

Langlade County Fairgrounds Promotional Committee Minutes

Date of Meeting: October 24, 2013 at 4:00 p.m.

Place: Conference Room, Forestry Office, Fairgrounds

Members Present: Chairman Jeffrey Zalewski, Ronn Krueger, Angie Close, Shane Lund and Rhonda Klement.

Members Absent: None

Others Present: Robin Stowe, Gary Olsen, Ron Barger, Patti Lucht, Lewis Bowman, Dennis Mattmiller and Pam Jankowski

Agenda Item #1 Call the Meeting to Order: The meeting was called to order by Chairman Jeff Zalewski at 4:00 p.m., in the Conference Room, Forestry Office.

Agenda Item #2 Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda Item #3 Approve Minutes of the September 26, 2013 meeting: Robin Stowe wanted to clarify the minutes for Agenda Item 7-C. During this discussion, Robin advised that the County and the City are working together to revitalize the down town area. Some events that in the past were venued downtown are now taking place at the Fairgrounds. Stowe just wants to clarify the minutes on the discussion of this item. Whether a user wants to host their event at the fairgrounds or at an alternative venue in the City is entirely up to the event host. To clarify the minutes, the following will be added to this discussion item: "All users are welcome to the Fairgrounds regardless of where their event was previously venued." Motion to approve the amended minutes by, Angie Close, Seconded by Shane Lund, all ayes, Motion carried.

Agenda Item #4 Market Animal – Livestock Pavilion: Patti Lucht and Lewis Bowman, from the Market Animal Committee stated their views on using the Pavilion for Winter Storage. They would like to host events other than the scheduled “weigh in” dates on the Calendar. Discussion presented regarding the various wings of the Pavilion and that Winter Storage is in process and would bring revenue to the Fairgrounds. This Committee will work with Market Animal to try to accommodate their needs as well as utilize a portion of the Pavilion for storage. User groups are responsible for the cleaning and sanitation of the Pavilion and over winter it is understandable the pressure washing won’t take place until spring time.

Agenda Item #5 Budget Review – Gary Olsen: Gary Olsen explained the Fairgrounds budget. The Committee would like Olsen to return in January to discuss this further.

Agenda Item #6 New User Introduction: None at this time.

Agenda Item #7 Fairgrounds Use Policy:

- a. **Quotes for Pressure Washing Services:** Ronn Krueger will work on getting quotes.
- b. **Any other Policy considerations:** Robin Stowe gave an update on the Fairgrounds Inventory. The goal is to resolve the uncertainties regarding certain identified moveable property before the end of this year and also to adopt a new revised use policy to take effect at the beginning of next year. Stowe has sent letters to all parties who may have an interest in property on the grounds. Owners are asked to come forward and sign an Agreement or remove their property. In order to resolve these uncertainties, the County may need to ultimately declare certain property abandoned. Stowe would like to send certified letters to those that have not responded to initial notice. Motion by Angie Close to send certified letters to owners stating if no action is taken by December 31, 2013, this property will be deemed abandoned, Seconded by Rhonda Klement, all ayes, Motion Carried.

A Draft of Fairgrounds Policy to be presented at the November meeting by Stowe. A list of Fairground improvements is to be presented at the November meeting for discussion. This list will then be presented to Mole Lake for possible consideration in utilizing gaming revenue.

Nate Heuss discussed the removal of property from the Fairgrounds taken without anyone's knowledge. Discussion presented on solutions for this activity. Motion by Close to impose a \$50.00 fee for not returning a key upon request, Seconded by Klement, all ayes, Motion Carried. The existing key policy will be amended as such.

Agenda Item #8 Events:

- a. **Follow up on recent events - Gun Show – Oktoberfest:** Both Users were satisfied with their events and plan on returning in 2014. Vehicles were parking on the grass in the front of the Pavilion. It was suggested that NO PARKING signs be erected or landscaping to prohibit the parking on the grass.
- b. **Any other Event Comments:** Users have requested some cleaning supplies be available in the Multi Purpose Building Kitchen. Maintenance will provide supplies. A suggestion was made to have a Halloween Haunted House in the Rabbit Barn next year sponsored by Langlade County.

Agenda Item #9 Discuss Livestock Pavilion: Dennis Mattmiller and the Barn Fundraising Committee are hosting an event at the Edison Club on November 9, 2013.

- a. **Review Storage Space Lease:** Public Property will need to approve the rental rates for storage. Upon approval the County will be seeking renters for

Winter Storage in the Livestock Pavilion. This item to be put on the Agenda for the November Public Property Meeting.

Agenda Item #10 Old Business:

- a. **Discuss Details-Youth School/Training on ATV's:** Ronn Krueger will be contacting the parties involved with ATV training regarding using the track for ATV's at the Fairgrounds for training.

Agenda Item #11 New Business: Pam Jankowski is requested to advertise on the Fairgrounds Electronic Sign that we are now scheduling events for 2014; also winter storage after Public Property approves rent.

Agenda Item #12 Marketing Update:

- a. **Fairgrounds Map-Brochure:** Angie Close presented the new Fairgrounds Brochure for Committee approval. Heuss requested to remove capacity information. Motion to approve the brochure without capacity information by Shane Lund, Seconded by Krueger, all ayes, Motion Carried.
- b. **City Walking Trail Expansion:** This Committee supports the expansion of the walking trail and is willing to work with the City to obtain a feasible route through the Fairgrounds. This item will be taken off the Agenda until further notice from the City.

Agenda Item #13 Next Meeting: The next meeting will be November 21, 2013 at 4:00 p.m. at the Forestry Office Conference Room.

Agenda Item #1 Adjournment: Motion by Close, Seconded by Lund to adjourn at 5:55 p.m. all ayes, Motion carried.

Respectfully submitted,

Pamela Jankowski
Recording Secretary