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LANGLADE COUNTY



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## MEETING MINUTES

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**Committee:** Executive Committee  
**Date:** Tuesday, July 11, 2017  
**Time:** 2:30 PM  
**Location:** Courthouse-Room 203

The following discussion was held by the Committee at the meeting detailed above:

- 1 Meeting called to order at 2:30 p.m.
- 2 Roll call was conducted.

EXECUTIVE/LEGISLATIVE COMMITTEE			
Name	Role	Status	
Dave Solin	Chair	Present	
Pete Pennington	Member	Present	
Doug Nonnenmacher	Member	Present	
Holly Matucheski	Member	Present	
Ron Nye	Member	Present	
Non- Committee Members Present			
Name	Interest	Name	Interest
Robin Stowe	Corp Counsel	John Zenkovich	Veterans Officer
Becky McPhail	Child Support	Angie Close	Economic Development
Elizabeth Constable	District Attorney	Carlene Nagel	Finance Director
Alisha Resch	HR Director	Judy Nagel	County Clerk
Nate Heuss	Facilities Management Director		

- 3 Recite the Pledge of Allegiance.
- 4 **Approve/amend Minutes of June 13, June 19, June 26, 2017 Executive Committee Meetings and June 27 Joint Executive, Personnel and Public Safety Committee Meeting.** Motion by Pennington, second by Matucheski to approve the Minutes. All ayes, motion carried.
- 5 **Public comment on Agenda items and consideration of requests for items to be added to future meeting agendas.** Agenda number 8 was asked to be discussed first.
- 6 **Strategic space planning for the County Offices.** Discussion was held with Nate Heuss, Facilities Management Director on the possibility of moving Register of Probate into the Victim Witness office on the 2nd floor of the Courthouse and moving Victim Witness into the Register of Probate Office with Juvenile Justice office moving into the District Attorney's office and the District Attorney's office relocating to the old Finance office on the 1st floor of the Court House. It was discussed that the Register of Probate office will need to move first to comply with

## Meeting Minutes (Continued)

mandates from the state. District Attorney Elizabeth Constable addressed the needs of the District Attorney's office.

On August 9, 2017 Public Property Committee will be meeting in the County Board Room and will determine the space needs of the County Board, Finance and IT space needs.

Emergency Management will be supervised by the Sheriff's Department so Sheriff Westen would like that Department to be located in the Sheriff's area.

The August County Board meeting will be held in the Clover Room at the Fairgrounds. NTC conference room may be available for future Board meetings.

**Review written report from Economic Development Corporation.** Angie Close asked the Committee if they had any questions from the written Economic Development Corporation Report and stated that she will be presenting to the Forestry committee on the impact of forestry.

Motion by Nye, second by Solin to accept the written Economic Development Corporation report. All ayes, motion carried.

- 7 **Discuss the feasibility of borrowing for future capital improvements as part of a long range plan to address the County's office space needs, including the potential for a Second Branch of the Circuit Court.** Robin Stowe, Corporation Counsel gave an overview on the County potentially borrowing in 2019: Brad Viegut, Baird Managing Director met with the Finance Committee regarding upcoming borrowing for Langlade County. The borrowing would consist of Highway Department Building and the land acquisition (Camp Lyle property). Additional capital improvement projects may be added, including but not limited to: Courthouse parking lot, windows at the Department of Social Services, and Airport runway repairs. Discussion held as to other projects that the Committee and funding projects out of the CIP. A Resolution, with  $\frac{3}{4}$  vote, noting a firm dollar amount and identifying the projects to be funded, must be determined before borrowing can occur. To the timing of the Camp Lyle acquisition, the County Board will need to adopt a "reimbursement resolution" to reimburse the General Fund for the County's share of this land purchase. This agenda item will be on the August Executive Committee. Information only.
- 8 **Update on applications for District #6.** Judy Nagel, County Clerk has not received any applications for the District #6 Supervisor position. Richard Hurlbert will be appointed to the Veteran's Committee to replace the vacant position of Larry Poltrock. Information only.
- 9 **Report on the activities of the Retained County Authority Committee (North Central Health Care).** Robin Stowe gave an overview of the activities of the RCA and NCHC. RCA is assisting with the process of CEO recruitment (job description, compensation, etc.) with the goal to complete this process by March of 2018 as the CEO must also be approved by the three County Boards. The RCA assisting NCHC in identifying budget priorities and performance / outcome measures for programs and services. The next RCA meeting will be held on July 18, 2017 in Wausau.

## Meeting Minutes (Continued)

As a reminder: the minutes of NCHC Board and Committees are available on their website ([www.norcen.org](http://www.norcen.org)) and the minutes of the Retained County Authority (RCA) Committee are available on the Marathon County website ([www.co.marathon.wi.us](http://www.co.marathon.wi.us)).

- 10 **Review resolutions received from other Counties, if any.** None
- 11 **Set date for next meeting:** Tuesday, August 8, 2019, immediately following Public Safety, Courthouse room 203.
- 12 **Adjourn the Meeting.** Motion by Matucheski, second by Nonnenmacher to adjourn the meeting at 3:30 p.m. All ayes, motion carried.

Minutes transcribed and submitted by:

Becky Rank,  
Recording Secretary