

Minutes of Langlade County Finance/Information Services Committee Meeting

The meeting, in the Law Library of the Langlade County Courthouse was called to order at 9:00 a.m., February 6, 2015 by Chairman Cahak.

Members Present: Willie Bostwick, Vern Cahak, Doug Nonnenmacher, Ron Nye and Don Scupien

Members Absent: None

Others present: Carlene Nagel, Gary Olsen, Kim Van Hoof, Sheriff Greening, Craig Hotchkiss and Ann Meyer

Agenda Item #1 Call the meeting to order: The meeting was called to order at 9:00 a.m. by Chairman Cahak, and the Pledge of Allegiance was recited.

Agenda Item #3 Approve the minutes of the previous Finance meeting on January 9, 2015: A motion was made by Nye, seconded by Scupien, to approve the minutes of the January 9, 2015 Finance Committee meeting, all ayes, motion carried.

Agenda Item #4 Recognition of others present and public comments on agenda items:
The Committee recognized those in attendance.

Agenda Item #5 Approve credit card for the new Social Worker Brandi Bennett: The Social Services Committee approved a County credit card for the new Social Worker Brandi Bennett with a limit of \$250. Motion by Bostwick, second by Nonnenmacher, to approve a County credit card for Brandi Bennett with a credit limit of \$250, all ayes, motion carried.

Agenda Item #6 Treasurer's annual report: The Treasurer distributed her annual report to the Committee members. Motion by Nye, second by Bostwick to approve the 2014 Treasurer's annual report as presented, all ayes, motion carried.

Agenda Item #7 Discuss refinancing the County's Jail debt: Gary Olsen shared with the Committee a couple of options for refinancing the County's Jail debt to save on interest costs. This debt is callable in October 2015. Both of the options presented still have the debt being paid off in 2018. There are 2 scenarios to refinance the debt, a rated option and a non-rated option. The potential savings from refinancing the Jail debt using the rated option will be \$24,955 and the potential savings from refinancing the debt using the non-rated option is \$30,097. Motion by Nonnenmacher to refinance the Jail Debt with option 2 (non rated), second by Cahak, all ayes, motion carried.

Agenda Item #8 Update regarding the County's Community Development Block Grant (CDBG) Revolving Loan Fund (RLF) program: The Antigo Housing Authority has sent a letter stating they would like to terminate the administrative contract they have for administering the County's CDBG RLF program. Now that the State has created regions for the distribution of new CDBG funds, it is cost prohibitive for the Housing Authority to administer the RLF. Since Langlade County is the lead County for the Northwoods CDBG Housing program, it will be easy for us to administer the County's CDBG RLF. Olsen will begin the RFP process to find an administrator for the County's CDBG RLF program. This was informational only.

Agenda Item #9 Approve purchasing a replacement SAN for the Sheriff's server: The Sheriff's server has run out of space and there is \$15,000 budgeted in the 2015 CIP budget for a replacement SAN. The quote from Camera Corner is \$9,307.65. Motion by Scupien, second by Nonnenmacher, to approve the replacement SAN for the Sheriff's server from Camera Corner for \$9,307.65, all ayes, motion carried.

Agenda Item #10 2014 budget overages for departments: Olsen distributed the preliminary budget to actual report for 2014 to the Committee. General Fund budget is under budget 728,444 but we need about \$760,000 for CIP projects that weren't finished. The General Fund will end up being short due to low interest income. There are other departments that are under budget and that will help cover the General budget. County Board is under budget, but the Public Property Committee has asked Olsen to look into purchasing a new sound system for the County Board room. The money for this purchase would be carried forward to 2015. The amount that Register of Deeds is under budget is kept for redaction. The amount that the Court System is under budget will be carried forward for jury trials. Some of the remaining balance in the Maintenance/Building budget will be carried forward for Maintenance and Fairgrounds CIP projects. Juvenile Court and Social Services out of home placement costs are over budget for 2014. Olsen distributed a memo to the Committee explaining the history of the Juvenile budget. The memo also detailed the budget and actual amounts for Youth Aids, Juvenile Housing and Alternative Care. The memo also provided information regarding the Risk Reserve that has been used to fund the overages for Juvenile out of home placement costs. Olsen will also distribute this memo to the entire County Board. This item was informational only.

Agenda Item #11 Review casual employee listing for 2014: Olsen distributed the casual employee listing for 2014. The Finance Committee has the responsibility of reviewing the casual employee listing each year. This is needed for departments to maintain their current level of casual employee staffing. Motion by Nonnenmacher, second by Cahak, to approve the casual employee listing for 2014, all ayes, motion carried.

Agenda Item #12 Discuss Economic Conditions: Olsen shared his notes from a recent conference regarding the state of the economy and how it relates to the government.

Agenda Item #13 Finance Director's report regarding the finances of the county, and an update regarding the Information Services section of the department: Olsen gave an overview from the Legislative Exchange that he attended this week in Madison and the proposed changes that are coming in the Governor's Budget. Olsen reviewed the budget to actual listing with the Committee. Olsen also distributed a copy of the Balance Sheet to the Committee. The current balance in the Self Funded Health Insurance account is \$1,059,911.24.

Agenda Item #14 Computer equipment purchases. None at this time.

Agenda Item #15 Approve Grant Requests: None at this time.

Agenda Item #16 Verify Date of Next Meeting: The next regular meeting will be Friday, March 6, 2015 at 9:00 a.m.

Motion to adjourn meeting at 10:25 a.m. made by Nye, second by Cahak, all ayes, motion carried.

Respectfully submitted,
Carlene Nagel
Recording Secretary