

800 CLERMONT STREET
ANTIGO, WI 54409-1948
WWW.CO.LANGLADE.WI.US

LANGLADE COUNTY



TELEPHONE: (715)627-6200
FAX: (715)627-6303

MEETING MINUTES

Committee: Executive Committee
Date: Tuesday, August 8, 2017
Time: 9:00 A.M.
Location: Courthouse-Room 203

The following discussion was held by the Committee at the meeting detailed above:

- 1 Meeting called to order at 9:00 a.m.
- 2 Roll call was conducted.

EXECUTIVE/LEGISLATIVE COMMITTEE			
Name	Role	Status	
Dave Solin	Chair	Present	
Pete Pennington	Member	Present	
Doug Nonnenmacher	Member	Present	
Holly Matucheski	Member	Present	
Ron Nye	Member	Present	
Non- Committee Members Present			
Name	Interest	Name	Interest
Robin Stowe	Corp Counsel	Alisha Resch	HR Director
Gloria Oberneder	Supervisor	Sheriff Westen	Sheriff's Department
Don Bergbower	Jail Administrator	Sue Paycer	Information Services
Brenda Mayr	Juvenile/Probate	Judy Nagel	County Clerk

- 3 Recite the Pledge of Allegiance.
- 4 **Approve/amend Minutes of July 11, 2017 Executive Committee Meeting.** Motion by Nye, second by Matucheski to approve the Minutes. All ayes, motion carried.
- 5 **Public comment on Agenda items and consideration of requests for items to be added to future meeting agendas.** None
- 6 **Review written report from Economic Development Corporation:** Motion by Nye, second by Pennington to accept the written Economic Development Corporation report. All ayes, motion carried.
- 7 **Discuss footnotes for Committee Meetings:** Meeting summaries are public record. If the Committee still wants to do a meeting summary they will need to follow the open meeting laws. Discussion held. Motion by Pennington, second by Nonnenmacher to discontinue footnotes and meeting summaries. Stowe will explain at the County Board meeting. All ayes, except Nye nay, motion carried.

Meeting Minutes (Continued)

- 8 **Consider request from District Attorney's Office to move the Oversight Committee from the Personnel Committee to the Public Safety Committee:** Robin Stowe stated that the District Attorney is the Chief Law Enforcement Officer of Langlade County. District Attorney Elizabeth Constable has asked that her department report to the Public Safety Committee. Stowe has explained to Constable that for the District Attorney's office to change oversight will be a change to the County Board rules and will require a 2/3 vote by the County Board to approve the change. Motion by Nonnenmacher, second by Pennington to table this until September. All ayes, motion carried.
- 9 **Consider request to change oversight for Emergency Management from a standalone Department to Public Safety Committee:** Sheriff Mark Westen and Jail Administrator Don Bergbower addressed the Committee to place Emergency Management under the Sheriff and not a standalone Department. Public Safety has been the Oversight Committee for Emergency Management and would remain the same. Sheriff Westen has asked for the budgets to remain separate. Sheriff Westen has been working with Human Resource Director Alisha Resch on the recruitment for the Emergency Management position. Motion by Nye, second by Pennington to have the Sheriff act as the Oversight of the Emergency Management Position. All ayes, motion carried.
- 10 **Review request from management Team, regarding providing the Board with Space and Priority suggestions:** County Clerk Judy Nagel explained that during the Management Team Meeting, the Department Heads would like to make recommendations as to the space needs for their offices, budget suggestions, for current and future, giving those recommendations to the Executive Committee. Discussion held as to the County Board Rule 16.2 (Roles and Responsibilities of the County Board and Department Heads). The Committee stated that any recommendations from Department Heads will be heard and considered. Information only.
- 11 **Discuss ongoing functional failures of facets of the Communication Center:** Sheriff Westen, Information Technology Sue Paycer and Jail Administrator Don Bergbower addressed the Committee on several topics that have been ongoing functional failure facets of the Communication Center:
 - The ShoreTel VOIP (Voice Over Internet Protocol) system was purchased about 5 years ago to replace the old county-wide analog Nortel phone system. The system was implemented county-wide prior to doing any testing in the Dispatch Center so when it finally came time to do the installation in Dispatch, it was then determined that it was not compatible with their radio system/headsets. This caused numerous problems for the dispatchers.
 - The Voice Logging System records all radio traffic and phone calls in the Dispatch Center. About a year and a half ago, the Sheriff's Department was informed that the system needed to be upgraded. The Loffler Company was hired to replace their old Cybertech Logging System with a new hardware/software system called Revcord. The system was installed & paid for prior to finding out that it was not recording properly. Loffler Company came onsite & determined that the software was not compatible with the Shoretel phone system so the only work-around that they could come up with was to reconnect the old Cybertech system to capture the radio traffic & phone conversations and then transfer the recordings to the Revcord System. Loffler said that the software company was working on a permanent solution & hoped to have a free upgrade

Meeting Minutes (Continued)

available to us by the 1st quarter of 2017 which should resolve the recording issues; however to date, nothing has been done.

