

**LANGLADE COUNTY  
EXECUTIVE COMMITTEE REPORT**

**Meeting Date:** 4/12/2016

**Time:** 9:00 a.m.

**CHAIRMAN:** Dave Solin

**MEMBERS PRESENT:** Dave Solin, Ron Nye, Mike Klimoski, Doug Nonnenmacher, Holly Matucheski

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Robin Stowe, Gary Olsen, RJ Weitz, Pete Pennington, Arlen Bonacci, Joe Novak, Angie Close and Becky Rank

The meeting was called to order at 9:00 a.m. by Chairman Solin in Room 203, Courthouse

**Pledge of Allegiance.**

**Approve/amend Minutes of March 16, 2016.** Motion by Nye, second by Klimoski to approve the March 16, 2016 Executive Committee minutes, all ayes, motion carried.

**Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas.** Supervisor Joe Novak addressed the Committee asking about the process used to appoint Supervisors to Committees. This topic is not on the agenda and therefore no action can be taken. It was noted that the Chairman has the authority to assign members to Committee and under the Board Rules, the Executive Committee may assist the Chairman in this process.

**Review written report from Economic Development Corporation.** Motion by Klimoski, second by Nye to approve the written report from Economic Development Corporation, all ayes, motion carried.

**Discuss procedures for addressing cell phone use during meetings.** Discussion was held. The Committee proposed to add line item to each agenda to please silent your cell phone during meetings and to post a sign to that effect in each meeting room.

**Discuss Transportation Program Ridership Report for 2015.** Gary Olsen, Finance Director updated the Executive Committee regarding the Menominee Regional Public Transit System. Gary presented a report comparing the ridership numbers from 2014 to 2015 showing an increase in the numbers of participants. The report also included a brochure created by Menominee Public Transit promoting the bus routes within the City of Antigo. Gary addressed the Executive Committee stating that the busses are starting to get outdated and should be included in the CIP and a new agreement with Menominee Public Transit will need to be signed at a later date. Gary will also ask the City of Antigo to contribute to the transportation program, as the primary beneficiaries of this program are residents of the City of Antigo.

**Support Menominee Indian Tribe applying for a Department of Transportation TIGER Discretionary Grant to aid their operations.** Gary Olsen, Finance Director, proposed a resolution that Langlade County Board of Supervisors support Menominee Regional Public Transit in applying for TIGER grant funding from the Department of Transportation to help improve public transportation

infrastructure to create, improve, and expand standard bus services. This funding will allow the Menominee Regional Public Transit Center to update its fleet; allowing for increase productivity overall, reducing down time for units, and increase safety for riders.

Motion by Klimoski, second by Nye to support the Menominee Regional Public Transit in applying for the TIGER grant funding, all ayes, motion carried.

**At approximately 9:30 a.m., consider moving into closed session pursuant to Section 19.85(1)(e), Wis. Stats., deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to review budgeting for personnel costs (calculation of Cost-Of-Living Adjustments-COLA within the bargaining process with Law Enforcement Association).** Motion by Matucheski, second by Nonnenmacher to move into closed session. By roll call vote, Solin, aye, Nye, aye, Klimoski, aye, Nonnenmacher, aye, Matucheski, aye. The Committee commenced to closed session at 9:25 a.m.

**At approximately 9:45 a.m., return to open session with possible action taken on any items discussed from the closed session.** Motion by Klimoski, second by Nonnenmacher to return to open session. Motion by Matucheski, second by Klimoski, to budget the amount discussed in closed session for a 2017 COLA.

