

## MEETING MINUTES ECONOMIC DEVELOPMENT BOARD

Monday, October 14, 2013

**Members Present:** Ben Zelazoski, David Solin, Steve Wilder, Brady Koss, Thomas Bauknecht, Carol Feller-Gottard, Bill Brandt, Fred Westphal, Tom Gallenberg

**Members Absent:** Lynn Arrowood, Angela Schreiber

**Others Present:** Chris Berry, Angie Close

Meeting was called to order at 4:30 p.m. by President Thomas Bauknecht.

**Minutes of Previous Economic Development Board Meeting:** Motion by Zelazoski, second by Koss, to approve the minutes from September 16, 2013. All Ayes. Motion Carried.

**Consent Agenda:** Motion by Zelazoski, seconded by Westphal to approve the Consent Agenda. All Ayes. Motion Carried.

**Closed Session:** at 4:31 PM, a motion by Koss, second by Wilder, to move into closed session pursuant to Wisconsin Statute Section 19.85 (1) (e) to review Economic Development Revolving Loan Fund (EDRLF) recipients. Roll call vote. All Ayes. Motion Carried.

**Open Session:** At 4:51 PM, motion by Zelazoski, second by Brandt to return to open session. All Ayes. Motion Carried.

**Action 1:** Motion by Brandt, second by Gallenberg, to allow Langlade County to subordinate first collateral position to Chase Bank on Country Kitchen's EDRLF Loan. All Ayes. Motion Carried.

**Action 2:** Motion by Zelazoski, second by Koss to have Economic Development's Corporation Attorney issue a demand letter to Blue Awning regarding ramifications that will take effect if delinquent payments are not received. All Ayes. Motion Carried.

### Economic Development Corporation:

- A) **Redevelopment Resources Cluster and Target Industry Analysis:** Koss reported to the board that a presentation was given to the Executive Committee by Redevelopment Resources of Wausau regarding a cluster and target industry analysis for Langlade County. He explained that the study is a data-driven approach to cluster development. Berry reported that staff met with a partner of Redevelopment Resources and that this study would be a tool for the Corporation to help market awareness of industry sectors that may be needed in Langlade County or in the region. More information will be brought back to November's meeting.
- B) **Discuss LCEDC Current Board Make-up:** Berry reported that currently LCEDC's By-Laws state that there can be a range of 9-11 board members. Currently the make-up states that two (2) members from Langlade County Board of Supervisors, two (2) members from the Antigo City Council, three (3) members from business sectors who live in the City of Antigo appointed by City Council and three (3) members from business sectors who live in Langlade County appointed by Langlade County Board of Supervisors and one (1) member at large. The Executive Committee will continue to discuss and bring recommendation to the full board in November.
- C) **Executive Committee Update:** The previous Executive Committee Minutes were included in the board's packet. Information only.

### Economic Development Corporation Budget:

- A) **Budget Line Item Transfer:** Motion by Brandt, second by Koss, to approve the following budget line item transfers. All Ayes. Motion Carried.
  - 1. Transfer \$700 from Lunch/Learn to Membership Dues
  - 2. Transfer \$700 from Internet Advertising to Office Equipment
  - 3. Transfer \$3,000 from Internet Advertising to Legal Fees
  - 4. Transfer \$1000 from Professional Fees to Lodging
  - 5. Transfer \$300 from Website Hosting to Meals
- B) **2014 Health Insurance:** Motion by Zelazoski, second by Brandt to approve Economic Development Corporation to renew 2014 Health Insurance Package from Security Health Plan in December, 2013 to avoid any delays because of the Affordable Care Act. All Ayes. Motion Carried.

C) **LCEDC Savings Account:** Motion by Koss, second by Feller-Gottard to transfer Economic Development Corporation's money market account from BMO Harris Bank to CoVantage Credit Union. 8 Ayes. 1 Abstained (Wilder). Motion Carried.

**New Business and set date for next meeting:** Next meeting date is November 18, 2013.

**Adjourn:** Motion by Westphal, second by Koss to adjourn at 5:51 pm. All Ayes. Motion Carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Thomas Bauknecht". The signature is written in black ink and is positioned to the right of the typed name.

Thomas Bauknecht, President