

Langlade County Fairgrounds Promotional Committee Minutes

Date of Meeting: October 21, 2015, 2015 at 4:45 p.m.

Place: Conference Room, Forestry Office, Fairgrounds

Members Present: Chairman Bob Benishek, Shane Lund, Angie Close, and Rhonda Klement

Members Absent: Jeff Zalewski

Others Present: Robin Stowe, Dennis Mattmiller, John Jacobs, Lil Tauer, Nick Salm, Dennis Mattmiller and Pam Jankowski

Agenda Item #1 Call the Meeting to Order: The meeting was called to order by Chairman Bob Benishek at 4:47 p.m. in the Conference Room, Forestry Office.

Agenda Item #2 Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda Item #3 Approve the Minutes of the September 16, 2015 meeting: Motion to amend the previous minutes to state that Ann Boshan was not present at the September 16, 2015 meeting and to approve the minutes by Angie Close, Seconded by Shane Lund, all ayes, Motion carried.

Agenda Item #4 Discuss Music in the Park Invoice: Nick Salm commended the Maintenance Staff on their flexibility and positive response to bringing Music in the Park to the Fairgrounds eight times on short notice during the Summer. The “rain date” rent for use of the Livestock Pavilion is \$100.00 per day. Additional charges were added to the invoice for utilities and paper products for use of the restrooms. Salm was under the impression the \$100.00 rental fee covered all costs. After discussion, the Committee agreed to adjust the Music in the Park Invoice to only charge for the eight times they rented the Pavilion for a total of \$800.00. Motion by Angie to adjust the invoice as discussed and to only charge the flat rate rental fees moving forward on small events for the Livestock Pavilion, Commercial Building and the Exhibition Building, Seconded by Lund, all ayes, Motion Carried.

Agenda Item #5 Discuss revising the Livestock Pavilion Sanitation Policy: The Dairy Wing is used for animal weigh ins for the Fair. Because this happens during the off season months for events, the power washing portion of the sanitation policy will not be in effect. Proper sanitation will take place prior to the next event. This period is from November 1st. – April 5th. Ron Barger, Health Department Director is in agreement with this revision. Motion by Rhonda Klement to allow for this provision, Seconded by Angie, all ayes, Motion Carried.

Agenda Item #6 Update on Pavilion Donor Signs: The Public Property Committee is inclined to pay for the donor signs but they want documentation before they make their decision. Dennis Mattmiller updated the Committee on the signs. The total cost was \$6,512.28. A portion of this has already been paid for by the Fundraising Committee. Mattmiller has a check for \$2,000 that CoVantage Credit Union donated because they did not purchase an animal at the market sale that is to be used for Pavilion expenses. Ten stalls are still available to sell.

Agenda Item #7 Portable Lighting – North Parking Lot: Nate Heuss researched portable lighting. After discussion, it was suggested to check with Brad Henricks (Emergency Management) to see if a grant is available. This item will be on the next Agenda for an update.

a. **Fairgrounds Power:** No discussion

Agenda Item #8 Events Update: Pam Jankowski updated the Committee on past and future events. The Multi-Purpose building has been turned over to Hockey for the season.

Agenda Item #9 New Business: None at this time.

Agenda Item #10 Old Business:

- a. **Potato Days:** No update.
- b. **Dump Station Revenue:** Revenue to date is \$440.
- c. **Winter Storage:** Approximately 25 spaces have been rented for storage in the Livestock Pavilion. After the units are all in on November 5th, if additional space is available, calls will be made from the waiting list.
Revenue to date: \$6,567.00

John Jacobs, a user of the grounds for camping rallies, commented on the Dump Station. He has some ideas to make it more user friendly and will meet with Nate regarding these changes. He has had a Rally here in the past and is planning another event.

Agenda Item #11 Marketing Update: Antigo First, Inc. may have an event next year in the down town area and may requested utilizing the Fairgrounds for camping with a shuttle down town.

Agenda Item #12 Next Meeting: The next meeting is scheduled for November 18, 2015 at 4:45 p.m. at the Forestry Office Conference Room.

Agenda Item #13 Adjournment: Motion by Klement, Seconded by Lund, to adjourn at 5:56 p.m. all ayes, Motion carried.

Respectfully submitted,

Pamela Jankowski
Recording Secretary