

**LANGLADE COUNTY  
EXECUTIVE COMMITTEE REPORT**

**Meeting Date: 05/10/2017**

**Time: 9:00 a.m.**

**CHAIRMAN:** Dave Solin

**MEMBERS PRESENT:** Pete Pennington, Doug Nonnenmacher, Holly Matucheski, Ron Nye, Dave Solin

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Robin Stowe, Judy Nagel, Joe Novak, Ron Barger, Angie Close, Marilyn Baraniak, Tammy Wilhelm, Bryce Widener, Carlene Nagel, Vern Cahak, Gary Olsen, Duane Haakenson, John Schunke, Arlene Bonacci, Becky McPhail, Nate Heuss.

The meeting was called to order at 9:05 a.m. by Chairman Solin in County Board Room, Safety Building.

**Pledge of Allegiance.**

Supervisor Matucheski stated she would be leaving at 11:00 a.m.

**Approve/amend Minutes of April 24, 2017 Executive Committee Meeting.** Motion by Nye, second by Pennington to approve the minutes of April 24, 2017 Executive Committee meeting. All ayes, motion carried.

**Approve/amend Agenda of May 10, 2017 Executive Committee Meeting.** Motion by Nye, second by Pennington to approve the agenda for May 10, 2017. All ayes, motion carried.

**Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas.** None

**Review written report from Economic Development Corporation.** Motion by Nye, second by Matucheski to approve the written report from Economic Development Corporation. All ayes, motion carried.

**Review project report from Bryce Widener from Cirrinity.** Bryce Widener with Cirrinity updated the Executive Committee on approved projects. Projects that have been completed this year are: Elton to Sawyer Lake, Hwy 47 to Mattoon and Hwy 64 to White Lake is in progress. Widener stated that Cirrinity is looking into 2 Wisconsin grant opportunities for funding to expand coverage. Fiber is being installed in Hwy 64 North on Hill Road area. Discussion held. Information only.

**Discuss wording from Committees to report after Closed Sessions.** Chairman Solin requested clarification on the wording when action is taken after returning from closed session. Robin Stowe, Corporation Counsel explained that when the reasons for going into closed session continue to exist, then the action taken by the Committee should remain privileged and confidential. Under these circumstances, it is appropriate to simply report that action taken consistent with discussion in closed session. However, when the underlying reasons for going into closed session no longer exist, then it is appropriate for the Committee to disclose those reasons in any subsequent action taken by the Committee. This action may be reported in the minutes of the same meeting or at a future meeting with the relevant item noticed on the agenda. For example, a Committee may go into closed session for "bargaining" reasons (i.e., to negotiate the purchase of property), however once the bargaining process has been completed and (i.e., an offer has been accepted or rejected) and no further bargaining is contemplated, then the public has the right to know the details of the financial offer and the best practice is to disclose this information within the structure of the committee minutes rather than have the public search for this information. Information only.

**Corporation Counsel Robin Stowe will review a Notice of Injury and Claim received by Langlade County, with possible action.** Robin Stowe, Corporation Counsel stated that notice of injury and claim was received April 18, 2017 by the County Clerk. This claim will be disallowed by Langlade County.

Motion by Nye, second by Pennington to disallow this claim against Langlade County. All ayes, motion carried.

**Approve utilizing Capital Improvement Plan Project funding for purchase of a replacement bus for the Transportation Program.** Gary Olsen, Finance Director is asking the Executive Committee to approve spending out of the CIP for the purchase of a replacement bus for Menominee Transit. Langlade County is being asked to match the cost of the replacement with Menominee Transit at a cost of \$12,600, with a Memorandum of Understanding.

Motion by Nye, second by Nonnenmacher to approve the funds for the purchase of a replacement bus, with Menominee Transit, with a Memorandum of Understanding drafted. All ayes, motion carried.

**Review Request for an Additional Social Worker Position for the Children and Families Support Unit.** Ron Barger, Health and Social Service Director is asking for the approval of an additional Social Worker Position for the Children and Families Support Unit. Barger presented a handout to the Executive Committee showing a drastic increase in referrals for cases that have child neglect, which has a substance abuse component attached to it. Hand out is available at the County Clerk's office. Supervisor Nye asked Barger if they have tried other options to lower cost and removal of children from the home. Discussion held.

Motion by Nonnenmacher, second by Pennington to approve the request for an additional Social Worker Position for Children and Families Support Unit. All ayes, motion carried.

**Discuss the feasibility of borrowing for future capital improvements as part of a long range plan to address the County's office space needs, including the potential for a second branch of the Circuit Court.** Discussion held on the need to engage in a long range CIP plan to address the County's office space needs. Nate Heuss, Facilities Management Director has been in contact with Judge Rhode on the remodel of Courthouse Room 203, for a second Courtroom. The District Attorney is asking for additional security in their office by installing bullet proof glass and a security door. Supervisor Novak suggested looking into State funded grants to help cover the cost of the remodels. No action taken.

