

MEETING MINUTES LANGLADE COUNTY ECONOMIC DEVELOPMENT BOARD

Monday, November 28, 2016

Members Present: Thomas Bauknecht, Carol Feller-Gottard, Fred Westphal, Andy Merry, Brady Koss, Pete Pennington, Tom Gallenberg, Bill Brandt

Members Excused: Warren Wagner, Steve Wilder, Angela Schreiber

Others Present: Angie Close, Keri Beck

Meeting was called to order at 4:30 p.m. by President Thomas Bauknecht.

Public Comment: None

Minutes of Previous Economic Development Board Meeting: Motion by Brandt, second by Pennington, to approve the minutes from October 17, 2016. All Ayes. Motion Carried.

Consent Agenda: Motion by Pennington, seconded by Koss to approve the Consent Agenda. All Ayes. Motion Carried.

Economic Development Corporation:

- a. **Update on Revolving Loan Fund and Community Development Fund:** Close updated the LCEDC board on loan fund recipients.
- b. **Review 2016 Budget and Approve Line Item Transfers:** Motion by Brandt, seconded by Pennington, to approve 2016 budget line items transfers from internet advertising to website hosting & updates expense, from office supplies expense to board meeting expense and postage, and from legal fees expense to professional fees. All Ayes. Motion Carried.
- c. **Review and Approve LCEDC 2017 Employee Benefit Plans:** Bauknecht updated the LCEDC Board on Close's performance review. Close met or exceeded the goals set. Close updated the LCEDC Board on Beck's performance review. Beck met or exceeded expectations. Beck will move job titles to Operations Manager from Administrative Assistant. Discussion was held on moving away from the wellness benefit to offer dental insurance. **Motion by Brandt, second by Pennington, to change the LCEDC employee handbook to include other approved health programs. All Ayes. Motion Carried. Motion by Pennington, second by Westphal, to approve the 2017 employee benefit plan without the dental insurance coverage. All Ayes. Motion Carried.**
- d. **Review and Approve LCEDC 2017 Annual Budget:** Close reviewed the 2017 Annual Budget. **Motion by Westphal, second by Koss to accept the 2017 budget as presented but with the removal of dental insurance expense. Discussion was held. Motion amended by Brandt, second by Koss to accept the 2017 budget as presented with the removal of dental insurance expense and to move \$8000 out of the unallocated funds to the reserved account. All Ayes. Motions Carried.**
- e. **Update on Entrepreneur Program:** Close updated the LCEDC Board that 8 people took the 2016 Entrepreneur Program with six of these students graduating from the program. Three business plans were presented for the Entrepreneur Grant. Koss informed the LCEDC Board of the business plans presented. The LCEDC Executive Committee will review the business plans at the next executive meeting.

Old Business: Close updated the LCEDC Board that the Antigo/Langlade County Focus Group was created out of the Talent Management Series. Close informed the LCEDC Board that alcinfo.com website is being updated regularly to assist people in finding information on Antigo/Langlade County. Sarah Repp, City of Antigo Park & Rec Coordinator, and LCEDC will be presenting at the Antigo Pride Community Connections meeting on what alcinfo.com has to offer. Close attended the Hydratight grand opening.

New Business and set date for next meeting: Close recognized Gallenberg for his Best of Show award in Rhode Island. Close informed the LCEDC Board that she has a potential new board member. Next meeting date will be December 19, 2016.

Adjourn: Motion by Gallenberg, second by Koss to adjourn at 5:15 pm. All Ayes. Motion Carried.

Respectfully submitted,

Brady Koss, Vice President

