

**MEETING MINUTES ECONOMIC DEVELOPMENT CORPORATION
EXECUTIVE COMMITTEE
September 1, 2015**

Members Present: Brady Koss, Fred Westphal, Carol Feller-Gottard
Excused Absent: Thomas Bauknecht and Angi Schreiber
Others Present: Angie Close and Keri Beck

Meeting was called to order by Vice-President Brady Koss at 4:26 pm.

Minutes of Previous Economic Development Executive Committee Meeting: Motion by Westphal, second by Feller-Gottard, to approve the minutes from August 4, 2015. All Ayes. Motion Carried.

Langlade County Economic Development Corporation:

- A. Update on RLF Fund Recipients:** Close updated the committee on Revolving Loan Fund Recipients. Close recognized Langlade Springs for getting Northern Chill distributed to selected Woodman's Grocery Stores. Close reported there will be a draw from the Community Development Fund in the near future.
- B. Review "Get On Board" Presentation:** Executive Committee will continue to work on the "Get on Board" packet and an evaluation will be forth coming.
- C. Discuss LCEDC Funding/Marketing Committee:** Close continued discussed the formation of The Economic Development Corporation forming a Funding/Marketing committee. Executive Board members were asked to think of potential people that would serve on the committee. Committee members do not need to be LCEDC Board members.
- D. Discuss Staff Evaluation Procedures:** Discussion continued on a pay matrix for the Corporation employees. Discussion only. Close presented other Economic/Staff Support/Counties pay scales. Discussion will continue on pay scale at October Executive Committee meeting.
- E. Update on 2015 Work Plan:** Close reviewed the 2015 Work Plan initiatives. Close updated the Executive Committee on her interviews with area businesses.
- F. Discuss 2016 Budget/Work Plan:** Discussion was held on 2016 work plan and budget. A strategic planning session will be held at the October Executive Committee meeting.

Old Business:

- A. Entrepreneurial Training Course:** Close reported that the first Entrepreneurial Workshops were held. There was three participants in Elcho and 9 participants in Antigo. Six people have registered for the Entrepreneurial Course starting on September 17, 2015. Registration is open until the first day of class. Media and new radio ads were recorded to market the course.

New Business & Meeting Date: Close informed the committee about a free two hour workshop that the Wisconsin Procurement Institute wants to hold in Langlade County on how businesses can apply for government contracts. Close is working on a potential date of holding the workshop. Next meeting date is Tuesday, October 6, 2015 at 4:00 pm.

Adjourn: Motion Feller-Gottard, second by Westphal to adjourn at 5:02 pm. All Ayes. Motion Carried.

Respectfully submitted,
Keri Beck, Recording Secretary