**The following agenda items were called and addressed together as they all relate to a single plan to the reorganize the Health and Social Services Departments under one Director:**

**Review proposal to create a new Office Manager position to support both Health Department and Social Services Department needs in lieu of refilling the vacant Executive Assistant position; Review proposal to create a new full-time clerical position to support both Health Department and Social Services Department contingent upon an additional vacancy created by the filling the new Office Manager position; and Elevate the current 0.8 clerical position in Health Department as of January 1, 2017 to a full FTE serving both Health Department and Social Services Department.**

Ron Barger, Director of Health and Social Service Departments, stated that with the guidance of RJ Weitz, the Human Resource Director, they have started the process of a Department Reorganization within the Health Department and Social Service Department. Due to a vacant Executive Assistant position in the Health Department and by cross-training the proposed positions creating a more efficient work place, improving communication and quality in customer service. With these proposed changes there will be no fiscal impact on the current budget.

Under the Reorganization Plan, Ron Barger, proposed creating a new Office Manager Position to support both Health and Social Services Department and filling this position internally; and rather than filling other vacant positions in the department, creating a new full-time clerical position to support both Health and Social Service Departments, and as of January 1, 2017 elevate the current .08 Clerical position in the Health to full-time serving both Health and Social Service Departments.

In the event that the County Board agrees to create a new Office Manager position, then it is expected that the position would be filled by following the County's hiring policy using an internal recruitment process.

Motion by Klimoski, second by Matucheski to create a new Office Manager Position, create a new full-time Clerical position and as of January 1, 2017 elevate the current .08 clerical position in the Health Department and Social Service Department to full-time, all ayes, motion carried.

**Discuss proposal to create a FTE Courthouse Security position.** This proposal has not yet been approved by the Public Safety Committee and therefore Chairman Solin removed this agenda item.

**Review update on the Senior Center Task Force.** The Public Property Committee recently approved the use of the gymnasium, kitchen and small adjoining conference room all located in the Health Service Center for scheduling social activities for seniors. For the next six months, the Committee waived any fees, and insurance requirements for these activities. The ADRC-CW has agreed to assist in scheduling the use of this space in the building. Information only, no action taken.

**Consider resolution to utilize the HR position.** In order for the HR Director to fully perform all responsibilities of this new position, it is important to ensure that the position is properly utilized (i.e., the HR must be involved in various personnel matters – hiring, personnel complaints, grievances, personnel records, etc.). To ensure that the County maximizes the benefits of employing a Human Resource Director, it has been proposed that the County Board adopt a Resolution directing that this new position be utilized to the greatest extent practical and as required under current policies and procedures.

Motion by Nonnenmacher, second by Klimoski to forward the proposed resolution to the April County Board meeting, all ayes, motion carried.

**Discuss options for delivering the services currently provided by NCHC.** Robin Stowe, Corporation Counsel, discussed that Marathon County is doing a feasibility study to form a single County Human Services System. If a single county Human Service System is formed by Marathon County, that means they will leave the partnership with Lacleade and Lincoln Counties. Marathon County has stated they will contract with Lincoln and Lacleade County for the mental health services. While Marathon County continues its study, Robin will continue to gather information for the Committee regarding other options for providing these mandated services to residents of Lacleade County. Information only, no action taken.

**Consider Joint resolution (position statement) from Lacleade and Lincoln Counties in the event that Marathon County withdraws from the Tri-County Community Programs partnership.** Robin Stowe, Corporation Counsel, has spoken with Lincoln County regarding a Joint Resolution/Position Statement. After discussing this matter with representatives from Lincoln County, Robin does not recommend taking formal position with Marathon County at this time; but rather it is more important to keep all options on the table. No action taken.

**Discuss status of Marathon County study of North Central Health Care.** Robin Stowe, Corporation Counsel, updated the Committee on the activities of the Administrative Planning Group formed by Marathon County to study NCHC. The Administrative Planning Group has been studying the financial aspects of NCHC programs and recently conducted a tour of the North Central Health Care Facility. Information only.

**Review resolutions received from other Counties, if any.** None

**Set date for next meeting.** May 10, 2016. Room 203, Courthouse.

**Adjourn the Meeting.** Motion by Klimoski, second by Matucheski to adjourn the April 12, 2016 Executive Committee Meeting, all ayes, motion carried.

Respectfully Submitted,  
Becky Rank, Recording Secretary