

## **Minutes of Langlade County Executive Committee**

The meeting in the Law Library of the Courthouse was called to order at 8:00 a.m., June 3, 2014, by Chairman Dave Solin and the Pledge of Allegiance was recited.

Members Present: Holly Matucheski, Doug Nonnenmacher, Mike Klimoski, Ron Nye, and Dave Solin.

Members Absent: None.

Others Present: Robin Stowe, Gary Olsen, Doug Below, and Kim Van Hoof.

### Agenda Item #3 Approve/amend Minutes of May 6, 2014.

Motion by Nye, second by Matucheski, to approve the minutes of the May 6, 2014 meeting, all ayes, motion carried.

4. Update on meal site and meeting place for seniors: Robin Stowe updated the Committee regarding the meal site and meeting place for the seniors. Robin and Doug Below toured Saint Mary's and Saint Hyacinth where the meal site is currently housed. They found out that there is a ceramics class happening at this location. The individual offering this activity had purchased the kiln from the County for the ceramics classes. At this location, seniors are also participating in basket weaving classes. Robin mentioned that it seems that many of the groups who used the Community Center have found a place to continue the activities that took place in the Community Center. Robin and Doug will be meeting with the leadership at Saint Mary's and Saint Hyacinth to see if they could expand the ability to utilize the facilities for the seniors. Motion by Klimoski, to allow Robin Stowe and Doug Below to negotiate with the leadership at Saint Mary's and Saint Hyacinth to utilize their facilities for the seniors, second by Solin, all ayes, motion carried.

5. Consider refilling vacant position of Master of Social Work (MSW) Social Worker: Kim Van Hoof explained that they currently have a vacant Social Worker position that they would like to refill with a Master of Social Work (MSW). By refilling this position with a MSW, they will be able to do more in-home services and bill time some programs with North Central Health Care Center. The position will cost about \$7,815 more than the Social Worker position to refill. The hope is that the added cost will be offset by the savings of keeping kids out of high out of home placement costs. Social Services will be responsible for finding the additional \$7,815 in their budget for the position. Motion by Klimoski to refill the vacant Social Worker position with a Master of Social Work Social Worker, second by Matucheski, all ayes, and motion carried.

6. Discuss report from the Economic Development Corporation: Motion by Klimoski, second by Nonnenmacher, to approve the Economic Development Corporation report, all ayes, motion carried.

7. Discuss creating policy to establish compensation for added responsibilities on the Compensation Matrix: There was a request from a County Board member to create a policy that would detail how extra compensation for job duties would be established. It was the recommendation of Committee members that any additional responsibilities should follow a set procedure on how to compensate individuals for these responsibilities. Currently, these compensation amounts happen during the matrix review, but there is not a formal policy on how these requests are approved. Motion by Nye, second by Klimoski, to have all compensation requests for added responsibilities to be approved by the Matrix Committee and Personnel Committee, and give the information to the County Board for them to review for a month before final action is taken, all ayes, motion carried.

8. Discuss Fund Balance Policy for North Central Health Care: Gary Olsen explained that North Central Health Care (NCHC) has recently worked with the Finance Directors from Langlade, Lincoln, and Marathon Counties to redo the Fund Balance Policy for the entity. NCHC had a non-formal policy regarding fund balance, but that policy only addressed the minimum amount of fund balance that will be maintained for each County. The new policy addresses the minimum and maximum amount of fund balance that needs to be maintained for each County. If NCHC's fund balance amount for any of the member counties exceeds the maximum amounts, then the member county can work with NCHC as to how to bring the fund balance amount back to within the policy amounts. Under this policy, none of the three member counties are currently over the maximum amounts. This was for informational purposes only.

9. Update regarding Transportation services: Gary Olsen and Doug Below updated the Committee regarding the Menominee Transit System. Reports comparing the first quarter ridership numbers from 2014 to the first quarter numbers from 2013 were distributed to the Committee. Ridership is about the same from 2013 to 2014. The cold weather in the winter might have contributed to the number of riders not being higher. Ridership numbers for 2013 were also shared with the Committee. Menominee Transit is in the process of completing a new brochure that can be shared with community members to help promote the bus routes. There will also be a new bus purchased this year. This request will come to the Committee in August. The bus was included in the CIP for 2014. This was for informational purposes only.

10. Discuss strategic budget plan: The program ranking information was distributed to all County Board members at their meeting last month. Robin Stowe explained that the County Board has delegated to this Committee the authority to prioritize and give guidance to the Finance Committee potential budget reductions. This item will be on each month's agenda to discuss strategic budget planning as the 2015 budget process moves forward.

11. Review resolution received from other Counties: No resolutions will be forwarded to other committees or the County Board.

12. Set date for next meeting: The next regular meeting of the Committee will take place on July 8, 2014 at 8:00 a.m.

At 9:15 a.m. motion by Nye, second by Klimoski, to adjourn the meeting, all ayes, motion carried; meeting adjourned.

Submitted by,  
Gary D. Olsen, Recording Secretary