**Strategic space planning for the County Offices.** Chairman Solin would like to establish an Ad Hoc Committee to study the County's Long-Term Building Space Needs. This would be a five-member Committee with Supervisor Solin being the Chairman. Robin Stowe, Corporation Counsel will draft a resolution to present to the County Board at the May meeting.

Motion by Nye, second by Pennington to approve establishing an Ad Hoc Committee to Study the County's Long-Term Building Space Needs. All ayes, motion carried.

At 9:55 a.m. the Executive Committee took a 5 minute recess, resumed meeting at 10:05 a.m.

**Discuss the process to develop a strategic budget plan designed to assist the County Board in prioritizing requests for the expenditure of County funds regarding items that are not currently budgeted or that otherwise do not have an identified, sustainable funding source.** Robin Stowe, Corporation Counsel gave an overview on process used to develop the previous strategic budget plans (in 2005 and 2010). As funds become more limited, it will be necessary to transition to priority-based budgeting and to examine whether the current levels of services can be sustained.

Chairman Solin suggested adding the strategic budget plan to the Ad Hoc Committee to Study the County's Long-Term Building Space Needs as the space needs committee will be analyzing the long term needs of each department. Robin will add this component to the resolution (Ad Hoc Committee) to present to the County Board at the May meeting.

Motion by Pennington, second by Nonnenmacher to add the wording to the Ad Hoc Committee to Study the County's Long-Term Building Space Needs and Program Priorities. All ayes, motion carried.

**At approximately 10:15 a.m., consider moving into closed session pursuant to Section 19.85 (1)(f), Wis. Stats., to review social or personnel histories or investigations of specific persons, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data; information presented to the Committee by Chief Deputy John Schunke.**

Motion by Nonnenmacher, second by Pennington to move into closed session. Chairman Solin, aye; Nonnenmacher, aye; Nye, aye; Matucheski, aye; Pennington, aye. The Committee commenced to closed session at 10:22 a.m. John Schunke, Judy Nagel, Supervisor Novak and Supervisor Bonacci remaining closed session.

**At approximately 10:45 a.m., return to open session with possible action taken on any matters discussed in closed session.**

Motion by Nye, second by Pennington to return to open session at 10:50 a.m. All ayes, motion carried.

Motion by Pennington, second by Nonnenmacher stating no action taken in closed session. All ayes, motion carried.

**Discuss per diems for Dave Solin attending Nicolet College Board of Trustees.** Chairman Solin asked the Committee for approval to receive a county per diem for attending Nicolet College Board of Trustees meetings. Nicolet will pay the mileage. Stowe explained that Solin is a resident of Nicolet, discussion held.

Motion by Nonnenmacher, second by Matucheski to approve the per diem for Nicolet College Board of Trustees for Chairman Solin. All ayes, Solin abstained, motion carried.

**Report on the activities of the Retained County Authority (RCA) Committee for North Central Health Care.** Robin Stowe, Corporation Counsel provided a brief overview of the April 27, 2017 RCA meeting. The next RCA meeting will be held on Friday, May 12, 2017. As Langlade County's representative, Stowe is currently pursuing that following priorities: 1) recruitment for a new CEO for NCHC; and 2) building the capacity for NCHC to actively manage all treatment plans.

Michael Loy, Interim CEO recommended to the Committee to create a Youth Crisis Stabilization Group Home, a 4-8 bed facility. The State has a grant available, but would need support from the Counties.

A specific Conflict Resolution Policy has been developed to assist in reporting and resolving complaints involving services provided by NCHC. The Conflict Resolution Policy will be shared with all stakeholders. Substance abuse issue in all three counties has increased; NCHC is designing new programs and expanding existing programs to help handle all substance abuse issues.

As a reminder: the minutes of NCHC Board and Committees are available on their website ([www.norcen.org](http://www.norcen.org)) and the minutes of the Retained County Authority (RCA) Committee are available on the Marathon County website ([www.co.marathon.wi.us](http://www.co.marathon.wi.us)).

Motion by Nye, second by Pennington to excuse Matucheski at 11:00 a.m. All ayes, motion carried.

**Discuss/review the status of the Ad Hoc Human Resources & Administration Needs Study Committee, (i.e., to determine whether the committee can consider taking actions on any findings of the Ad Hoc Committee to date).** This item is on the agenda in order to allow the Committee to take action on any findings or recommendations reported or referred by the Ad Hoc Committee. At this time, there aren't any findings for this Committee to act upon. The next Ad Hoc meeting will be on May 16, 2017 prior to the County Board meeting.

**Review resolutions received from other Counties, if any.** None

**Set date for next regular meeting.** June 13, 2017 at 8:30 a.m., Room 203

**Adjourn the Meeting.** Motion by Pennington, second by Nye to adjourn the meeting at 11:20 a.m. All ayes, motion carried.

Respectfully Submitted, Becky Rank, Recording Secretary

DRAFT