlene Bonacci, and Robin Stowe.

Agenda Item #1 Call the meeting to order: The meeting was called to order at 8:00 a.m. by Chairman Scupien, and the Pledge of Allegiance was recited.

Agenda Item #5 Review and consider request from Ad Hoc Human Resources & Admin Needs Study Committee to create a full-time Assistant HR Director position: The Ad Hoc Human Resources & Admin Needs Study Committee approved creating an additional staff position in the Human Resources Department. To create this new position, it needs approval from the Personnel Committee, Executive Committee and County Board. Finance Committee would need to approve the funding for this position. The cost to hire a full-time Assistant HR Director would be \$33,303 for 2017 and \$74,704 for 2018. Funding for this position would come from the HR budget for 2017 from not refilling the HR Director until later in the year, and funding for 2018 would need to be included in the budget. Motion by Pennington, second by Nye, to approve creating a full-time Assistant HR Director position, all ayes, motion carried.

Agenda Item #6 At approximately 8:35 a.m. consider moving into closed session pursuant to Section 19.85 (1)(c), Wis. Stats., to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to consider refilling the Finance Director position with an internal or external recruitment process: Motion by Nye, second by Pennington, to move into closed session. Roll call, Cahak, aye, Nonnenmacher, aye, Nye, aye, Pennington, aye, and Scupien, aye, the Committee continued in closed session.

Agenda Item #7 At approximately 9:30 a.m., return to open session with possible action taken on any matters discussed in closed session: Motion by Nye, second by Pennington, to return to open session at 9:27 a.m., all ayes, motion carried. The Committee interviewed the candidate for the Finance Director position and made an offer of employment.

Agenda Item #8 Consider creating an additional Staff Accountant position in the Finance Department, if necessary due to internal recruitment for the Finance Director position: Due to the internal recruitment for the Finance Director position, the Senior Accountant position will be vacant in the Finance Department. At this time, the Finance Department is requesting to create an additional Staff Accountant position rather than refilling the Senior Accountant position. This will allow the Finance Department to have two Staff Accountant positions that can share job duties. Nagel explained to the Committee that possibly in the future, there will be a need to promote one of the Staff Accountant positions to the vacant Senior Accountant position. Motion

by Nye, second by Pennington, to create an additional Staff Accountant position in the Finance Department, due to the internal recruitment for the Finance Director position, with the understanding that one of the Staff Accountant's could be promoted to Senior Accountant at a later date, all ayes, motion carried.

Agenda Item #9 Verify Date of Next Meeting: The next regular Finance Committee meeting is scheduled for Friday, June 9, 2017 at 8:30 a.m. Motion to adjourn the meeting at 9:35 a.m. made by Pennington, second by Nonnenmacher, all ayes, motion carried.

Respectfully submitted,
Carlene Nagel
Recording Secretary