

**MEETING MINUTES ECONOMIC DEVELOPMENT CORPORATION  
EXECUTIVE COMMITTEE  
February 9, 2016**

**Members Present:** Thomas Bauknecht, Brady Koss, Carol Feller-Gottard, Fred Westphal

**Excused Absent:**

**Others Present:** Angie Close and Keri Beck

Meeting was called to order by President Thomas Bauknecht at 4:01 pm.

**Minutes of Previous Economic Development Executive Committee Meeting:** Motion by Koss, second by Feller-Gottard, to approve the minutes from December 8, 2015. All Ayes. Motion Carried.

**Public Comment:** None

**Langlade County Economic Development Corporation:**

- A. Discuss New LCEDC Executive Committee Member:** Discussion was held on filling the position open on the LCEDC Executive Committee. Close will ask LCEDC Board to appoint member to the LCEDC Executive Committee.
- B. LCEDC Funding Committee Update:** Discussion was held on number of members and policy for the Funding Committee.
- C. 2016 Entrepreneur Training Course Program:** Close read a thank you letter from Sweet Thyme for selecting her business plan for the Entrepreneurs Grant. Close updated the committee on the planning process for the 2016 entrepreneur training course program. Close will provide more information at the next executive meeting.
- D. Discuss Workforce Development Efforts:** Close informed the LCEDC Executive Committee that Forward Services will be utilizing the LCEDC Board Room every third Wednesday of the month starting February 17, 2016 to offer workshops from 10 am to noon and then open from 1 to 4 pm for walk-in hours. LCEDC and Forward Services will be promoting the workshops on the Breakfast Club. Close informed the LCEDC Executive Committee that April 29 from 8 to 10 am will be the Best Practice of Talent Attraction and Retention. Currently LCEDC and NTC are working on getting members of the panel set.
- E. Review LCEDC Budget/Financials:** Close updated the LCEDC Executive Committee on the budget. The LCEDC review will be February 11, 2016.
- F. LCEDC Executive Director Goals:** Discussion was held on creating Executive Director Goals to be used for evaluation. Close will present outline at next executive meeting.
- G. Discuss LCEDC Bylaws:** Discussion was held regarding the member section of the bylaws. Discussion will be held at the next LCEDC Board meeting for clarification.
- H. Update on Economic Development Corporation Activities:** Close updated the LCEDC Executive Committee on the following activities:
  - Governors Conference of Economic Development in Madison
  - One façade grant has been submitted
  - Held one Revolving Loan Fund Recipient site visit
  - Working with the City of Antigo on CDBG grant
  - Attending the Milwaukee Journal Sentinel Sports Show
  - The Discover Wisconsin Wolf River episode Premiere Party in White Lake on March 1st. The Discover Wisconsin episode will air March 5 and 6, 2016.

**Old Business:** No old business was discussed.

**New Business & Meeting Date:** Next meeting date is Tuesday, March 1, 2016 at 4:00 pm. This will be short meeting and will head to White Lake for the Premiere Party after the meeting.

**Adjourn:** Motion Koss, second by Westphal to adjourn at 5:25 pm. All Ayes. Motion Carried.

Respectfully submitted,  
Keri Beck, Recording Secretary

