

Minutes of Langlade County Finance/Information Services Committee Meeting

The meeting, in the Law Library of the Langlade County Courthouse was called to order at 2:00 p.m., December 12, 2011 by Chairman Bornemann.

Members Present: George Bornemann, Dave Solin, Jerrold Burns, Ron Nye and Judy Karpf

Members Absent: None

Others present: Gary Olsen, Carlene Nagel, Don Schroeder, Ann Meyer, Gary Bartz, Dennis Mattmiller, Becky Frisch, Steve Jackson and Kari Lazars

Agenda Item #1 Call the meeting to order: The meeting was called to order at 2:00 p.m. by Chairman Bornemann.

Agenda Item #2 Approve the minutes of the previous Finance meeting on November 8, 2011: A motion was made by Nye to approve the minutes of the November 8, 2011 Finance Committee meeting, second by Burns, all ayes, motion carried.

Agenda Item #3 Land Sales: Motion by Solin, second by Nye to accept the bid of \$7,700 on parcel #201-1771 and to accept the bid of \$3,000 on parcel #034-0423.001, all ayes, motion carried. Motion by Nye, second by Burns, to turn parcel #002-0914.002 over to the Forestry Department and to allow the Forestry Department to collect land rent revenue, all ayes, motion carried.

Agenda Item #4 Sale of parcel #'s 034-0030.01, 034-0024.001 and 034-0019.001: This item was carried over from the last Finance Committee meeting. The committee discussed giving these three parcels to the adjoining land owners if they will make an agreement with the DNR regarding easements to the adjoining DNR land. Robin Stowe will continue to work with the land owners and DNR regarding this issue. Informational only.

Agenda Item #5 Direction regarding petition for application to Redeem Tax Deed Land – Parcel #201-2778: This item was tabled from the County Board meeting. The problem is that Mr. Meeks has not returned Robin's calls regarding signing the paperwork to restore the leans on the property. The committee recommends the County taking this property back and advises Robin to start the eviction process. Motion by Burns to stop the process with the property owner and return his money to him, second by Solin, all ayes, motion carried.

Agenda Item #6 Request to have the County tax deed a delinquent property located at 504 5th Avenue and has tax parcel no. 201-0452 to the City of Antigo: The City has requested that the County tax deed to them parcel number 201-0452, located at 504 5th Avenue. The City plans to raise the structure located on the property. Becky Frisch recommends Olsen contact the City to lower the assessed value on the property if they have a condemning order on it. The current owner still has some time to pay the delinquent taxes on this property. This item was held in committee.

Agenda Item #7 Line item transfer for Forest purchase: The purchase of additional forest land is moving forward. The purchase price for the 880 acre parcel is \$1,470,500. Steve Jackson estimated another \$10,500 for appraisal costs, title evidence and recording fee bringing the total purchase to \$1,481,000. The Forestry Department is proposing using \$360,000 in excess

timber sale revenue from 2010, \$175,000 from excess timber sale revenue expected in 2011, \$175,000 from the Land Acquisition Account, Sale of Non-County Forest Crop Law Property of \$30,500 and DNR Grant \$740,500 for a total of \$1,481,000. The \$30,500 would need to be taken from the General Fund, and then replenished once the property is sold. Motion by Burns, second by Nye, to allow \$175,000 in expected excess Forestry Revenue in 2011 to go towards the purchase of the Plum Creek Property. The balance needed of \$30,500 will come from the General Fund and will be replenished from the sale of Forestry land. Any additional excess Forestry Revenue in 2011 will go to the General Fund, all ayes, motion carried.

Agenda Item #8 Funding for cattle barn project: This item was held over from the October meeting. There is currently \$244,827 available for the project. It is projected that the preliminary cost estimate for this project is \$385,000. This would require an additional \$140,173 to complete the project. The Public Property Committee is recommending that these extra funds come from fund raising opportunities. A Steering Committee has been formed and would like to start fund raising efforts. If funds are not raised by March 1st, the project will be held until funds are raised. Motion by Solin to forward this to County Board, second by Nye with the revision that the project will be dependent on pledges being received by March 1, 2012, all ayes, motion carried.

