

Langlade County Fairgrounds Promotional Committee Minutes

Date of Meeting: August 19, 2015 at 4:30 p.m.

Place: Conference Room, Forestry Office, Fairgrounds

Members Present: Chairman Bob Benishek, Shane Lund, Angie Close, Jeff Zalewski and Rhonda Klement

Members Absent: None

Others Present: Robin Stowe, Nate Heuss and Pam Jankowski

Agenda Item #1 Call the Meeting to Order: The meeting was called to order by Chairman Bob Benishek at 4:30 p.m. in the Conference Room, Forestry Office.

Agenda Item #2 Pledge of Allegiance: The Pledge of Allegiance was recited.

Agenda Item #3 Approve the Minutes of the June 17, 2015 meeting: Motion by Shane Lund to approve the previous meeting minutes, Seconded by Jeff Zalewski, all ayes, Motion carried.

Agenda Item #4 Discuss Multi Purpose Building Use Policy: Recently we have had some cleaning issues with the Multi Purpose Building kitchen. The fryers have been used and not cleaned leaving this task for the Maintenance Staff. Maintenance does inspections before and after events to insure the facilities are clean and safe. Heuss suggested a \$100 security deposit for use of the kitchen to be returned if the kitchen is left in the proper condition. If not, this deposit would be forfeited and costs assessed for Maintenance to clean it. Motion to allow \$100.00 deposit for use of the kitchen and costs to be assessed if needed by Zalewski, Seconded by Lund, all ayes, Motion Carried.

Agenda Item #5 Adopt and Incorporate Dump Station Information into Fairgrounds Policy: Pam Jankowski submitted the policy revisions for approval. Motion to adopt the policy revisions and incorporate them into the Fairgrounds Policy by Angie Close, Seconded by Lund, all ayes, Motion Carried. Robin Stowe will contact the City to write a formal agreement regarding the Dump Station.

Agenda Item #6 Events Update: Pam Jankowski updated the Committee on past and upcoming events. Rhonda Klement briefly hi-lighted some of the Fair issues and comments. The Barn was pressure washed, the new parking organization worked out well, and it seemed to be a record year for attendance and sales. Our local internet carrier Cirrinity still has to work out some signal issues during the fair; however, they were very accommodating in keeping Klement with access coverage. Klement will give a full Fair Report to the Public Property Committee in September.

Klement discussed the racetrack condition for the Sprint Car races. It cost approximately \$700 to get the track prepped and finished, and several volunteer man hours. Public Property needs to review this. If the track is not maintained or equipment made available, it is too costly to have a race once a year. Klement would like to create an environment that is appealing for racers to come. Heuss commented that the track was left in great condition after the Fair. This item will be put on the September Property Committee agenda.

Robin Stowe reminded licensed users that they have to authority to have an individual removed from the premises for a non-discriminatory reason.

A licensed user may also ban smoking from the grandstands by posting signage.

Agenda Item #7 Old Business:

- a. **Potato Days:** The Committee is considering hosting this event in 2016 in conjunction with Oktoberfest.
- b. **Dump Station:** The dump station although up and running will need some further cement work done. Bob Benishek passed on some information requesting directional signage letting users know they can drive thru and around the Livestock Pavilion. Benishek requested we update the Fairgrounds brochures to include the new dump station information and get the word out by mailing brochures to interested parties and organizations.

Stowe updates the Committee on the fund raising efforts of the Barn Committee. Some invoices and individuals still need to be paid and a meeting is to be scheduled with all parties to discuss the details of the fund raising efforts and the outstanding debt. The Committee is raffling off a UTV to re-pay the outstanding debt on the Barn. They are using the 4-H raffle license and after paying Verne's off for the UTV, 4-H has requested the Bauer bill that was paid by the Dairy Committee be paid back to the Dairy Committee and the Spiegl bill be paid. Crocker Kids will keep a portion and then Dennis Mattmiller will be paid the money he fronted. Monies are being filtered thru the Crocker Kids 4-H Club. 4-H would like an accounting of what funds were raised and what bills have been paid off.

This item will be on the September Public Property Committee meeting.

Agenda Item #8 New Business: Discussion presented regarding the Winter Storage Rentals in the Livestock Pavilion. This year the ventilation will be complete and motorized vehicles such as RV's will now be able to be stored. This may spark more interest and all wings, except for the Dairy Wing, could be utilized for storage. Ideas presented regarding the beef weigh in being located in another building.

Pam Jankowski was contacted by the Athletic Director for the Antigo High School wanting to use the Multi Purpose Building to hold Football practice due to the extensive rain we had been having. It was noticed that we do not have any exemptions for the fees for the School District or other Government entities in our policy. Motion by Close to revise the Fairgrounds Policy to allow Schools and other Government entities to use the facilities without paying rent. Liability

Insurance would still be a requirement and costs incurred after the event for cleaning or damage would be billed to the proper party, Seconded by Zalewski, all ayes, Motion Carried.

Agenda Item #9 Marketing Update: Jankowski is promoting events on the Fairgrounds Facebook page. Benishek would like the Fairgrounds brochures sent to various organizations that may not know what we have to offer. Jankowski will draft an insert regarding the new Dump Station to be added to the present brochures.

Agenda Item #10 Next Meeting: The next meeting is scheduled for September 16, 2015 at 4:30 p.m. at the Forestry Office Conference Room.

Agenda Item #11 Adjournment: Motion by Close, Seconded by Zalewski to adjourn at 6:00 p.m. all ayes, Motion carried.

Respectfully submitted,

Pamela Jankowski
Recording Secretary