

## **Minutes of Langlade County Executive Committee**

The meeting in the Law Library of the Courthouse was called to order at 8:00 a.m., May 6, 2014, by Chairman Dave Solin and the Pledge of Allegiance was recited.

Members Present: Holly Matucheski, Doug Nonnenmacher, Mike Klimoski, Ron Nye, and Dave Solin.

Members Absent: None.

Others Present: Robin Stowe, Gary Olsen, Mark Desotell, Eric Roller, and Joe Novak.

### Agenda Item #3 Approve/amend Minutes of April 22, 2014.

Motion by Nye, second by Klimoski, to approve the minutes of the April, 2014 meeting, all ayes, motion carried.

4. Review Safety Building Joint Operations Agreement and Resolution: Robin Stowe reported that a subcommittee of County Board members, County employees, the City Mayor, and City employees had met to work out a new Safety Building joint operations agreement. The previous agreements dating back to 1970 did not address how the parties would share in the cost of operating the Safety Building. Subsequent attempts to develop formulas to establish rent have not worked to the satisfaction of the parties. Additionally, the current Agreement was entered in 1989 and needs to be updated to reflect the how services and equipment are currently shared between the County and the City. For 2014, the County established rent of \$74,000 and the proposed agreement breaks this payment into a base rent of \$70,000 and a capital improvement payment of \$4,000 in recognition that a portion of the funding received from the City is applied to capital improvements to the Safety Building. For the purpose of this Agreement, the capital improvement payments will represent an "equity" stake that will be subject to a 10 year depreciation schedule. Going forward, the rent amount can increase at a maximum of 1% and the capital improvement amount can be increased by a maximum of 5%. Any increases over these percentages would need to be approved by both entities. The question of how the capital improvement money will be designated and used was discussed (i.e., will this funding continue to be applied as revenue to offset expenses in the Safety Building budget or should the County start a specific CIP budget for the Safety Building as separate from the 5 year CIP plan for all County buildings and facilities). Motion by Klimoski, second by Nonnenmacher to approve the Safety Building Joint Operations agreement and resolution to go to the County Board in May, all ayes, motion carried.

5. Discuss report from the Economic Development Corporation: Motion by Klimoski, second by Nonnenmacher, to approve the Economic Development Corporation report, all ayes, motion carried.

6. Discuss Chain of Command Policy: At the recent training session for the County Board, Attorney Andy Phillips advised the County to adopt a Chain of Command policy. The purpose of this type of policy is to ensure that issues regarding the operation of County government and employees are routed to the proper supervisors / department heads / administration within a specified "chain of command". A copy of the sample policy from another County was distributed to the Committee. Robin asked if the Committee was interested in looking at adopting a Chain of Command policy. The Committee would like Robin to meet with department heads and see if they could put together a Chain of Command policy for the County.

7. Review strategic budget plan: Robin Stowe reviewed the authority delegated by the County Board to the Committee to develop both short term and long term strategies to sustain funding

for County programs and services. Robin also reviewed some of the strategies implemented by the Committee in the past, including re-prioritizing all County programs and services in 2010 and evaluating staffing positions. The Committee asked that a copy of the Program Ranking that was completed in 2010 be distributed to Board members at the next County Board meeting.

8. Discuss recognition for years of service on the County Board: Currently, all former County Board members are recognized for their service regardless of the length of service as a member of the County Board. The Committee was asked whether they want to consider the length of service to differentiate the type of recognition that would be presented to former members. It was the consensus of the Committee to leave the process of giving plaques as it has been. Anyone who serves as a County Board member regardless of time served will receive a plaque.

9. Review resolution received from other Counties: Motion by Klimoski, second by Nonnenmacher to support a resolution to express opposition to the proposed \$11.8 million budget reduction in funding to the Wisconsin Circuit Court System over the next two-year period, all ayes, motion carried.

10. Set date for next meeting: The next regular meeting of the Committee will take place on June 3, 2014 at 8:00 a.m.

At 9:20 a.m. motion by Nye, second by Nonnenmacher, to adjourn the meeting, all ayes, motion carried; meeting adjourned.

Submitted by,  
Gary D. Olsen, Recording Secretary