

**LANGLADE COUNTY  
EXECUTIVE COMMITTEE REPORT**

**Meeting Date: 8/9/2016**

**Time: 9:00 a.m.**

**CHAIRMAN:** Dave Solin

**MEMBERS PRESENT:** Dave Solin, Pete Pennington, Doug Nonnenmacher, Holly Matucheski, Ron Nye

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Gary Olsen, Robin Stowe, RJ Weitz, Joe Novak, Carol Feller-Gottard, Richard Burby, Chief Deputy John Schunke, Vern Cahak, Bob Benishek, Nate Heuss

The meeting was called to order at 9:00 a.m. by Chairman Solin in the County Board Room, Safety Building.

**Pledge of Allegiance.**

**Approve/amend Minutes of July 8, 2016 Joint Executive/Finance Committee Meeting, July 12, 2016 Executive Committee Meeting and July 18, 2016 Tri-meeting consisting of Executive/Finance/Personnel Committee Meeting.** Motion by Pennington, second by Nye to approve the minutes of July 8, 2016 Joint Executive/Finance Committee Meeting, July 12, 2016 Executive Committee Meeting and July 18, 2016 Tri-meeting consisting of Executive/Finance/Personnel Committee Meeting, all ayes, motion carried.

**Approve/amend Agenda of August 9, 2016 Executive Committee Meeting.** Motion by Nonnenmacher, second by Pennington to approve the August 9, 2016 agenda as printed, all ayes, motion carried.

**Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas.** Supervisor Burby has a concern with conflicting information being passed out at Committee meetings. Robin Stowe, Corporation Counsel advised the Committee that this agenda item does not allow the Committee to deliberate and act on any comments, but merely to take these matters under advisement for consideration for future meeting agendas. Robin also referenced a recent article in the *Wisconsin Counties Magazine*. In the Call to Order column, it stated that the Committee can't deliberate on Public Comment and no discussion is to be held. Public comment is for the public to have the opportunity to comment on future agenda items. If any Supervisor wants something to be brought up to the Committee of jurisdiction or County Board, then they need to contact the Committee/Board Chairperson.

**Review written report from Economic Development Corporation.** Motion by Nye, second by Matucheski to approve the written report from Economic Development Corporation, all ayes, motion carried.

**Corporation Counsel Robin Stowe will review a Notice of Injury and Claim received by Langlade County.** Robin Stowe, Corporation Counsel reviewed a notice of claim and injury filled with Langlade County. Motion by Nye, second by Solin to deny the claim and forward it to the August 16, 2016 County Board Meeting, all ayes, motion carried.

**Consider adopting County Board Rule requiring Board members email accounts.** Gary Olsen, Finance Director addressed the request to require Board members to have an email account. Gary stated that not all Supervisors will have Internet access in the area they live. Gary will bring item back

at the September 20, 2016 Executive Committee Meeting with more information. No action taken

**Consider request to provide all Supervisors with a tablet.** Gary Olsen, Finance Director presented the Committee with two different types of devices, a Chrome Book and an Apple Ipad. The Chrome Book, estimated retail value \$300. The Apple I pad will require a keyboard attachment and estimated retail value \$500-\$800. Discussion was held on Internet access and technical understanding of devices. Chairman Solin will discuss with other Supervisors to determine interest.

**Discuss Accountability and Complaint Resolution Policy regarding County Board Supervisor.** Supervisor Burby is requesting a closed session with the full County Board during the August 16, 2016 Meeting in order to provide his documentation in support of his Complaint. It was noted that the Supervisor Burby was previously granted the opportunity to present this information to the Executive Committee or HR Director, and to attend the hearing on his complaint. Supervisor Burby indicated that he was unable to attend the hearing and wants to share his information directly with the Board in closed session. Discussion was held on whether this meeting should be in open or closed session and what information regarding the complaint will be presented to the County Board members prior to the meeting. Chairman Solin requested that an agenda item be placed on the August 16, 2016 County Board Meeting. No action taken.

**Review investigation findings on recent complaints.** Robin Stowe, Corporation Counsel reviewed the 4 additional complaints submitted to the Board Chairman at the previous meeting by Supervisor Burby. These complaints have been investigated by the HR Director and will be placed on file in the County Clerk's office. Discussion was held. No action taken on the complaints at this time.

