

Minutes of Langlede County Executive Committee

The meeting in the Law Library of the Courthouse was called to order at 8:00 a.m., August 5, 2014, by Chairman Dave Solin and the Pledge of Allegiance was recited.

Members Present: Holly Matucheski, Doug Nonnenmacher, Mike Klimoski, Ron Nye, and Dave Solin.

Members Absent: None.

Others Present: Robin Stowe, Gary Olsen, Kim Van Hoof, and Chris Berry.

Agenda Item #3 Approve/amend Minutes of July 8, 2014.

Motion by Klimoski, second by Matucheski, to approve the minutes of the July 8, 2014 meeting, all ayes, motion carried.

4. Establish criteria for reviewing request to create or refill employment positions: At last month's meeting, the Committee discussed establishing criteria for reviewing requests to refill employment positions. Each Committee member was going to submit a couple of ideas regarding criteria and a listing was to be distributed to Committee members prior to this meeting. The idea of reviewing all departments' staffing levels and coming up with minimum staffing levels for each department was discussed. This way, when a position becomes vacant, the Committee will have a better understanding of how to refill the position. The Committee would like to include department heads in this process, therefore, they will wait until the first of the year to start this process.

5. Discuss strategic budget plan: Robin Stowe reviewed the concept of Priority Based Budgeting with the Committee. The County has prioritized all its programs and services, but does not budget based upon these priorities, rather the County continues to allocate available funding to each department based upon incremental adjustments to previous budget allocations. As funding levels (established by the tax levy limits) are no longer sufficient to sustain all programs and services, it is important that the Committee become more proactive, and develop a strategy to address projected budget shortfalls. Moving forward, it may be necessary for the County to re-allocate funding from one program to another in order to sustain certain core services of Langlede County government. Gary Olsen updated the Committee regarding the 2015 budget process. It is anticipated that once all of the department budgets are submitted to the Finance Department, that the County will be approximately \$75,000 to \$100,000 over the levy limit. If the Executive Committee does not give guidance to the Finance Committee as to what programs to reduce or eliminate, then it will be the Finance Committee's responsibility to "balance the budget", in order to present a budget to the County Board that meets the current tax levy limits. In order to better identify projected budget shortfalls, Gary Olsen will put together information showing what level of funding departments would need to maintain services from 2016 to 2018.

6. Discuss report from the Economic Development Corporation: Chris Berry presented the Economic Development report. Chris also mentioned that a representative from Governor Scott Walker's administration will be in Antigo on Monday, August 11th. This will be a listening session for Board members to attend. Motion by Klimoski, second by Nye, to approve the Economic Development Corporation report, all ayes, motion carried.

7. Review resolution received from other Counties: No resolutions were referred to the County Board.

11. Set date for next meeting: The next regular meeting of the Committee will take place on September 2, 2014 at 8:00 a.m.

At 9:00 a.m. motion by Nye, second by Klimoski, to adjourn the meeting, all ayes, motion carried; meeting adjourned.

Submitted by,
Gary D. Olsen, Recording Secretary