- The Moducom hardware/software system was purchased about a year ago to replace their dispatching system. It too was supposed to integrate with the Shoretel phone system & eliminate the problems that the dispatchers have with their phones/radios working together as one system. It wasn't determined until after it was installed & paid for that this system is also not compatible with the way that the ShoreTel phone software handles the incoming calls.
- Frontier phone service and the switch that takes all 911 calls and pre-determines where the calls should be placed (Langlade, Marathon, Lincoln) is obsolete so Frontier is dropping support of this system by July, 2018. This Frontier 911 system is in use by surrounding counties so they are also in the process of finding solutions before this deadline. Options are being reviewed, along with quotes. Sheriff stated that these problems have been in existence for at least a year and a half, and still have not been resolved. Timing of this project may come into the borrowing. Discussion held as to whether Langlade County could be a hub or a stand alone for the 911 system.

Motion by Nye, second by Pennington to place the phone system, the recording system and the 911 system on the borrowing list, with Sheriff to return to Executive with estimated costs during the September meeting, and look at becoming a standalone county, not the hub. All ayes, motion carried.

- 12 **Discuss Records Management System Procurement:** Sheriff Westen updated the Committee on the current records management system. The current system is used by the Sheriff's Department and the City of Antigo Police Department. The current system stores information on all cases and interfaces into the County mapping and 911 phone systems. This software is at least 15 years old and is running out of storage space. Sheriff Westen stated that there are better, more functional systems available to our county. The records management system is shared with the City of Antigo; hence, the county could upgrade the rent contract with the City Police Department to help cover the cost.

Motion by Nye, second by Pennington to have a records management system procurement placed on the borrowing list, making sure all systems are compatible. All ayes, motion carried.

The Sheriff requested possible recourse regarding the systems purchased that are not compatible with the present system. Stowe will review, and prepare a letter to companies and to the Better Business Bureau.

- 13 **Meet with Department Heads for which the Committee maintains oversight regarding review and approval of 2018 and 2019 Departmental Budgets:**

- **Corporation Counsel's Budget:** Budget presented by Robin Stowe. Motion by Matucheski, second by Pennington to approve the Corporation Counsel Budget, all ayes, motion carried. Budget was signed.

Meeting Minutes (Continued)

- 14 **Consider implementing a process similar to the “Future Regions Initiative” undertaken by Washington, Ozaukee, Fond du Lac, Dodge & Waukesha Counties, to explore sharing services, merging departments with other adjacent Counties, or even consolidating multiple counties into one single County:** Robin Stowe stated that the Local Government Institute of Wisconsin is contracting with Next Generation Consulting to facilitate the Future Regions workshops. These workshops are an initiative to bring key community stakeholders together to discuss the future of their community and prepare a plan for addressing an important issue that involves multiple organizations. Under Future Regions Initiative, counties can apply to share services, consolidating/merging services, looking at potential partners’ counties, trying to sustain all programs and services. Discussion held. Committee asked that this item return next month for discussion and it also to be discussed at the Department Heads meeting. Information only.
- 15 **Consider appointment to NCHC Board, replacing Robin Stowe:** Robin Stowe serves on the RCA and NCHC Boards, as these two Committees are at an impasse with compensation for the CEO (Director) as NCHC uses a private sector model for compensation. The Tri- County Boards (Langlade, Lincoln and Marathon) have to approve the new CEO and the compensation. Stowe plans to remain on both Committees until issues have been resolved. Chairman Solin removed this item from the agenda, leaving Stowe on both Committees at this time.
- 16 **Report on the activities of the Retained County Authority Committee (North Central Health Care) Tomorrow another meeting, open recruitment for the CEO position and they will use** Stowe asked the Executive Committee for a recommendation, for a direction to take to the RCA Committee on what Langlade County would like to use for a guideline for compensation for the CEO Position at NCHC. Stowe stated that the Committee could use the Public Sector or the Private Sector Compensation Guideline. Stowe gave each Committee member a hand out showing the difference between each of the compensation rates, which handout is on file with the County Clerk’s Office. Discussion held.
- As a reminder: the minutes of NCHC Board and Committees are available on their website (www.norcen.org) and the minutes of the Retained County Authority (RCA) Committee are available on the Marathon County website (www.co.marathon.wi.us).
- 17 **Review resolutions received from other Counties, if any.** None
- 18 **Set date for next meeting:** September 12, 2017, 9:00 a.m.
- 19 **Adjourn the Meeting.** Motion by Pennington, second by Nonnenmacher to adjourn the meeting at 11:18 a.m., All ayes, motion carried.

Minutes transcribed and submitted by:

Becky Rank,
Recording Secretary