

## LANGLADE COUNTY EXECUTIVE COMMITTEE REPORT

**Meeting Date: 10/12/2016**

**Time: 9:30 a.m.**

**CHAIRMAN:** Dave Solin

**MEMBERS PRESENT:** Dave Solin, Pete Pennington, Doug Nonnenmacher, Holly Matucheski, Ron Nye

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Robert Benishek, Richard Burby, RJ Weitz, Gary Olsen, Joe Novak, Robin Stowe, Judy Nagel

The meeting was called to order at 9:30 a.m. by Chairman Solin in Room 203 of the Langlade County Courthouse.

**Pledge of Allegiance.**

**Approve/amend Minutes of September 13, 2016 and September 20, 2016 Executive Committee Meeting.** Motion by Nonnenmacher, second by Pennington to approve the minutes of September 13, 2016 and September 20, 2016 Executive Committee meeting, all ayes, motion carried.

**Approve/amend Agenda of October 12, 2016 Executive Committee Meeting.** Motion by Pennington, second by Matucheski to approve the October 12, 2016, 2016 agenda as printed, all ayes, motion carried.

**Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas.** None

**Review written report from Economic Development Corporation.** Motion by Nye, second by Solin to approve the written Economic Development Corporation report, all ayes, motion carried.

**Discuss status of Agreement with NTC regarding the Wood Technology Center of Excellence.** Chairman Dave Solin, Corporation Counsel Robin Stowe, and Dr. Weyers from NTC met with the NTC Steering Committee on Monday, October 10, 2016 at NTC to discuss the terms of the NTC Wood Technology Center of Excellence Agreement between Langlade County and NTC and the proposed changes. Robin Stowe gave an overview of the discussion held during the meeting along with the proposed changes to the agreement.

- Dr. Weyers proposed that the Steering Committee be dissolved and added into the NTC Advisory Council per the NTC guidelines. The Advisory Council oversees all of the Antigo NTC Campus not just the Wood Technology Center of Excellence Building. Dave Solin and Mike Klimoski would be reappointed to serve as the County's representatives on the Advisory Council. The Steering Committee members added to the Advisory Council will be: County: Mike Klimoski, David Solin; City: Mark Desotell; EDC: Angela Close; Wood Manufacturing: Troy Brown and Lee Kruse.
- Currently Langlade County does not pay for the space used at the Wood Technology Center of Excellence Building. For Langlade County to remain under the NTC umbrella insurance policy

once the building is transferred to NTC, per the rules of that policy, Langlade County will be required to pay a minimum payment of a \$1 per year for the space used.

- The Economic Development Corporation uses the internet, copiers and the phone systems supplied by NTC. It is proposed to increase the equipment rental rate for the Economic Development Corporations to the “actual costs” of these services.

Once Langlade County and NTC agree to the proposed changes, a new agreement will take effect and continue until terminated by either party. Information only.

**Review Joint Library Agreement.** Robin Stowe, Corporation Counsel, reviewed the proposed revised agreement with the City of Antigo and the County of Langlade. Robin Stowe proposed to change the term dates and the penalty payments for early termination. Resolution will be presented to the County Board during the October meeting.

Motion by Nye, second by Pennington to send proposed revised agreement to establishing a joint library to serve the City of Antigo and the County of Langlade to the October County Board meeting, all ayes, motion carried.

**Consider assigning County email accounts to County Board members for the purpose of sending and receiving communications regarding County government.** Gary Olsen, Finance Director, has Supervisors County email accounts set-up. Gary Olsen is working on an instruction sheet, when it is complete he will contact the Supervisors. Information only.

**Consider presenting County Board members with a “paperless” option by issuing tablet, notebook or Chromebook for County Board business.** Due to lack of interest this item will be on hold until further notice.

**Reconsider revisions to Resolution 64-2016, the Rules of the Board including adding a “stewardship” principle to the County’s mission statement and clarifying the rule for filling vacancies on the County Board, recognizing the new second vice-chairman position and the membership of the Forestry Committee.** Robin Stowe, Corporation Counsel stated that during the September 20, 2016 County Board meeting the Board referred Resolution 64-2016 back to Executive Committee. Discussion was held. The Executive Committee asked that County Board Rules 13.6 and 14.1 be referred to the November County Board meeting as separate Resolutions. County Board Rule 13.8 is to be brought back to the November Executive Committee for further review.

Motion by Nye, second by Nonnenmacher to bring County Board Rules 13.6 and 14.1 to the November County Board meeting as separate Resolutions and have County Board Rule 13.8 referred to the November Executive Committee meeting for further discussion, all ayes, motion carried.

