

**MEETING MINUTES ECONOMIC DEVELOPMENT CORPORATION  
EXECUTIVE COMMITTEE  
September 6, 2016**

**Members Present:** Brady Koss, Carol Feller-Gottard, Fred Westphal, Thomas Bauknecht, Andy Merry

**Excused Absent:**

**Others Present:** Angie Close and Keri Beck

Meeting was called to order by President Thomas Bauknecht at 4:00 pm.

**Minutes of Previous Economic Development Executive Committee Meeting:** Motion by Koss, second by Westphal, to approve the minutes from August 9, 2016. All Ayes. Motion Carried.

**Public Comment:** None

**Langlade County Economic Development Corporation:**

- A. 2016 Entrepreneur Training Course Program:** Close reported that the Entrepreneur Course is set to start on September 15<sup>th</sup>. Nine people attended the assessment workshops that were held on August 23, 24 and 25. There are three people registered for the course as of right now. Registrations will be accepted up to the time of the first class. Close also reported that she and a member of The Suick Family Foundation toured the new businesses that were created from participants of the 2015 Entrepreneurial Course. Close will be meeting with the City Administrator about apply for the Green Bay Diocese grant to cover portions of the feasibility study for an entrepreneurial type center in the downtown.
- B. Update on Website and "ToolKit" References:** Close reported that only one of three references that use the Tools for Business ToolKit has responded. An area entrepreneurial center responded that it is his most valuable tool he has. Close will wait for the other two responses for the board meeting.
- C. Discuss LCEDC Conference Room Uses:** Close presented information on UMOS using the LCEDC Conference room. UMOS – Transitional Jobs is a grant funded, four county program that provides unemployed residents immediate work. Discussion was held on how this program was different than other unemployment programs. Discussion was held on holding a round table discussion with employers of what is available for programs to get people employed. Information flyer was sent to Merry to send out to the potato growers. No action. Information only.
- D. Review 2016 Budget/Work Plan:** No action. Information only.
- E. Discuss 2017 Budget/Work Plan:** Close informed the committee that a category for Talent Attraction and Development need to be created for 2017. Close has not received any information on healthcare increases. Close will call to see if there is going to be any increase and what the deadline is for an estimate. Information will be brought back to the next executive meeting. The work plan will change actions and timelines as each goal is met. No action. Information only.
- F. Discuss Staff Evaluations:** Discussion was held on keeping staff evaluations separate from the budget. The executive director will evaluate the administrative assistant before the LCEDC October Board meeting, while the executive committee will evaluate the executive director at the October Executive Committee meeting. The recommendations will be brought to the October LCEDC Board meeting. The November's LCEDC Board meeting will be for budget review and approval.

**Old Business:** Close informed the committee that the City of Antigo will be meeting with the Department of Administration on old closed CDBG grants. Close reported that she was appointed by Governor Walker to serve on the Northcentral Regional Planning Commission's Board.

**New Business & Meeting Date:** There will be an agri-business tour on September 29 for Insight FS from 10 am to 1 pm. RSVP to Close if attending. Close informed the committee that the WEDC held a round table discussion on branding strategies with the Department of Tourism at NTC recently. Next meeting will be moved to Monday, October 3, 2016 at 4:00 pm due to a conference conflict.

**Adjourn:** Motion Koss, second by Westphal to adjourn at 5:04 pm. All Ayes. Motion Carried.

Respectfully submitted,  
Keri Beck, Recording Secretary

