

**MEETING MINUTES ECONOMIC DEVELOPMENT CORPORATION  
EXECUTIVE COMMITTEE  
October 3, 2016**

**Members Present:** Thomas Bauknecht, Brady Koss, and Carol Feller-Gottard  
**Excused Absent:** Andy Merry and Fred Westphal  
**Others Present:** Angie Close and Keri Beck

Meeting was called to order by President Thomas Bauknecht at 4:00 pm.

**Minutes of Previous Economic Development Executive Committee Meeting:** Motion by Koss, second by Feller-Gottard, to approve the minutes from September 6, 2016. All Ayes. Motion Carried.

**Public Comment:** None

**Langlade County Economic Development Corporation:**

- A. Discuss 2017 Board Member Open Positions:** Close informed the LCEDC Executive Committee that two LCEDC Board members terms will be expiring. One member (Schreiber) will be at the term limit of six years as of December 31, 2016, while the other board member (Wagner) could renew for another 3 years. Discussion was held on potential people to ask to become a board member.
- B. Review LCEDC Employee Handbook:** Close reviewed the life insurance, health insurance, and retirement sections of the employee handbook. These sections need to be review yearly. A cost analysis will be presented at the November Executive meeting.
- C. Discuss 2017 Budget:** Close informed the committee that there will not be much of a change in the 2017 from the 2016 budget. The economic development website updates will be done and there will be an increase in income.
- D. Presentation on 2016 Executive Director Goals:** Close will be creating a goals/measurement presentation for the October LCEDC Board meeting. During the presentation board members will be conducting a performance evaluation of the director based on the goals set for the corporation. Board members will have a scoring tool for the evaluation. Close will have Beck's evaluation with recommendations done for the October board meeting. The Executive Committee will discuss employee evaluations at the November Executive meeting.

**Old Business:** No old business was discussed

**New Business & Meeting Date:** Next meeting will be on Tuesday, November 1, 2016 at 4:00 pm.

**Adjourn:** Motion Bauknecht, second by Koss to adjourn at 5:02 pm. All Ayes. Motion Carried.

Respectfully submitted,  
Keri Beck, Recording Secretary

