

MEETING MINUTES LANGLADE COUNTY ECONOMIC DEVELOPMENT BOARD

Monday, November 16, 2015

Members Present: Thomas Bauknecht, Angela Schreiber, Tom Gallenberg, Steve Wilder, Fred Westphal, Carol Feller-Gottard, Andy Merry, and Brady Koss

Members Excused: Dave Solin, Warren Wagner, and Bill Brandt

Others Present: Angie Close and Keri Beck

Meeting was called to order at 4:30 p.m. by President Thomas Bauknecht.

Public Comment: None

Minutes of Previous Economic Development Board Meeting: Motion by Koss, second by Wilder, to approve the minutes from September 21, 2015. All Ayes. Motion Carried.

Consent Agenda: Motion by Gallenberg, seconded by Westphal to approve the Consent Agenda. All Ayes. Motion Carried.

Closed Session: At 4:35 PM, motion by Koss, second by Feller-Gottard, to move into closed session, pursuant to Wis. Stats. Section 19.85 (1) (e), to review subordination request from Dennis Klement (KB Hardwoods), to approve Langlade Springs Community Development Fund loan draw extension request and to review current and past due EDRLF loans. Roll call vote. 7 Ayes. 1 Abstained (Koss) Motion Carried.

Open Session: At 4:48 PM, motion by Merry, second by Feller-Gottard to return to open session. All Ayes. Motion Carried.

Action 1: Motion by Gallenberg, second by Schreiber to approve Dennis Klement's request to refinance his home mortgage with Diotech Financial and to have Langlade County to subordinate to Diotech Financial. All Ayes. Motion Carried.

Action 2: Motion by Wilder, second by Westphal to approve Langlade Springs' extension until November 30, 2015 to draw funds from the Langlade County Community Development Fund. All Ayes. Motion Carried.

Economic Development Corporation:

- a. **Langlade County Economic Development Corporation 2015 Measurements Presentation:** Close presented the LCEDC 2015 measurements. Discussion was held.

Closed Session: At 5:20 PM, motion by Koss, second by Gallenberg, to move into closed session, pursuant to Wis. Stats. 19.85 (1) (c), to conduct performance evaluation on the Langlade County Economic Development Corporation Director. Roll call vote. All Ayes. Motion Carried.

Open Session: At 5:55 PM, motion by Gallenberg, second by Koss to return to open session. All Ayes. Motion Carried. No action taken.

- b. **Review and Approve Salary Matrix For New Employees for LCEDC Handbook:** Close presented the salary matrix for new employees for the LCEDC Handbook. Motion by Koss, second by Feller-Gottard, to approve the salary matrix for new employees for the LCEDC Handbook. Schreiber amended the motion to add a yearly review to the motion. Motion by Koss, second by Feller-Gottard, to amend the motion to approve the salary matrix for new employees for the LCEDC Handbook with a yearly review. All Ayes. Motion Carried.
- c. **Review and Approve 2016 Employee Benefits Plan and Rates:** Close presented the 2016 Employee Benefits Plan. Motion by Wilder, second by Westphal, to approve the presented 2016 Employee Benefits Plan. All Ayes. Motion Carried. Close presented the 2016 Employee Salary Budget. Motion by Koss, second by Wilder, to approve the presented 2016 Employee Salary Budget. All Ayes. Motion Carried.
- d. **Review and Approve 2016 LCEDC Budget/Work Plan:** Close presented the 2016 LCEDC Budget/Work Plan. Motion by Gallenberg, second by Merry, to approve the presented 2016 LCEDC Budget/Work Plan. All Ayes. Motion Carried.

- e. **Appoint New Member for Executive Committee:** Close informed the LCEDC board that Angi Schreiber has asked to be excused from the executive committee effective immediately. She will stay on the full board of directors. Close asked if any board members would like to fill the executive committee position. Discussion was held. No action was taken.

Old Business: Close reported that the LCEDC has renewed their agreement with the City of Antigo with a few changes.

New Business and set date for next meeting: Next meeting date is December 21, 2015 at 4:30pm.

Adjourn: Motion by Gallenberg, second by Wilder to adjourn at 6:12 pm. All Ayes. Motion Carried.

Respectfully submitted,

Thomas Bauknecht, President

A handwritten signature in black ink, appearing to read 'T. Bauknecht', is written over the typed name.