

## **LANGLADE COUNTY EXECUTIVE COMMITTEE REPORT**

**Meeting Date: 11/8/2016**

**Time: 9:00 a.m.**

**CHAIRMAN:** Pete Pennington

**MEMBERS PRESENT:** Pete Pennington, Doug Nonnenmacher, Holly Matucheski, Ron Nye

**MEMBERS ABSENT:** Dave Solin

**OTHERS PRESENT:** RJ Weitz, Gary Olsen, Robin Stowe, Judy Nagel, Vern Cahak, Don Bergbower, John Schunke, and Becky McPhail.

The meeting was called to order at 9:00 a.m. by Chairman Pennington in Room 203 of the Langlade County Courthouse.

### **Pledge of Allegiance.**

**Approve/amend Minutes of October 12, 2016 Executive Committee Meeting.** Motion by Matucheski, second by Nonnenmacher to approve the minutes of October 12, 2016 Executive Committee meeting, all ayes, one absent, motion carried.

**Approve/amend Agenda of November 8, 2016 Executive Committee Meeting.** Motion by Nonnenmacher, second by Matucheski to approve the November 8, 2016, 2016 agenda as printed, all ayes, one absent, motion carried.

**Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas.** None

**Review written report from Economic Development Corporation.** Motion by Nye, second by Matucheski to approve the written Economic Development Corporation report, all ayes, one absent, motion carried.

**Discuss creation of 1 (one) Lt and 4 (four) Sgt classifications in Corrections.** Don Bergbower, Jail Administrator, and Chief Deputy John Schunke explained to the Executive Committee the lack of a Chain of Command in the Corrections Department. The reorganization proposed would create a Lieutenant Position and four Jail Sergeant Positions within the Corrections Department. The Lieutenant will be second in command to the Jail Administrator, working Monday thru Friday 8:00 a.m. to 4:00 p.m. thus will allow for the Jail Administrator's position to have a backup, will aid in a succession plan if a vacancy were to occur in the Jail Administrator position, and will reduce the need for overtime during this shift. The Sergeant positions will provide additional supervisory structure to the Jail by having a Sergeant on duty during all regular shifts in the Jail, and these positions would also eliminate the Officer in Charge Pay that is currently paid to employees who have been assigned this role in the past. Discussion was held on the County's hiring policy and it is understood that these new positions will be filled from within by following the County's hiring policy, and that sufficient funds are available in the 2017 budget for the County Jail to cover the additional costs associated with creating these positions.

Motion by Nonnenmacher, second by Nye for the Sheriff's Department to follow the Langlade County Hiring Policy, referring to Resolution 24-2016, all ayes, one absent, motion carried.

Motion by Nye, second by Nonnenmacher to approve the creation of 1 (one) Lt and 4 (four) Sgt classifications in the Corrections Department, all ayes, one absent, motion carried.

**Discuss possible video, placed on the County Web, promoting Langlade County.** RJ Weitz, Human Resource Director, discussed the possibility of Langlade County creating a recruitment video. RJ had introduced David Kuhr to the Department Heads during the October 26, 2016 Management Team Meeting. Mr. Kuhr did a presentation showing examples of the types of videos he could produce for Langlade County. Gary Olsen, Finance Director, has been in contact with Mr. Kuhr but is looking for more information. This item will be put on hold until the December 13, 2016 Executive Meeting to discuss further. No action taken.

**Reconsider revisions to the Rules of the Board including adding a “stewardship” principle to the County’s mission statement and clarifying Rule 13.8, and oversight responsibilities for the Personnel and Executive Committees.** Robin Stowe, Corporation Counsel, discussed with the Committee different Resolutions being proposed to County Board.

Resolution 73-2016: Revise the Rules of the County Board Regarding Mission Statement: to add: *The Public places its trust and confidence in government employees and elected officials to efficiently and effectively manage the Public’s resources (i.e., finances, equipment, facilities, environment, etc.). As stewards of the Public’s resources, the elected officials and employees of Langlade County shall provide services and manage resources with the goal to improve the health, safety and well-being of our community for the benefit of current and future generations.*

Resolution #74-2016: Revise the rules of the County Board to reflect second vice-chairman and to remove meeting limit: On County Board Rule 13.6 it is proposed to add the Second Vice-Chairman and remove the wording “shall be limited to twenty five meetings”.

