

Minutes of Langlede County Finance/Information Services Committee Meeting

The meeting, in the County Board Room of the Langlede County Safety Building was called to order at 9:00 a.m., March 4, 2016 by Chairman Cahak.

Members Present: Vern Cahak, Doug Nonnenmacher, Ron Nye, and Pete Pennington.

Members Absent: Don Scupien

Others present: Gary Olsen, Alisha Resch, Erik Rantala, Nathan Heuss, Judy Nagel, and Sandra Fischer.

Agenda Item #1 Call the meeting to order: The meeting was called to order at 9:00 a.m. by Chairman Cahak, and the Pledge of Allegiance was recited.

Agenda Item #3 Approve the minutes of the previous Finance meeting on February 5 and 16, 2016: A motion was made by Pete Pennington, second by Vern Cahak, to approve the minutes of the February 5 and 16, 2016 Finance Committee meetings, 4 ayes, 1 absent, motion carried.

Agenda Item #4 Excuse Don Scupien, Recognition of others present and public comments on agenda items: The Committee recognized those in attendance. Motion by Pete Pennington, second by Doug Nonnenmacher, to excuse Don Scupien, 4 ayes, 1 absent, motion carried.

Agenda Item #5 Request to transfer Risk Reserve funds to cover over budget amount in the Social Services Alternative Care and Juvenile detention budget: Gary Olsen explained that the juvenile substitute care budget was under budget for 2015 but the juvenile housing and placement budgets were over budget by more than \$300,000. These two budgets are under the director supervision of the Judge but are located in the Social Services budget due to how they are funded. Social Service's was under budget which helped cover most of this overage. The amount that will be needed from the Risk Reserve fund will be \$85,729. Olsen requested that the Committee consider authorizing up to \$100,000, just in case the amount that was recorded in the Social Services budget for Income Maintenance Revenue declines as Marathon County closes their books. The committee requested that the Judge be present at their April meeting to explain why these programs are so far over budget. The Committee also made a referral requesting the Executive and Social Services Committees look at the juvenile budget and consider alternatives. Motion by Doug Nonnenmacher, second by Ron Nye to deny using Risk Reserve funds to cover the \$85,729 overage because this is an issue the Committee feels needs to be considered by the full Board, so instead, a resolution will be sent to the County Board to cover the overage from the General Fund. 4 ayes, 1 absent, motion carried.

Agenda Item #6 Final 2015 budget update and address any department overages for the year: There are currently no departments that are over budget, with the exception of Social Services, as was discussed under the previous agenda item. All other departments were within their budget for the year.

Agenda Item #7 Review and approval of department carry forward requests to be forwarded to the County Board: The departments have submitted their carry forward requests to the Finance Department. A copy of the requests is attached. Motion by Pete Pennington, second by Vern Cahak, to approve the carry forward requests, 4 ayes, 1 absent, motion carried.

Agenda Item #8 Discuss request from the Maintenance Department to fund the refilling of the Electrician position early, due to a retirement: Nate Heuss discussed utilizing funding within his department to refill the Electrician position a month early, due to the retirement of Craig Schwartz. Motion by Ron Nye, second by Doug Nonnemacher, to approve Maintenance Department refilling the Electrician position early, with funding coming from the Maintenance budget, 4 ayes, 1 absent, motion carried.

Agenda Item #9: Finance Director's report regarding the finances of the county, and an update regarding the Information Services section of the department: Olsen reviewed the budget to actual listing with the Committee. Olsen also distributed a copy of the Balance Sheet to the Committee. The current balance in the Self Funded Health Insurance account is \$1,339,168.99. Olsen also explained that there are new audit guidelines for state and federal grants that will require the Finance Department to receive a copy of all the grant paperwork. Olsen will be working with Department Heads to be sure the County is in compliance with the new standards.

Agenda Item #10 Line item transfers: None at this time.

Agenda Item #11 Computer equipment purchases. None at this time.

Agenda Item #12 Approve Grant Requests: None at this time.

Agenda Item #13 Verify Date of Next Meeting: The next regular meeting will be April 8, 2016 at 9:00 a.m. Motion to adjourn the meeting at 10:10 a.m. made by Pete Pennington, second by Doug Nonnemacher, all ayes, motion carried.

Respectfully submitted,
Alisha Resch
Recording Secretary