

## **Minutes of Langlade County Finance/Information Services Committee Meeting**

The meeting, in the Law Library of the Langlade County Courthouse was called to order at 9:00 a.m., March 7, 2014 by Chairman Burns.

Members Present: Bill Bostwick, Jerrold Burns, Vern Cahak, Doug Nonnenmacher, and Ron Nye.

Members Absent: None

Others present: Gary Olsen, Carlene Nagel, Kari Lazars, Krista Otto, Ann Meyer, Marilyn Baraniak, and Sandy Fischer

Agenda Item #1 Call the meeting to order: The meeting was called to order at 9:00 a.m. by Chairman Burns, and the Pledge of Allegiance was recited.

Agenda Item #3 Approve the minutes of the previous Finance meetings on February 7, 2014: A motion was made by Nye, seconded by Cahak, to approve the minutes of the February 7, 2014 Finance Committee meeting, all ayes, motion carried.

Agenda Item #4 Recognition of others present and public comments on agenda items: The Committee recognized those in attendance.

Agenda Item #5 Request to pay the Secretaries in UWEX a onetime amount for temporary work assignments: Kari Lazars was present to request permission to carry forward 2013 funds to pay the two secretaries in the UWEX office for temporary work assignments they performed during the Ag Agent vacancy from August 2013 to January 2014. Per the Employee Handbook: Temporary work assignment payments can be made with the approval of the oversight, Personnel and Finance Committees. Motion by Bostwick, second by Nye, to approve a onetime amount for UWEX Secretaries of \$1,856 each plus fringe benefits, due to temporary work assignments, all ayes, motion carried.

Agenda Item #6 Review 2013 department budgets and approve transfers from the Contingency Account and General Fund for departments who were over budget: A budget to actual for 2013 was distributed at the meeting. Currently there are two departments who are over budget. Clerk of Court is over budget by \$10,348 due to a jury trial and Misc. Health & Human Services is over budget by \$15,629 due to the State's reduction in Human Services grant funding. A resolution will need to go to the County Board to cover these overages from the General Fund. Motion by Nye, second by Burns, to approve a transfer from the General Fund of \$10,348 for the Clerk of Court budget and to approve a transfer from the General Fund of \$15,629 for the Misc. Health & Human Services budget, all ayes, motion carried.

Agenda Item #7 Review and approve department carry forward requests to be forwarded to the County Board: A listing of the carry forward requests was distributed at the meeting. Motion by Nye, second by Cahak to approve the carry forward requests and forward the requests to County Board, all ayes, motion carried.

Agenda Item #8 Discuss Economic Conditions: The Committee discussed the current national economic conditions.

Agenda Item #9 Finance Director's report regarding the finances of the county, and an update regarding the Information Services section of the department: Olsen reviewed the budget to actual listing with the Committee. Olsen also distributed a copy of the Balance Sheet to the Committee. The current balance in the Self Funded Health Insurance account is \$1,169,243.96.

Agenda Item #16 Line Item Transfers: None at this time.

Agenda Item #17 Computer equipment purchases. None at this time.

Agenda Item #18 Approve Grant Requests: None at this time.

Agenda Item #19 Travel and Training Requests: None at this time.

Agenda Item #20 Verify Date of Next Meeting: The next regular meeting will be April 4, 2014 at 9:00 a.m.

Motion to adjourn meeting at 10:04 a.m. made by Bostwick, second by Burns, all ayes, motion carried.

Respectfully submitted,  
Carlene Nagel  
Recording Secretary