

Minutes of Langlade County Finance/Information Services Committee Meeting

The meeting, in the Law Library of the Langlade County Courthouse was called to order at 8:30 a.m., April 4, 2014 by Chairman Burns.

Members Present: Bill Bostwick, Jerrold Burns, Vern Cahak, Doug Nonnenmacher, and Ron Nye.

Members Absent: None

Others present: Gary Olsen, Carlene Nagel, Sheriff Greening, Erik Rantala, David Solin, Kim Van Hoof, and Pete Pennington

Agenda Item #1 Call the meeting to order: The meeting was called to order at 8:30 a.m. by Chairman Burns, and the Pledge of Allegiance was recited.

Agenda Item #3 Approve the minutes of the previous Finance meetings on March 7, 2014: A motion was made by Nye, seconded by Bostwick, to approve the minutes of the March 7, 2014 Finance Committee meeting, all ayes, motion carried.

Agenda Item #4 Recognition of others present and public comments on agenda items: The Committee recognized those in attendance.

Agenda Item #5 Request from the Department of Social Services to increase the County credit card limits for Scott Jensema, Patsy Rolo and Liane Blahnik to \$1,000: Kim Van Hoof was present to request an increase in County credit card limits for Scott Jensema, Patsy Rolo and Liane Blahnik. The Social Services Committee has approved these increases. All of these card holders currently have a \$250 limit. Motion by Bostwick, second by Cahak, to approve the credit card limits for Scott Jensema, Patsy Rolo and Liane Blahnik be increased to \$1,000. Motion withdrew by Bostwick and second withdrew by Cahak. Motion by Nonnenmacher, second by Bostwick to approve the credit card limits for Scott Jensema, Patsy Rolo and Liane Blahnik be increased to \$500, all ayes, motion carried.

Agenda Item #6 Request from the Finance Department to increase Gary Olsen's County credit card limit to \$500: Gary Olsen is requesting an increase in his County credit card limit to \$500. His current limit is \$250. There are a couple of months during the year, where the purchases Olsen needs to make are more than his \$250 limit. Olsen would be fine with having the ability to increase the card limit for those months when more than \$250 is needed. April will be one of those months. There is already a \$160 balance on the card and before the statement runs on April 15th, there is another purchase of \$140 that will need to be made. Motion by Nye, second by Cahak, to approve Olsen increasing his credit card limit to \$500 when needed, all ayes, motion carried.

Agenda Item #7 Request to utilize \$4,034 remaining from the 2013 Capital Improvement Projects for squads to be used on the 2014 squad cars: The Sheriff is requesting to use the remaining \$4,034 from the 2013 Capital Improvement Projects (CIP) for squads for the 2014 squads. He needs the extra funds for the markings of the new squads that are being purchased in 2014. All of the unused CIP funds were carried forward. Motion by Nonnenmacher, second by Burns to approve the Sheriff using \$4,034 from the 2013 Capital Improvement Projects for the 2014 squads, all ayes, motion carried.

Agenda Item #8 Request to purchase a copier for the Jail using carry forward funds: The Sheriff included in his carry forward request funds to replace the copier in the Jail. The Jail requires a copier that makes colored copies, prints, duplex and scans. The cost for the copier is \$1,649. They will be trading in their old copier to get this pricing. Motion by Nye, second by Burns, to approve replacing the copier in the Jail, all ayes, motion carried.

Agenda Item #9 Request from Forestry Department to purchase 35 acres of land and apply for a Land Stewardship grant for this purchase: Erik Rantala was present to talk about purchasing 35 acres of forest land. The funding would come from the Land Buy Account. There is also a Land Stewardship grant available that would cover 50% of the purchase price. Motion by Nye, second by Bostwick, to allow Rantala to purchase the 35 acres of land and to apply for the Land Stewardship grant, all ayes, motion carried.

Agenda Item #10 Request to purchase three more wireless units. One for the Courthouse, Resource Center and Health Care Center: The County installed a wireless computer network in the Courthouse, Safety Building, Resource Center and Health Care Center in 2013. There are three dead spots that need to be addressed by adding more wireless units. The units would go in the first floor of the Courthouse, in the UWEX office in the Resource Center and by the Veterans Service office in the Health Care Center. The costs for the units are \$430 each for a grand total of \$1,290. Funding for this purchase can come from the Computer Replacement Fund. Motion by Bostwick, second by Burns, to approve purchasing three more wireless units for \$1,290, using the Computer Replacement Fund, all ayes, motion carried.

Agenda Item #11 Review 2015 budget plan: Olsen distributed the 2015 budget plan at the meeting. Olsen will bring the 2015 budget plan back to the new Finance Committee in May.

Agenda Item #12 Discuss Economic Conditions: The Committee discussed the current national economic conditions.

Agenda Item #13 Finance Director's report regarding the finances of the county, and an update regarding the Information Services section of the department: The County's Auditors are here this week and they are finalizing the County's 2013 financials. Olsen reviewed the budget to actual listing with the Committee. Olsen also distributed a copy of the Balance Sheet to the Committee. The current balance in the Self Funded Health Insurance account is \$1,169,243.96.

Agenda Item #14 Line Item Transfers: None at this time.

Agenda Item #15 Computer equipment purchases. None at this time.

Agenda Item #16 Approve Grant Requests: None at this time.

Agenda Item #17 Travel and Training Requests: None at this time.

Agenda Item #18 Verify Date of Next Meeting: The next regular meeting will be May 9, 2014 at 9:00 a.m.

The Committee thanked Jerry Burns for his time serving on the Finance Committee. Motion to adjourn meeting at 9:48 a.m. made by Nonnenmacher, second by Burns, all ayes, motion carried.

Respectfully submitted,

Carlene Nagel
Recording Secretary