

## **Minutes of Langlade County Finance/Information Services Committee Meeting**

The meeting, in the Law Library of the Langlade County Courthouse was called to order at 9:00 a.m., January 11, 2013 by Chairman Burns.

Members Present: Jerrold Burns, Bill Bostwick, Vern Cahak, Ron Nye and Doug Nonnenmacher.

Members Absent: None

Others present: Gary Olsen, Carlene Nagel, Kathy Jacob, Ann Meyer, Robin Stowe, Jeff Schroeder and Brian Della.

Agenda Item #1 Call the meeting to order: The meeting was called to order at 9:00 a.m. by Chairman Burns, and Pledge of Allegiance was recited.

Agenda Item #3 Approve the minutes of the previous Finance meeting on December 7, 2012: A motion was made by Cahak to approve the minutes of the December 7, 2012 Finance Committee meeting, second by Bostwick, all ayes, motion carried.

Agenda Item #4 Discuss different options for taking delinquent tax deed properties: This item was discussed at the December Finance Committee meeting. Robin Stowe met with Ann Meyer and Kathy Jacob to review the three options to take tax deed: (a) The old method 75.15, this is the option the County currently uses. It requires notice of application for tax deed to all persons who hold a recorded interest in the property. This method does not bar the interest holders from bringing an action to void the tax deed for failure to follow the notice requirements. An interest holder has up to 3 years to challenge that action from the time we have taken tax deed. (b) Foreclosure of the tax certificate (75.19) similar to foreclosing a mortgage. This would require a court action to sell the property at foreclosure sale. Robin does not believe that any counties use this method and he does not see an advantage to using this process. (c) A more modern method that was started in 1948 is the "in rem" process (75.521). This method is used by about half of the counties. The main advantage of this method is that the tax deeds are taken by court action, which bars former owners of interest. This process provides better "closure" or more marketable title for the County. A former owner can only challenge the judgment before the court date; however, the "in-rem" process does take more time. The County could adopt an ordinance for the "in-rem" process and then this process would be available to use on certain properties. Robin will discuss with Ann and Kathy which departments would take on the additional responsibilities that come with the "in-rem" process. Motion by Bostwick, second by Nonnenmacher to hold a Public Hearing for adopting an ordinance for the "in-rem" process and forward a resolution to County Board, all ayes, motion carried.

Agenda Item #5 2012 Budget overages for departments: Gary Olsen reviewed each department's budget with the County. County Clerk is over budget because of elections. County Board is over budget because of several parcels having to be sold on tax deed. Workers Comp and liability insurance will be over budget due to employees transitioning to Family Care and the ADRC and the County was unable to capture the revenue. Clerk of Court is over budget due to budgeted revenue not received. Social Services is over budget due to substitute care costs. The Committee will address these over budget amounts at their meeting in February.

Agenda Item #6 Review County investment policy: Jeff Schroeder and Brian Della from PFM (Public Financial Management) were present to review the County's investment policy with the Committee. PFM feels the County's policy is solid. Jeff has reviewed the County's current investments and discussed with the committee how PFM could assist the County with our investments and customize the securities to our needs. This item will be held in Committee and discussed again at the February Finance Committee meeting.

Agenda Item #7 Finance Director's report regarding the finances of the county, and an update regarding the Information Services section of the department: The parcel in White Lake taken on tax deed has been vandalized. The Committee suggests Kathy contact the White Lake fire department to see if they could burn the house. If this is not an option, Kathy will research the other options available to raze the house on the property. This item will be brought back to the February Finance Committee meeting. Olsen reviewed the budget to actual listing with the Committee. Olsen also distributed a copy of the Balance Sheet to the Committee. The current balance in the Self Funded Health Insurance account is \$1,648,142.45.

Agenda Item #8 Line Item Transfers: None at this time.

Agenda Item #9 Computer equipment purchases: None at this time.

Agenda Item #10 Approve Grant Requests: None at this time.

Agenda Item #11 Travel and Training Requests: Gary Olsen and Carlene Nagel to attend three WGFOA conferences in 2013.

Motion by Nonnenmacher to approve the Finance Directors report and the Travel and Training request, second by Bostwick, all ayes, motion carried.

Agenda Item #12 Verify Date of Next Meeting: The next meeting will be on Friday, February 8, 2013 at 9:00 a.m.

Motion to adjourn meeting at 11:23 a.m. made by Nye, second by Cahak, all ayes, motion carried.

Respectfully submitted,  
Carlene Nagel  
Recording Secretary