Resolution # 75-2016: Revise the rules of the County Board regarding membership of Forestry and Recreation Committee: Remove the wording (with at least 1 member also serving on the Community Development Committee).

Resolution #77-2016: Revise the rules of the County Board to establish procedure for filling vacancies on the County Board: Amend Rule 13.8 to read: In the event of a vacancy on the county board, the following process will be used to fill the vacant seat: 1) a notice of the vacancy will be published at least once in the Antigo Daily Journal explaining the process for qualified elector to apply for the vacancy; 2) a notice of the vacancy will be sent to the municipal clerk(s) of the electoral district(s) for posting at a public place within the township; 3) the applicants will be screened by the Executive Committee; 4) the Board Chairman shall make an appointment of the candidates; 5) a majority vote of the County Board is required to confirm the appointment to the vacant seat for the remainder of the term.

Resolution #78-2016: Revise the rules of the County Board to change oversight committee for Corporation Counsel: Currently the Personnel Committee serves as the oversight committee for the Office of Corporation Counsel. Now that the County Board created the position of Human Resources Director with oversight by the Personnel Committee, the Committee recommends moving oversight of the County’s legal/administrative department to the Executive Committee in order to better separate the oversight of these functions to avoid confusion.

Resolution #79-2016: Revise the rules of the County Board to clarify abstentions during Committee meetings: County Board Rules (Rules 8.1 & 8.2), any member abstaining from voting is not counted as a member present for that vote. Committee prefers to discuss this proposal in greater detail with input from the County Board Chairman.

Motion by Nye, second by Matucheski to approve and send the above Resolutions to County Board on November 15, 2016, tabling Resolution 79-2016, all ayes, one absent, motion carried.

**Update on the status of redrafting Tri-County Agreement with North Central Health Care.** Robin Stowe, Corporation Counsel, discussed the status of revising the Joint County Agreement between Langlade, Lincoln and Marathon Counties indicating that there remains two “talking points” that need to be resolved.

The first “talking point” involves the withdrawal process. Marathon County has proposed a five year term. Currently, there is no definitive term and the agreement continues unless a County decides to withdraw by adopting a resolution to that effect. Under the current proposal, each County would need to take action to stay in the partnership at the end of each 5 year term. If the county doesn’t take action then such “inaction” would trigger the withdrawal process. Lincoln and Langlade prefer action to withdraw but no action being required for renewal on the same terms. The parties will continue to fine tune this part of the Agreement.

The second “talking point” is the question of where the mechanism to exercise the County’s retained authority should be located (either under the NCHC Board umbrella or at step between NCHC Board and the Counties. The existing Agreement is silent on what if any authority the Counties have retained, and therefore, all three Counties have agreed that the Agreement needs to be revised to indicate which authority is retained by the Counties. During these negotiations the parties have tentatively agreed to the authority that will be retained and the composition of a committee to exercise the retained authority. However, Lincoln and Langlade Counties prefer that this retained authority committee be considered the NCHC Executive Committee to avoid duplication of efforts while Marathon County prefers the creation of Retained County Authority Committee which is not under the NCHC umbrella but lies between NCHC and the Counties to truly be considered a conduit for the three Counties to exercise more control over NCHC. The parties have reached an impasse on this talking point and therefore Marathon County has called a special Board meeting on November 9<sup>th</sup> (closed session) in order to provide direction to Marathon County leadership.

The County Board will be provided with a copy of the revised Joint County Agreement for Information and discussion at their meeting on November 15<sup>th</sup>. This is a “work in progress”, but it is important for the County Board to review the status of these negotiations up to this point, as we anticipate that each County Board will be asked to adopt a revised Agreement at the meetings on December 20<sup>th</sup>. Information only.

**Review resolutions received from other Counties, if any.** None

**Set date for next regular meeting.** December 13, 2016 at 9:00 a.m. Room 203, Courthouse.

**Adjourn the Meeting.** Motion by Nonnenmacher, second by Matucheski to adjourn the meeting, all ayes, one absent, motion carried at 10:35 a.m.

Respectfully Submitted,  
Becky Rank, Recording Secretary