

MEETING MINUTES LANGLADE COUNTY ECONOMIC DEVELOPMENT BOARD

Monday, January 18, 2016

Members Present: Angela Schreiber, Tom Gallenberg, Steve Wilder, Fred Westphal, Carol Feller-Gottard, Andy Merry, Brady Koss, Dave Solin, Warren Wagner, and Bill Brandt

Members Excused: Thomas Bauknecht

Others Present: Angie Close and Keri Beck

Meeting was called to order at 4:30 p.m. by Vice President Brady Koss.

Public Comment: None

Minutes of Previous Economic Development Board Meeting: Motion by Brandt, second by Merry, to approve the minutes from November 16, 2015. All Ayes. Motion Carried.

Consent Agenda: Motion by Feller-Gottard, seconded by Merry to approve the Consent Agenda. All Ayes. Motion Carried.

LCEDC Board Member Approval: Motion by Wilder, seconded by Solin to approve Brady Koss and Tom Gallenberg to the LCEDC Board for an additional 3 year term ending December 31, 2018. All Ayes. Motion Carried.

Closed Session: At 4:33 PM, motion by Wilder, second by Solin, to move into closed session, pursuant to Wis. Stats. Section 19.85 (1) (e), to review current and past due EDRLF loans. Roll call vote. 7 Ayes. Motion Carried.

Open Session: At 4:49 PM, motion by Brandt, second by Gallenberg to return to open session. All Ayes. Motion Carried.

Action 1: Motion by Brandt, second by Merry to approve KB Hardwoods request for a zero percent interest rate until 12/31/16 with a review of personal financial statements in December 2016. All Ayes. Motion Carried.

Action 2: Motion by Brandt, second by Wilder to amend Northern Steel's loan agreement to change 10.5 jobs to 6 jobs created by December 31, 2016. All Ayes. Motion Carried.

Action 3: Motion by Brandt, second by Solin to approve Northern Steel to make payments of \$1000 per month for 6 months (December 2015 – May 2016). All Ayes. Motion Carried.

Economic Development Corporation:

- a. **Approve Suick Family Grant for Entrepreneurs Program 2016:** Motion by Wilder, second by Westphal to approve accepting the Suick Family Foundation Grant donation for the 2016 Entrepreneurs Program. All Ayes. Motion Carried.
- b. **Approve 2015 Entrepreneur Grant Recipients chosen by LCEDC Executive Board:** Motion by Feller-Gottard, second by Schreiber to award Great Northern Campground and Sweet Thyme the 2015 Entrepreneurs Grant. All Ayes. Motion Carried.
- c. **Approve 2015 Paid Time Off Carry Over for Staff:** Motion by Brandt, second by Wilder to approve carryover of 2015 paid time off of staff. All Ayes. Motion Carried.
- d. **Discuss LCEDC Incubator Office Potential Occupant:** Motion by Solin, second by Schreiber to approve the rental of the incubator office to Foenix Tax & Business, LLC for a one (1) year lease at \$250 per month. All Ayes. Motion Carried.
- e. **Discuss 2015 LCEDC Audit:** Close updated the board that the LCEDC audit will be February 11, 2016.
- f. **Discuss LCEDC Bylaws:** Discussion was held on appointing others to attend LCEDC meetings in replacement of Langlade County Board Chair and the City of Antigo Mayor. Close will review bylaws and bring back for further discussion.

- g. Discuss Workforce Development Efforts:** Close informed the LCEDC board that Forward Services will be using the LCEDC Board Room on the third Wednesday of every month to hold trainings from 8:30 am to 4:00 pm. Forward Services will be holding a Machine Tool/CNC informational session on Monday, January 25, 2016 in the LCEDC Board Room at 10 am. Close is working with NTC to hold a Best Practice Talent Attraction and Development Workshop in March.
- h. Discuss LCEDC Upcoming Events and Activities:** Close informed the LCEDC board that LCEDC will be attending the Chicago Outdoor Show, Green Bay Camping and RV Show, and Governor's Council on Economic Development. Close informed the LCEDC board about the community message campaign collaboration with the Chamber, County, City, and LCEDC.

New Business and set date for next meeting: Next meeting date is February 15, 2016 at 4:30pm.

Adjourn: Motion by Gallenberg, second by Wilder to adjourn at 5:19 pm. All Ayes. Motion Carried.

Respectfully submitted,

Brady Koss, Vice President

A handwritten signature in cursive script that reads "Thomas Banknecht". The signature is written in dark ink and is positioned below the typed name of the Vice President.