

**LANGLADE COUNTY  
EXECUTIVE COMMITTEE REPORT**

**Meeting Date: 05/23/2017**

**Time: 9:45 a.m.**

**CHAIRMAN:** Dave Solin

**MEMBERS PRESENT:** Pete Pennington, Doug Nonnenmacher, Holly Matucheski, and Ron Nye

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Robin Stowe, Judy Nagel, Joe Novak, Ron Barger, Carlene Nagel, Don Scupien, Arlene Bonacci, Julie Webb and Alisha Resch.

The meeting was called to order at 9:45 a.m. by Chairman Solin in Room 203, Second Floor, Courthouse

**Pledge of Allegiance.**

**Review and consider request from Ad Hoc Human Resources & Admin Needs Study Committee to create a full-time position of Assistant HR Director.** Robin Stowe, Corporation Counsel presented a draft position description for the proposed Assistant Human Resource Director Position. The Ad Hoc Human Resources & Admin Needs Study Committee recommends creating a two full-time position to provide Human Resources (such as: a full-time Assistant Human Resource Director position to assist a full-time Human Resource Director). Currently the only position that has been created is a full-time HR Director position, as a stand-alone department head position with oversight by the Personnel Committee.

Motion by Nye, second by Pennington to approve the recommendation to create an additional full-time position in the Human Resources Department and forward on to the Personnel Committee. All ayes, motion carried.

**Consider creating an additional Staff Accountant position in the Finance Department, if necessary due to the results of the internal recruitment process for the Finance Director position.** The recommendation from the Finance Committee's actions today is to create a Staff Accountant position in the Finance Department in lieu of refilling the Senior Finance Accountant Position.

Motion by Nye, second by Nonnenmacher to create a Staff Accountant position in the Finance Department in lieu of refilling the Senior Finance Accountant Position. All ayes, motion carried.

**Set date for next regular meeting.** June 13, 2017 at 8:30 a.m., Room 203

**Adjourn the Meeting.** Motion by Pennington, second by Nonnenmacher to adjourn the meeting at 10:00 a.m. All ayes, motion carried.

Respectfully Submitted, Becky Rank, Recording Secretary