

**MEETING MINUTES LANGLADE COUNTY ECONOMIC DEVELOPMENT BOARD**  
**Monday, September 26, 2016**

**Members Present:** Thomas Bauknecht, Carol Feller-Gottard, Andy Merry, Brady Koss, Pete Pennington, Tom Gallenberg, Warren Wagner, Steve Wilder, and Angela Schreiber

**Members Excused:** Fred Westphal and Bill Brandt

**Others Present:** Angie Close and Keri Beck

Meeting was called to order at 4:30 p.m. by President Thomas Bauknecht.

**Public Comment:** None

**Minutes of Previous Economic Development Board Meeting:** Motion by Koss, second by Merry, to approve the minutes from August 15, 2016. All Ayes. Motion Carried.

**Consent Agenda:** Motion by Koss, seconded by Merry to approve the Consent Agenda. All Ayes. Motion Carried.

**Closed Session:** At 4:32 PM, motion by Koss, second by Merry, to move into closed session, pursuant to Wis. Stats. Section 19.85 (1) (e), to discuss Genesis Engineering and Mfg, Corp loan and to review current status of revolving and community development loans. Roll call vote. All Ayes. Motion Carried.

**Open Session:** At 5:10 PM, motion by Wilder, second by Gallenberg to return to open session. All Ayes. Motion Carried. No action was taken. Discussion only.

**Economic Development Corporation:**

- a) **Review 2016 Budget:** Close updated the LCEDC Board the 2016 budget. There was an increase due to a larger fund balance roll over and a larger entrepreneur grant donation. There are still things that need to be purchased out of the 2016 budget.
- b) **Update on 2017 Budget:** Close updated the LCEDC Board on the progress of finalizing the 2017 budget. Close is waiting on health and life insurance estimates along with the county and city to finalize their benefit packages. November's LCEDC Board meeting will be for the approval of the 2017 budget.
- c) **Discuss Staff Evaluations:** Close informed the LCEDC Board that the October LCEDC meeting will be on staff evaluations. The Executive Director will evaluate the Administrative Assistant before the meeting and will make recommendations at the meeting. At the October the meeting, Close will present the 2016 goals and outcomes of the corporation before the evaluation of the executive director.
- d) **Discuss Conference Room Use:** Close informed the LCEDC Board that the Antigo/Langlade County Employment Focus Group will be using the conference room on October 17 to see how each entity can utilize each other. November 1-4, Forward Services will be using the conference room for a Manufacturing Readiness Training Program. UMOs Transitional Job Program has also asked to use the conference room.
- e) **Discuss Antigo/Langlade County Destination Assessment:** Close informed the LCEDC Board that the Department of Tourism offers a free Destination Assessment. The Antigo/Langlade County Chamber of Commerce, City of Antigo, and Langlade County will be collaborating on the Destination Assessment. The Destination Assessment will focus on regions of the county. Each region will take approximately a year to complete. The assessment focuses on how visitors see the community as a destination. The first Destination Assessment will be on the City of Antigo.
- f) **Update on Entrepreneurial Program:** Close updated the LCEDC Board that there are eight students taking the 2016 Entrepreneurial Class. Close toured the businesses that opened after the 2015 Entrepreneurial Class with a member of the Suick Family Foundation. Close will be touring the Wausau Entrepreneurial & Education Center and then meeting with Regional Planning to discuss a feasibility study. The State of Wisconsin Economic Development Corporation has an Entrepreneurial Pilot program for grant writing for soft costs of entrepreneurial education.
- g) **Update on LCEDC Website Upgrade and Adding Tools for Business:** Close presented Tools for Business Success off of the Wausau website. Tools for Business Success is customized for our area. It is a one stop shop for businesses. Tools for Business Success will be added to the EDC website from money in the 2016 budget.
- h) **Update on Economic Development Corporation Activities:** Close updated the LCEDC Board on the following LCEDC activities.

- Agri Business Tour at Insight FS on September 29 from 10 am to 1 pm.
- Just Fix It: Turn Out for Transportation will be September 29 from 7-10 pm at the Langlade County Courthouse.
- Broadband Survey is still available to take. Information on how to take the survey was handed out.
- Wisconsin Public Service Commission will be at NTC to discuss broadband updates. This is by invite only.
- USDA was in Antigo in September to tour potential office space. Award date is expected in October.
- Close will be attending the Fall WEDA conference in Eau Claire and the IEDC course on Business Retention and Expansion in October.

**Old Business:** No old business was discussed.

**New Business and set date for next meeting:** Next meeting date is October 17, 2016.

**Adjourn:** Motion by Gallenberg, second by Koss to adjourn at 5:38 pm. All Ayes. Motion Carried.

Respectfully submitted,

Thomas Bauknecht, President

