

## Langlade County Fairgrounds Advisory Committee Minutes

**Date of Meeting:** January 24, 2013 at 4:00 p.m.

**Place:** Conference Room, Forestry Office, Fairgrounds

**Members Present:** Chairman Jeffrey Zalewski, Ronn Krueger, and Angie Close, Shane Lund, Rhonda Klement

**Members Absent:** None

**Others Present:** Nick Salm, Bob Benishek, Dave Solin, Robin Stowe, Tom Schultz and Pamela Jankowski

**Agenda Item #1 Call the Meeting to Order:** The meeting was called to order by Chairman Zalewski at 4:00 p.m., in the Conference Room, Forestry Office.

**Agenda Item #2 Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Agenda Item #3 Approve Minutes of November 29, 2012 meeting:** Motion by Angie Close, seconded by Ronn Krueger to approve the minutes of the November 29, 2012 meeting. All ayes. Motion carried.

**Agenda Item #4 Citizen Comment:** Bob Benishek would like this Committee to address the safety and security issues for liability purposes. He also would like this Committee to discuss signage for the different buildings located on the grounds. Discussion presented.

Tom Schultz, Treasurer for Northwoods Tractor Club is present to discuss renting a wing in the barn to display farm equipment that belongs to the club. He would like to have this equipment displayed for the public as well as educating the community about the yesteryears of farming. Schultz stated he also knows of a person that has a large collection of Signs to display and they are also looking for a place to display them. Liability would have to be looked into regarding this and it would be the responsibility of the Tractor Club. This was Information only.

**Agenda Item #5: At approximately 4:10 pm consider moving into closed session pursuant to Sec. 19.85(1)(e), Wis. Stats., to deliberate or negotiate the acquisition of the public improvements to the fairgrounds and/or the racetrack with representatives of the Mole Lake Tribe/Casino:** A motion was made by Ronn Krueger to move into closed session at 4:32 p.m. Roll call vote was taken, all ayes, Motion carried.

**Agenda Item #6: Return to open session with possible action taken on any matters discussed during closed session:** Motion by Krueger and Seconded by Rhonda Klement to return to open session. At approximately 5:05 p.m. the Committee returned to open session. The Committee will begin compiling a list of fairgrounds improvement projects in anticipation of entering into an MOU with the Mole Lake Tribe in December of 2013.

**Agenda Item #7: Music in the Park – Use of barn for rain dates:** Nick Salm a representative of the Music in the Park Organization was present and is requesting the use of the barn for rain dates for Music in the Park and stated various reasons for this request. Bathrooms would need to be completed for this event to use these facilities and donations are needed to fund this project. Salm stated they would be willing to pay a usage fee of \$100 to the County for each time they use the facility. Klement stated she was recently at Fair Convention and was educated about the seriousness of Ecoli and the Swine Flu and they need to take into consideration various events that will be taking place in the barn. The barn would have to be disinfected in some way after events to insure there would be no health issues. This item will be put on the Public Property Agenda to discuss in February. The Committee would also like to inquire about the electricity in the barn for events. Salm stated he would like to know the outcome of using the barn when that is determined because they are printing a brochure and would like to mention the location of any rain dates.

**Agenda Item #8: Public Property Meeting Update:** Robin Stowe stated that he would like this committee to discuss various issues with the Fairgrounds at this level before presenting them to the Public Property Committee. Stowe suggested having this Committee compile an inventory of any equipment that is stored on the grounds. He would like ownership listed and if the item can be used by all users. He suggested having Nate Heuss and his staff compile a list as well as Rhonda Klement for the 4-H items. With the termination of the Stock Car Lease, the Committee needs to address the responsibilities associated with the use of the racetrack, including the detention pond, procedures to cleaning up red clay residue, watering the track, track preparation, etc. Users will have to put the track back to its original state and users will need to be aware of their expectations and responsibilities. Zalewski stated they are recommending to the Public Property Committee a \$500 track deposit and the detention pond will also need to be addressed.

**Agenda Item #9: Equipment Inventory:** This was previously discussed under Item #8.

**Agenda Item #10: Events:**

- a. **Discuss Scheduling of the Fairgrounds:** Krueger explained to the Committee that his Off Road Race Event has been double booked with Zurko's Flee Market. Krueger stated that Zurko needed to be notified of this situation because parking will be an issue. Zalewski will contact Zurko regarding this scheduling conflict. Krueger inquires about needing a Fireworks permit for their display and was advised that one is required. He would like to approach the City about sharing the 4<sup>th</sup> of July fireworks display with them instead of the City having their own celebration. He is proposing 50% of the costs of the fireworks to be shared by Mole Lake and 50% by the City. The Committee decided to invite Terry Poltrock to the next meeting to discuss scheduling of the grounds. With the establishment of this Committee in 2011, the Public Property Committee assigned the following responsibilities to this Committee: to confirm requests to schedule events at the fairgrounds, to recommend changes to the fairgrounds policy and fee schedules, to hear grievances regarding use of the fairgrounds, and engage in activities to promote and market the fairgrounds.

Consequently, since 2012 the scheduling of any events need confirmation by the Advisory Committee.

- b. **Discuss Racing Proposal by Jerry Olson-USAC (2013):** The Committee will invite Jerry Olson to come to the February meeting to discuss his proposal.

**Agenda Item #11 Discuss Cattle Barn:**

- a. **Rental Rates** – (Public Property Meeting) This item was tabled for Gary Olsen’s input at the February meeting.

**Agenda Item #12 Discuss Antigo Stock Car Track Assets-Update:** The Antigo Stock Car Inc Track Assets issue has been decided upon and resolved.

- a. **Update on Mole Lake’s Possible Proposal.** Ronn Krueger discussed various track improvements but no plan has been finalized.

b.

**Agenda Item #13 Old Business:**

- a. **Work on Year-End Report:** This is in process and will be put on the Public Property Agenda for February under Report from Fairgrounds Advisory Committee.

**Agenda Item #14 Fairgrounds Use Policy:** This item will be discussed in February.

- a. **Dumpsters.** This item was tabled for Gary Olsen’s input at the February meeting.
- b. **Billing Form.** This item was tabled for Gary Olsen’s input at the February meeting.

**Agenda Item #15 Fairgrounds Key and Sign Policy:** Krueger presented concerns regarding the Electronic Sign Policy and recommends the Fairgrounds Advisory Committee be involved in the decision as to what actually gets advertised on that sign. The Committee discussed deciding what should be on the sign each month and sending Terry Poltrock a schedule to follow. Terry Poltrock will be invited to the next committee meeting to discuss options regarding the sign. It was stated that Emergency Warnings for our area should also be displayed on this sign and the Committee will look into this also.

**Agenda Item #16 Marketing Update:** Zalewski presented a closing survey that was returned from a user and stated it had all good remarks. Zalewski presented an aerial map of the Fairgrounds. Dave Tlusty, the County Surveyor is working on a map for the promotional brochure and will along with Nate Heuss provide a large map for the users to view when scheduling their events.

**Agenda Item #17 Next Meeting:** The next meeting will be February 28, 2013 at 4:00 pm.

**Agenda Item #18 Adjournment:** Motion by Angie Close, Seconded by Shane Krueger to adjourn at 5:40 p.m. all ayes, motion carried.

Respectfully submitted,

Pamela Jankowski  
Recording Secretary