

**MEETING MINUTES ECONOMIC DEVELOPMENT CORPORATION  
EXECUTIVE COMMITTEE  
May 2, 2017**

**Members Present:** Thomas Bauknecht, Brady Koss, Andy Merry, Carol Feller-Gottard, Fred Westphal

**Excused Absent:**

**Others Present:** Angie Close, Keri Beck

Meeting was called to order by President Thomas Bauknecht at 4:00 pm.

**Minutes of Previous Economic Development Executive Committee Meeting:** Motion by Koss, second by Westphal, to approve the minutes from April 4, 2017. All Ayes. Motion Carried.

**Public Comment:** None

**Closed Session:** At 4:01 PM, motion by Koss, second by Westphal, to move into closed session, pursuant to Wis. Stats. Section 19.85 (1) (e), to review current and past due EDRLF loans. Roll call vote. 5 Ayes. Motion Carried.

**Open Session:** At 4:21 PM, motion by Koss, second by Westphal, to return to open session. All Ayes. Motion Carried. No action was taken. Discussion only.

**Langlade County Economic Development Corporation:**

- A. **LCEDC Strategic Planning:** Close discussed strategic planning on LCEDC capacity building; business retention, expansion, and attraction; entrepreneur training course program; workforce development; education; and broadband.
  - i. **LCEDC Capacity Building:** Close is working on comparing the benefits of the programs and cost so potential investors know the mission and purpose of investing into LCEDC.
  - ii. **Business Retention/Expansion/Attraction:** Close is working on re-vamping the business retention and expansion survey. Close reported that she is working with 4 business expansion projects.
  - iii. **Entrepreneur Training Course Program:** Close informed the LCEDC Executive Committee that the Spring Entrepreneur Training Course is in its 4<sup>th</sup> week. Graduation is set for June 1<sup>st</sup> starting at 5:30 pm.
  - iv. **Workforce Development:** Close informed the LCEDC Executive Committee that during the business retention and expansion visits she is asking businesses on how they are attracting and retaining workers. The surveys will contribute to the county's workforce development strategy.
  - v. **Education:** Close attended the grant presentation for the Antigo High School Fab Lab. Beck attended the Antigo High School Career Day with the Sarah Repp from the City of Antigo to promote entrepreneurship and what LCEDC has to offer.
  - vi. **Broadband:** Close will be meeting Cirrinity to get an update on the progress of their 4 grant projects.
- B. **LCEDC Policy Review:** Close and Beck reviewed potential changes and/or corrections to the LCEDC Employee Benefits Policy.

Motion by Koss, second by Feller-Gottard to recommend to the LCEDC Board to approve the LCEDC Employee Benefits Policy as presented. All Ayes. Motion Carried.

Close reviewed Appendix A: Salary Matrix with the LCEDC Executive Committee. Discussion was held. Close will bring more information to the next meeting.
- C. **Update on Economic Development Corporation Activities:** Close updated the LCEDC Executive Committee on a potential development project.

**Old Business:** The annual meeting will be at the Northcentral Technical College Antigo Campus on May 15, 2017 starting at 11 am. Elections will be held before the annual meeting starts. Cameron Berg from Unmanned Systems, Inc will be the guest speaker along with Kerber Rose presenting the LCEDC financials.

**New Business & Meeting Date:** Discussion was held on LCEDC to possibly form another entity to provide services that cannot be done under a 501(c)3. Next meeting will be on Tuesday, June 6, 2017 at 4:00 pm.

**Adjourn:** Motion Westphal, second by Koss to adjourn at 5:05 pm. All Ayes. Motion Carried.

Respectfully submitted,  
Keri Beck, Recording Secretary

