

Minutes of Lacleade County Executive Committee

Note: a portion of this meeting was conducted as a Joint Meeting with Forestry and Recreation Committee.

The joint meeting with the Forestry and Recreation Committee was called to order in the Law Library of the Courthouse at 8:00 a.m., September 2, 2014, by Committee Chairmen Dave Solin and Ron Nye and the Pledge of Allegiance was recited.

Executive Committee Members Present: Holly Matucheski, Doug Nonnenmacher, Mike Klimoski, Ron Nye, Dave Solin.

Forestry and Recreation Committee Members Present: Ron Nye, Mike Klimoski, Don Scupien, Joe Novak. Absent: Sam Hardin.

Others Present: Willie Bostwick, Pete Pennington, Richard Burby, Angie Close, Robin Stowe and Drew Kelly.

Agenda Item #3 Discuss referral of Resolution #40-2014 (Approve Creating full-time Recreation Coordinator/Forester Position for the Forestry and Recreation Department) from County Board on August 19th.

Forest Administrator, Erik Rantala reviewed changes made to the position description (now entitled Recreation Coordinator/Forest Technician). The minimum education is an Associate Degree to ensure the technical skills needed for the position. While the focus of this position is to coordinate and develop the County recreation program, it is hoped that depending upon the candidate's education, training and experience, additional forest-related duties may also be assigned to this position from time to time. There was a discussion regarding setting the appropriate compensation, which also takes into account the value of Lacleade County's benefit package. Robin explained that once a compensation range is established, the hiring body (oversight committee) is able to place the new hire at the appropriate compensation step commensurate with experience and qualifications. Supervisor Solin recommended that the Committees set a starting rate of pay that can be offered and generate the compensation range from that starting point. Motion by Klimoski, second by Nye to set the starting wage (Matrix Step 1) at \$15.39 - \$17.00 per hour, and present this newly revised position to the County Board for its consideration and approval. All ayes. Motion carried.

Motion by Klimoski, second by Nye to adjourn the Forestry Committee meeting at approximately 9:00 a.m. All ayes (of the Forestry Committee). Motion carried.

The Executive Committee continued with the remainder of its meeting agenda, as follows:

Item #5 Approve/amend Minutes of July 8, 2014. Motion by Klimoski, second by Matucheski to approve previous Minutes. All ayes. Motion carried.

Committee moved up agenda items #9 and #10.

Item #9 Review written Report from the Economic Development Corporation. Angie Close provided the Committee with a written report. Motion by Matucheski, second by Nye to approve the report.

Item #10 Discuss scenic highway designation for Highway 55. Angie reported that the first phase of this project (Corridor Assessment) has been completed by North Central Regional Planning Committee and we are now at the second phase which involves submitting an application to the State to designate sections of Hwy 55 and Hwy 52 in Langlade County as the Wolf River-Nicolet Scenic Byway. The town boards where the scenic byway is located and the County Board will need to adopt a resolution in support of the scenic byway designation. A sample resolution was presented. Motion by Klimoski, second by Matucheski to present a resolution in support of the scenic byway designation to the County Board. All ayes. Motion carried.

Item #6 Discuss refilling the Langlade County Circuit Court Commissioner position. The current part-time Court Commissioner, Attorney Melinda Olsen, will be retiring in December. The position of part-time Court Commissioner was created by the County Board in 2011 by expanding the responsibilities of the Family Court Commissioner in order to reduce the judicial workload for the Circuit Court Judge. In 2011, the Langlade County Circuit Court has the highest judicial workload rating. By creating this position, the Langlade County Circuit Court has a workload similar to other one Judge Counties in our judicial district. When Attorney Olsen was appointed to this position in 2012, she maintained her status as an independent contractor. Robin advised that the Committee will need to clarify Res. 76-2011 regarding whether this position will be refilled as a "contracted" position or an "employment" position. If this position is to remain a contracted position, then the position is not subject to the approval process outlined in County Board Rule 12.1 (Oversight, Executive, Personnel, $\frac{3}{4}$ vote of County Board). Motion by Klimoski, second by Matucheski that this position remain as a contracted position. All ayes. Motion carried.

Item #7 Discuss submission of proposal to the Department of Corrections for funding an OWI Treatment Court in Langlade County. The Langlade County Circuit Court is interested in starting an OWI Treatment Court. Funding for an OWI Treatment Court is available through the Department of Corrections. A contract proposal is being prepared for submission to the Department of Corrections to fund the cost of an OWI Treatment Court. Robin will provide the Committee members with a copy of the contract proposal along with additional information which explains the function of an OWI Treatment Court. The Committee will review this information and discuss the County's contract proposal at its next meeting.

Item #8 Discuss refilling the Veterans Service Officer position. The current County Veterans Service Officer (CVSO), Dale Oatman, will be retiring at the end of this year. The Veterans Service Committee is requesting that this position be refilled effective December 1, 2014 to allow the new CVSO to attend required training. Robin reported that since there isn't money available in the departmental budget, the Finance Committee had previously approved funding an additional one week of training; and the funding for any additional training dates will be discussed at the Finance Committee on Friday, Sept. 5th. There was a discussion regarding how much additional training time is necessary for this position. It was also noted that given the office closures in the month of December, starting on Dec. 1st really amounts to about 15 working days. Motion by Klimoski, second by Matucheski to refill this position effective December 1st. All ayes. Motion carried.

Item #11 Discuss scheduling a presentation by North Central Health Care staff to the County Board on scope of services available. Discussed inviting NCHC CEO, Gary Bezucha, to make a presentation to the County Board regarding the scope of services offered by NCHC. The new County Board would benefit from a discussion regarding the scope of services that are (or could be) offered by NCHC - which includes the dynamic of how these services would be funded. This presentation would be scheduled at a time of Gary Bezucha's convenience.

Item #12 Discuss process of renewing motions in the County Board Rules. Robin explained that the County Board Rules do not currently address the distinction between renewing a motion and reconsideration of motions. According to Robert's Rules of Order, the motion to reconsider only applies to the same motion; whereas a motion to reconsider is not needed if the motion is not in substantially the same form. For example, at the last County Board meeting, the motion to create a position in the Forestry Department failed. A motion to reconsider would not have been required if an entirely new motion was presented by changing the proposed action on the agenda item in some material way (i.e., change the title of the position, compensation, job duties, or qualifications). Rather than change the Rules at this time, the parliamentarian will be able to address any questions when a motion to consider is or is not required. No action taken.

Item #13 Review resolutions received from other Counties, if any. No resolutions received by the Corporation Counsel or County Board Chairman this month.

Item #14 Set date for next meeting. Next meeting is October 7th at 8:00 a.m.

Motion by Klimoski, second by Nonnenmacher to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 10:15 a.m.

Submitted by,
Robin J. Stowe, Recording Secretary