Agenda Item #9 Funding for 4-H Support Staff Casual position wage increase for 2012: The Ag and Extension Committee approved a wage increase for Karalee DuFour. Karalee is a casual employee. Her increase would be effective 1/1/12, and she would go from \$11.00 an hour to \$13.37. The total fiscal impact of this increase is \$4,930 for 2012. Kari Lazars requested a transfer of \$4,930 from the following accounts: Printing (100.81.556200.0000.3120) \$4,000, Postage (100.81.556200.0000.3110) \$600, Membership Dues (100.81.556200.0000.3240) \$130, Office Supplies (100.81.556200.0000.3101) \$200. Motion by Solin, second by Nye, to approve the increase of \$2.37/hour for the 4-H Support Staff Casual position effective 1/1/12, all ayes, motion carried.

Agenda Item #10 Funding for Camp Susan roof: This item will be tabled until January because it will go to Public Property next month.

Agenda Item #11 Discuss authorization for funding of additional hours for the Victim/Witness Coordinator on a temporary basis: The Personnel Committee approved for the Victim/Witness Coordinator to work additional hours in the absence of a secretary in the District Attorney's Office. The Victim/Witness Coordinator position is currently a part-time position. Motion to approve up to \$3,100 from the Contingency Fund to fund additional hours for the Victim/Witness Coordinator to help on a temporary basis in the DA office, made by Burns, second by Karpf, all ayes, motion carried.

Agenda Item #12 Discuss Family Care payment for 2012 made by North Central Health Care Facilities: 2011 was the County's first year in Family Care. The County has to make payments for 5 years to the state. Each year the payments decrease by \$96,621. Our payment due for 2011 is \$646,007. The step down for the 2012 payment is \$549,386. This amount was included in the North Central Health Care (NCHC) budget, but the County needs to make the payment. Motion by Burns, second by Solin, to reduce NCHC levy for 2012 by \$549,000 in order for the County to make the Family Care payment directly, all ayes, motion carried.

Agenda Item #13 2013 Budget/2012 Mid-year review calendar: A 2013 Budget/2012 Mid-year review calendar was distributed to the committee with the agenda. Motion by Burns, second by Solin, to accept the 2013 Budget/2012 Mid-year review calendar, all ayes, motion carried.

Agenda Item #14 Purchasing computer software and hardware for departments: There is a request for a computer monitor in IS. Motion by Solin, second by Karpf, to allow the purchase of a computer monitor for IS, all ayes, motion carried.

Agenda Item #15 Finance Director's report regarding the finances of the county, and an update regarding the Information Services section of the department: Olsen received a notice from Unemployment that there will be another Special Assessment fee in 2012. The Health Insurance Fund is still depleting. Health Insurance Trustees will be meeting Tuesday to discuss a plan if the fund starts depleting too rapidly. Olsen distributed a copy of the Balance Sheet and a Budget to Actual report to the Committee. The current balance in the Self Funded Health Insurance account is \$1,776,605.71. The Contingency balance is currently \$147,834.79.

Agenda Item #16 Line Item Transfers: None at this time.

Agenda Item #17 Approve Grant Requests: None at this time.

Agenda Item #18 Travel and Training Requests: There will be 3 WGFOA, and one GFOA conferences in 2012 for Gary Olsen and 2 WGFOA conferences for Carlene Nagel in 2012.

Agenda Item #19 Review and approve payment of bills:
Motion by Nye and second by Karpf to approve the Finance Director's report, travel and training requests and payment of bills, all ayes, motion carried.

Agenda Item #20 Verify Date of Next Meeting: The next meeting will be on Friday, January 6, 2012 at 8:30 a.m.

Motion to adjourn meeting at 3:35 p.m. made by Burns, second by Solin, all ayes, motion carried.

Respectfully submitted,
Carlene Nagel
Recording Secretary