**Consider request for per diem for Supervisor to attend Nicolet College Board Meeting.** Supervisor Solin is requesting that any Supervisor that is appointed to the Nicolet College Board get per diem. Motion by Nonnenmacher, second by Pennington to approve the per diem for the Supervisor appointed to the Nicolet College Board, all ayes, motion carried.

**Discuss 2017 COLA amount for non-union employees.** Gary Olsen, Finance Director requested the Executive Committee to give direction to the Finance Committee on the COLA for non-union employees for 2017. Handout was given to the Committee regarding suggested wording changes to the Employee Handbook (see attachment). Motion by Pennington, second by Nye to give non-union employees a 1.5 increase for 2017, all ayes, motion carried.

Motion by Matucheski, second by Nonnenmacher to forward recommendation to the Personnel Committee on changes to the Employee Handbook, all ayes, motion carried.

**Discuss compensation for the Chief Deputy Sheriff for serving as interim Jail Administrator.** In June 2015 the Jail Administrator retired leaving a vacancy. Sheriff Greening appointed Chief Deputy Sheriff John Schunke as the interim Jail Administrator until the position was filled. Per the Counties current policy the oversight committee may approve additional compensation at the prorated rate not to exceed \$300 per month, and not to exceed the highest rate of compensation for the Department Head position. Robin Stowe, Corporation Counsel explained that the job duties were performed before the new policy was adopted and in accordance to the old policy an employee may receive a one-time payment for temporary work assignment. A one-time payment of less than \$2,500 may be approved by Oversight, Personnel and Finance Committees. A one-time payment of more than \$2,500 up to \$5,000 a year may be approved by the County Board. Gary Olsen, Finance Director stated that the recommended funds would come from the Sheriff Department Budget.

Motion by Pennington to approve that Chief Deputy Sheriff John Schunke receive a one-time payment of \$10,000 for his work as the interim Jail Administrator. Robin explained that in the past an employee morale problem existed regarding the process to identify which employees are granted these one-time payments and asked the Committee to take that into consideration before a decision is made. Schunke

stated that during his time as the interim Jail Administrator, he noted that 3 Correction Officers also stepped up and took on more job duties. Pennington withdrew his motion. Supervisor Nye recommended that this item go through the correct oversight Committee with the recommendations from the Executive Committee. Discussion held.

Motion by Pennington, second by Matucheski to recommend to the Oversight Committee that Chief Deputy Sheriff John Schunke receive \$7,500 and the 3 Correction Officers receive \$1,500 one-time payment for the work done as the interim Jail Administrator with funds coming out of the Sheriff Department Budget, all ayes motion carried.

**Discuss status of Marathon County study of North Central Health Care.** Robin Stowe, Corporation Counsel, gave the Committee an update on North Central Health Care study completed by Morningside Research and Consulting Services for Marathon County. The Marathon County Board will consider options listed in the study and determine whether to terminate the partnership between Langlade and Lincoln Counties and purchase services. Robin stated that if the Marathon County Board decides to go forward with the termination of the partnership, the contract between Marathon, Lincoln and Langlade will end in December 2017. Information only.

**Review joint Langlade-Lincoln County Resolution and Position Letter regarding the status of the Tri-County Community Programs Agreement (NCHC).** Robin Stowe, Corporation Counsel presented a draft Position letter and Resolution to be forwarded to the 38 Marathon County Supervisors asking for an opportunity to discuss the partnership between Marathon, Lincoln and Langlade before Marathon County takes action on a resolution to withdraw from the partnership. To date, Langlade and Lincoln Counties have not been provided "a seat at the table" to discuss this important decisions that affect the partnership. Motion by Nye, second by Solin to move forward with the Position letter and Resolution to County Board, all ayes, motion carried.

Supervisor Nye suggested setting up a task force with Lincoln County; this will be brought back to the September 13, 2016 Executive Committee Meeting.

Supervisor Benishek has requested a special County Board Meeting regarding the 2017 budget.

Gary Olsen, Finance Director will meet with the Finance Committee for approval to move forward with the referendum to be placed on the November 2016 ballot.

**Review resolutions received from other Counties, if any.** None

**Set date for next regular meeting.** September 13, 2016 at 9:00 a.m. Room 203, Courthouse

**Adjourn the Meeting.** Motion by Nye, second by Nonnenmacher to adjourn the meeting, all ayes, motion carried at 11:45 a.m.

Respectfully Submitted,  
**Becky Rank, Recording Secretary**