

**MEETING MINUTES ECONOMIC DEVELOPMENT BOARD**  
**Monday, November 18, 2013**

**Members Present:** Ben Zelazoski, Steve Wilder, Brady Koss, Thomas Bauknecht, Carol Feller-Gottard, Fred Westphal, Tom Gallenberg, Lynn Arrowood, Angela Schreiber

**Members Absent:** David Solin, Bill Brandt

**Others Present:** Chris Berry, Angie Close

Meeting was called to order at 4:30 p.m. by President Thomas Bauknecht.

**Minutes of Previous Economic Development Board Meeting:** Motion by Wilder, second by Koss, to approve the minutes from October 14, 2013. All Ayes. Motion Carried.

**Consent Agenda:** Motion by Zelazoski, seconded by Koss to approve the Consent Agenda. All Ayes. Motion Carried.

**Closed Session:** at 4:31 PM, a motion by Koss, second by Schreiber, to move into closed session pursuant to Wisconsin Statute Section 19.85 (1) (e) to review Economic Development Revolving Loan Fund (EDRLF) recipients. Roll call vote. All Ayes. Motion Carried.

**Open Session:** At 4:59 PM, motion by Zelazoski, second by Westphal to return to open session. All Ayes. Motion Carried.

**Action 1:** Motion by Wilder, second by Gallenberg, to have The Economic Development Corporation issue a letter to Blue Awning stating that previous requested financials and payments in arrears be brought to the Corporation's office by November 30, 2013 and also stating that legal action will be pursued if request is not met. All Ayes. Motion Carried.

**Economic Development Corporation:**

**A) Executive Committee Update:** The previous Executive Committee Minutes were included in the board's packet. Information only.

**B) Redevelopment Resources Cluster and Target Industry Analysis:** Koss reported to the board that the Executive Committee reviewed the current Portage County Cluster and Target Industry Analysis in more depth and felt that this study would be a tool for the Corporation to help market awareness of industry sectors that may be needed in Langlade County or in the region. Bauknecht stated that the money would come from the 2014 marketing budget.

**Motion by Arrowood, second by Schreiber to approve the Langlade County Economic Development Corporation to hire Redevelopment Resources to provide a Cluster and Target Industry Analysis for Langlade County. 8 Ayes. 1 Opposed (Wilder). Motion Carried.**

**C) Discuss Employee Handbook Changes:** Close reported that the new 2014 Langlade County Handbook reflects the adopted Benefit Section from May 20, 2013. She also reported that a decision to make benefits available to qualifying domestic partners needed to be made and added to the handbook as requested by current Health Insurance Agent.

**Motion by Schreiber, second by Arrowood to follow Langlade County Employee Benefit Policy and to adopt the 2014 Langlade County Economic Development Corporation Handbook. All Ayes. Motion Carried.**

**D) Langlade County Economic Development Corporation 2014 Budget Draft:** Information only. No action taken.

**New Business and set date for next meeting:** Berry reported she would contact Warren Wagner from Wagner Enterprises to see if we would like to serve on our board starting January 1, 2013 to replace Ben Zelazoski as his term ends December 31, 2013. Next meeting date is December 16, 2013.

**Adjourn:** Motion by Westphal, second by Gallenberg to adjourn at 5:43 pm. All Ayes. Motion Carried.

Respectfully submitted,

  
Thomas Bauknecht, President