

## **Minutes of Lnglade County Finance/Information Services Committee Meeting**

The meeting, in the Law Library of the Lnglade County Courthouse was called to order at 8:30 a.m., January 6, 2017 by Chairman Scupien.

Members Present: Don Scupien, Vern Cahak, Doug Nonnenmacher, Ron Nye, and Pete Pennington.

Members Absent: None

Others present: Gary Olsen, Carlene Nagel, Erik Rantala, Interim Sheriff John Schunke, Tammy Wilhelm, Judy Nagel, Dave Solin, and Robin Stowe.

Agenda Item #1 Call the meeting to order: The meeting was called to order at 8:30 a.m. by Chairman Scupien, and the Pledge of Allegiance was recited.

Agenda Item #4 Approve the minutes of the previous Finance meeting on December 7, 2016: A Motion was made by Pennington, second by Cahak to approve the minutes of the December 7, 2016 meeting, 4 ayes, 1 (Nye) absent, motion carried.

Agenda Item #5 Recognition of others present and public comments on agenda items: The Committee recognized those in attendance.

Agenda Item #6 Request from the Forestry Department to apply for a grant through the Ruffed Grouse Society: Erik Rantala would like permission to apply for a \$2,500 grant from the Ruffed Grouse Society. The grant would be used for hunter walking trail development and rehabilitation. No match is required for the grant, so no County funds are required. Motion by Nonnenmacher, second by Cahak, to allow the Forestry Department to apply for a grant through the Ruffed Grouse Society, 4 ayes, 1 (Nye) absent, motion carried.

Agenda Item #7 Discuss the Sheriff's Department, specifically utilizing some carry forward funds for much needed equipment purchases and discuss transferring funding for the two new deputy positions into their budget: Interim Sheriff John Schunke was present and discussed with the Committee the possibility of using carry forward funds to help purchase some much needed equipment for the Sheriff's Department. Some of the items needed are tasers, chairs for dispatch, headsets for dispatch, a drone, cages in the new squads, gas masks, and tactical gear. Olsen estimates the Sheriff's Department will have \$15,000-\$18,000 available to carry forward. Motion by Pennington to allow the Sheriff's department to use the carry forward funding for one time purchases and to allow Interim Sheriff Schunke to begin receiving quotes for the items and this will be brought back to the Finance Committee in March, second by Nye, all ayes, motion carried. The Sheriff's Department has also been working with the Interim HR Director to fill the two new deputy positions. Because of this fact, it is recommended that the money be transferred from the General Account to the Sheriff's budget for the positions once they are filled. The Committee would like to show their support to the Sheriff's Department and to reiterate that the Committee has always been willing to work with the Sheriff's Department in regards to funding. Motion by Nonnenmacher, second by Pennington, to transfer the funding for the 2 new dispatchers from the General Account into the Sheriff's department budget, all ayes, motion carried.

Agenda Item #8 Update regarding Dennis Pecha's request to donate land to the County: The Committee discussed Dennis Pecha's request to donate some land he owns that is adjacent to Ace Equipment on Cherry Road to the County. The land is landlocked and has back taxes of approximately \$300 owed on it. Mr. Pecha would like to donate the land and have the back taxes forgiven. The Committee had some concerns regarding the land. Angie Close was not able to contact the owners of Ace Equipment to see if they would be interested in purchasing the land if the County takes it for back taxes. It is recommended that the County just take the property for back taxes this spring and then the parcel can be sold during the Land Sales. This was for information only.

Agenda Item #9 Discuss request for funding to allow the Interim HR Director to be available for two weeks to help train the new HR Director: The Administrative Coordinator/Corporation Counsel and the Finance Director have requested that the Interim HR Director be allowed to assist in the training of the new HR Director. The Interim HR Director is willing to be available for the first couple of weeks to help with the transition to the new Director. The total cost for allowing this transition would be less than \$1,750. There is money available in the Human Resources budget to cover this expense, due to the savings in not paying health insurance for the vacant position in January. Motion by Nye to allow the Interim HR Director to be available for two weeks to help train the new HR Director, second by Pennington, all ayes, motion carried.

Agenda Item #10 Review department's 2016 budgets: Olsen distributed the department's 2016 budgets as of today and reviewed them with the Committee. The County Board budget has an excess of revenue due to the tax deed sales. The HR budget is over budget and there will need to be a transfer due to the high advertising costs for the HR Director position. Social Services budget will be over budget due to the Alternative Care program. The Health Department budget has the potential to be over budget due to a grant that ended sooner than planned. This was for information only.

Agenda Item #11 Finance Director's report regarding the finances of the county, and an update regarding the Information Services section of the department: Over the next couple of months, the Finance Department will be closing out the 2016 financials. Olsen reviewed the budget to actual listing and balance sheet with the Committee. The current balance in the Self Funded Health Insurance account is \$1,674,583.47.

Agenda Item #12 Line item transfers: None at this time.

Agenda Item #13 Computer equipment purchases. None at this time.

Agenda Item #14 Approve Grant Requests: None at this time.

Agenda Item #15 Verify Date of Next Meeting: The next meeting is scheduled for February 10, 2017 at 8:30 a.m. Motion to adjourn the meeting at 9:29 a.m. made by Nonnenmacher, second by Cahak, all ayes, motion carried.

Respectfully submitted,  
Carlene Nagel  
Recording Secretary