**Update on the status of redrafting Tri-County Agreement with North Central Health Care.** Robin Stowe, Corporation Counsel, stated that Marathon County would like to revise the Tri-County Agreement by working with its partners. Marathon County would like a new contract adopted by the end of this year. The Counties agreed on the following goals for the revised agreement:

- The Agreement stands the test of time (i.e., agreement which will set NCHC up for success for the next 40 years).
- The Agreement addresses all the statutory requirements for Community Programs.
- The Agreement grants the Counties the control needed to address the needs of each partner.

Discussion was held. Robin will continue to update the Executive Committee when information becomes available.

A five minute recess was taken.

**At approximately 10:30 a.m., considering moving into closed session pursuant to Section 19.85 (1)(a)(c)(f), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; and to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before the governmental body to conduct an evidentiary hearing regarding complaints subject to Rule 17.1 of the Rules of the Board. Discuss implementation of Resolution #34-2016 as it pertains to the hiring process used for specific positions.**

Motion by Pennington, second by Matucheski to move into closed session. Chairman Solin aye; Nonnenmacher aye; Nye aye; Matucheski aye; Pennington aye. The Committee commenced to closed session at 10:50 a.m.

Chairman Solin asked to clear the room. Motion by Pennington, second by Matucheski for Robin Stowe, RJ Weitz, Robert Benishek, Joe Novak and Richard Burby to remain in the meeting, all ayes, motion carried. Also in attendance, Corporation Counsel, HR Director; and Attorney Smith (via teleconference).

**At approximately 11:15 a.m., return to open session, with possible action on any matters discussed during closed session.**

Motion by Pennington, second by Nonnenmacher to return to open session, all ayes, one absent, motion carried. The Committee returned to open session at 12:55 p.m.

Motion by Pennington, second by Solin to excuse Matucheski at 12:30 PM, all ayes, one absent, motion carried.

Motion by Nonnenmacher, second by Pennington to direct Human Resources Director RJ Weitz and Corporation Counsel Robin Stowe to reduce to writing, the Committee's findings and decisions regarding the complaints consistent with the discussion in closed session, and provide a copy of the Committee's decision to Supervisor Burby. In its decision, Committee has directed Supervisor Burby to take certain steps to remedy the complaints, including but not limited to: submitting letters of apology to specific individuals, and attending additional training (at his own expense) to improve communication skills and identify methods to avoid engaging in improper conduct (i.e., conduct deemed intimidating, demeaning, etc.). Upon consideration of the evidence presented during the evidentiary hearing, the Committee supports the Chair's decision to remove Supervisor Burby from committee appointments and recommends that question of reassignment to committees not be considered until such time as the remedial actions have been completed to the satisfaction of the Committee. Committee requests that any letters of apology be reviewed and approved by Stowe and Weitz before they are submitted. This decision will be reported to the County Board at its next meeting for the Board's consideration. All ayes, one absent, motion carried.

Motion by Nonnenmacher, second by Pennington to clarify that consistent with Resolution 34-2016, all departments must comply with the County's hiring policy and the County will not recognize or fund any

new hires that do not comply with the County's process. The County's hiring process requires that the HR Director review and/or approve various steps used in the process. The purpose of this requirement is to provide assistance to departments, to ensure uniformity of process, and to protect the County against claims that the process used did not afford the due process and equal opportunity required by law (and by County policy). The Committee understands that there is an active recruitment underway to fill one vacant Deputy Sheriff position, and as previously authorized, the Corporation Counsel, with assist the Sheriff with refilling this vacancy. However, moving forward, the Sheriff must follow Resolution 34-2016, and utilize the HR Director when recruiting and filling positions in the Sheriff's Department. All ayes, one absent, motion carried. Since the Sheriff did not attend this discussion, the Committee expects that the Corporation Counsel will make sure that the Sheriff understands that after the current vacancy is filled, the County will not recognize or fund any additional hires unless the Sheriff works with the HR Director as required by the County policy; and this includes the two additional Deputy positions scheduled to start in 2017.

**Review resolutions received from other Counties, if any.** None

**Set date for next regular meeting.** November 8, 2016 at 9:00 a.m. Room 203, Courthouse.

**Adjourn the Meeting.** Motion by Nye, second by Solin to adjourn the meeting, all ayes, one absent, motion carried at 1:30 p.m.

Respectfully Submitted,  
Becky Rank, Recording Secretary