

**MEETING MINUTES ECONOMIC DEVELOPMENT CORPORATION
EXECUTIVE COMMITTEE
February 3, 2015**

Members Present: Thomas Bauknecht, Carol Feller-Gottard, Fred Westphal,
Members Absent: Brady Koss and Angie Schreiber
Others Present: Angie Close and Keri Beck

Meeting was called to order by President Thomas Bauknecht at 4:01 pm.

Minutes of Previous Economic Development Executive Committee Meeting: Motion by Feller-Gottard, second by Westphal, to approve the minutes from January 6, 2015. All Ayes. Motion Carried.

Langlade County Economic Development Corporation:

- A. Discuss Suick Family Foundation Grant Use:** Discussion was held on how to use the Suick Family Foundation Grant money. Close presented information on entrepreneurial courses from Fox Valley Technical College, WWBIC, and Vilas County E-Seed Entrepreneur Program. Close will keep looking into entrepreneurial courses in the area with WWBIC and NTC.
- B. Review Evaluation Form For Director:** Close presented the director's evaluation form that will be sent out for February's LCEDC Board Meeting on February 16, 2015. LCEDC Board members are expected to have form filled out when they come to the meeting.
- C. Review Cluster Analysis Business Interview Questions:** Close presented Business Needs Survey which will be used for face-to-face interviews with county businesses to target cluster analysis questions and how LCEDC could help them in these areas.

Old Business:

- A. Beck's 3 Month Evaluation:** Close updated the committee that she gave Beck her 3 month evaluation and recommends a \$0.50 per hour raise. Motion by Feller-Gottard, second by Westphal to recommend the LCEDC Board to approve Beck's pay increase from \$15.00 per hour to \$15.50 per hour. All Ayes. Motion Carried.
- B. Top Performance:** Close updated the committee on the progress that has been made on collecting from Top Performance.
- C. Incubator Office:** Close updated the committee that the Incubator Office will be occupied come March 1st.
- D. Audit:** The LCEDC audit will be done on February 4th.

New Business: Close update the committee that she will be working with the City of Antigo and Langlade County to help business move into tax foreclosure buildings downtown. Close updated that Beck started a QuickBooks class at NTC in Antigo and her attendance in April for a Credit Analysis Training in Indianapolis. Discussion was held on various topics regarding local entrepreneurial groups, brainstorming sessions, and Angel Investor groups. Next meeting date is Monday, March 2, 2015 at 4:00 pm.

Adjourn: Motion by Feller-Gottard, second by Westphal to adjourn at 5:34 pm. All Ayes. Motion Carried.

Respectfully submitted,
Keri Beck, Recording Secretary