

## **Minutes of Langlade County Finance/Information Services Committee Meeting**

The meeting, in the County Board Room of the Langlade County Safety Building was called to order at 8:30 a.m., May 2, 2017 by Chairman Scupien.

Members Present: Vern Cahak, Doug Nonnenmacher, Ron Nye, Pete Pennington, and Don Scupien

Members Absent: None

Others present: Gary Olsen, Carlene Nagel, Kevin Ison, Nathan Heuss, Ron Barger, Richard Henke Jr., Robin Stowe, Judy Nagel, Tammy Wilhelm, Sherri Hunter, Mark Desotell, Roger Musolff, Sheriff Mark Westen, Dave Solin, and Brad Henricks.

Agenda Item #1 Call the meeting to order: The meeting was called to order at 8:30 a.m. by Chairman Scupien, and the Pledge of Allegiance was recited.

Agenda Item #4 Approve the minutes of the previous Finance meeting on April 7, 2017: Motion was made by Nonnenmacher, second by Pennington to approve the minutes of the April 7, 2017 meeting, all ayes, motion carried.

Agenda Item #5 Recognition of others present and public comments on agenda items: The Committee recognized those in attendance.

Agenda Item #6 Review Land Sale list and approval for publication: Motion by Pennington, second by Nonnenmacher, to accept a \$400 payment on the 2013 delinquent taxes of parcel #026-0375.002 from Richard Henke Jr., and to accept from him \$100 payments per week until the 2013 delinquent taxes are paid in full, if a payment is missed, the Finance Committee will then take the tax deed on this property, Richard Henke Jr., will also make payment arrangements with the Treasurer for the remainder of the delinquent taxes, all ayes, motion carried. Motion by Pennington, second by Nye, to allow the property owner of parcel #030-1181 until June 1<sup>st</sup> to make the delinquent taxes current, if payment is not made by June 1st, then the Finance Committee will take tax deed on this property, all ayes, motion carried. Motion by Nonnenmacher, second by Pennington to allow the property owners of parcel #201-0567 a 1 month extension to pay the delinquent taxes on parcel #201-0567, all ayes, motion carried. Motion by Nye, second by Nonnenmacher to authorize the Treasurer to take tax deed on the remaining parcels; parcel #028-0020.001, #032-0480.002, #201-0201, #201-0562, #201-0133, #201-0040, #022-0167.001, #030-0376.003 and #201-1130, all ayes, motion carried. Motion by Pennington, second by Cahak, to convey parcel #201-1130 to the City of Antigo, all ayes, motion carried.

Agenda Item #7 Request for funding for adding backup capability for the generator: Nate Heuss is requesting funding to be able to add additional backup capability for the generator that powers the Jail. The total cost for this upgrade is \$7,214. The funding for this upgrade could come from the Contingency Account. Motion by Nye, second by Cahak, to approve funding of \$7,214 for adding backup capability for the generator from the contingency account, all ayes, motion carried.

Agenda Item #8 Request for an additional Social Worker position for the Children and Families Support Unit: The Social Services Committee has approved adding an additional Social Worker position for the Children and Families Support Unit in the Department of Social Services. The reasoning for this position request was explained by Ron Barger at the meeting. Ron distributed a report to the Committee regarding the number of cases the Children and Families Support Unit is working with and the number of referrals the Children and Families Support Unit has received for the past 3 years and so far in 2017. The cost for the position would be \$34,088 for 2017 and \$73,369 for 2018. Funding for this position for 2017 would need to come from the General Fund. Funding for 2018 would need to be found. Motion by Nye, second by Cahak, to approve an additional Social Worker position for the Children and Families Support Unit with funding of \$34,088 for 2017 coming from the General Fund, all ayes, motion carried.

Agenda Item #9 Request to increase Emergency Management Director's credit card limit: The Emergency Management Director is requesting to have his credit card limit be increased to \$5,000. This would allow him to make grant purchases on the credit card. The card would also be available for any disasters that would require purchases from the Emergency Management Director. Brad Henricks was at the meeting to explain his request. Motion by Pennington, second by Cahak, to increase the Emergency Management Director's credit card limit to \$5,000, all ayes, motion carried.

Agenda Item #10 Request to utilize Jail Assessment funds to purchase new cameras for the Jail: Some replacement cameras are needed for the jail and the Jail Administrator would like to utilize Jail Assessment funds for this purchase. Motion by Nye, second by Pennington, to approve utilizing up to \$2,000 of Jail Assessment funds to purchase new cameras for the Jail, all ayes, motion carried.

Agenda Item #11 Request to purchase a Lenco armored vehicle for the Sheriff's Department: The Sheriff's Department is requesting to purchase a Lenco armored rescue vehicle for the Langlade County Special Response Team. The Sheriff was at the meeting to discuss why the vehicle is needed. These vehicles are very hard to find and the Sheriff has found one that is currently for sale. The cost for a new vehicle is between \$300,000 and \$400,000. The cost for the refurbished vehicle the Sheriff has found is around \$180,000. The Sheriff would be utilizing \$80,000 of Federal Forfeiture funds for this purchase along with \$20,000 from the Tribal Assistance grant. The remaining amounts could be paid for by a 3 year lease. The lease payments could then be added to the CIP plan for annual payments and excess jail prisoner revenue would be utilized to make the lease payments. The lease has a 4.07% interest rate and an annual payment of \$36,083. If the County should have excess jail prisoner revenue, Olsen projects the lease could be potentially paid off earlier. Motion by Nye, second by Pennington, to allow the Sheriff's Department to purchase a Lenco armored vehicle with funding coming from Federal Forfeiture funds, Tribal Assistance grant and excess jail prisoner revenue and forward the resolution to County Board, all ayes, motion carried.

Agenda Item #12 Finance Director's report regarding the finances of the county, and an update regarding the Information Services section of the department: Forestry revenue has been low so far this year and Alternative Care costs are once again going to be over budget in 2017. The Finance Department has hired a Staff Accountant that will start working for the County on Monday, May 8, 2017. The current balance in the Self Funded Health Insurance account is \$1,528,956.49.

Agenda Item #13 Computer equipment purchases. None at this time.

Agenda Item #14 Approve Grant Requests: None at this time.

Agenda Item #15 Verify Date of Next Meeting: The next meeting is scheduled for Friday, June 9, 2017 at 8:30 a.m. Motion to adjourn the meeting at 10:42 a.m. made by Pennington, second by Cahak, all ayes, motion carried.

Respectfully submitted,  
Carlene Nagel  
Recording Secretary

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