

MEETING MINUTES ECONOMIC DEVELOPMENT BOARD

Monday, February 16, 2015

Members Present: Thomas Bauknecht, Warren Wagner, Fred Westphal, Brady Koss, Carol Feller-Gottard, Angela Schreiber, David Solin, and Andy Merry
Excused Absent: Steve Wilder, Bill Brandt, and Tom Gallenberg,
Others Present: Angie Close and Keri Beck

Meeting was called to order at 4:30 p.m. by President Thomas Bauknecht.

Minutes of Previous Economic Development Board Meeting: Motion by Solin, second by Merry, to approve the minutes from January 19, 2015. All Ayes. Motion Carried.

Consent Agenda: Motion by Warren, seconded by Merry to approve the Consent Agenda. All Ayes. Motion Carried.

Approve One Year Lease Agreement for LCEDC Office Space from Fresh Connect Media (McKenzie Glenetzke) starting March 1, 2015: Motion by Schreiber, second by Merry to approve the one year lease agreement for LCEDC Office Space for Fresh Connect Media (McKenzie Glenetzke). All Ayes. Motion Carried.

Revolving Loan Fund and Community Development Fund Loan Updates: Reviewed current and past due Revolving Loan Fund recipients. Discussion Only.

Economic Development Corporation:

- a. **Update on 2014 Langlade County Economic Development Corporation Audit:** Close informed the LCEDC board that the audit was held on February 4, 2015. The preliminary audit packet was available to review.
- b. **Discuss Suick Family Foundation Grant Use:** Close informed the LCEDC board that she is working on getting an entrepreneurial training course in Antigo. If approved by The Suick Foundation the grant that was received would be used towards scholarships for students to take the course. Close will continue to pursue options.
- c. **Update on Business Interviews for the Langlade Cluster Analysis:** Close presented the Business Needs Survey to the LCEDC board. The survey will be sent to the business prior to the site visit. Close will send out a calendar of these visits to the LCEDC Board members for any board member who would like to attend.
- d. **Discuss Revisions On Community Development Fund Manual:** Close informed the LCEDC board that she will be going to the Langlade County Executive Committee to discuss changes in the Community Development Fund Manual to be less restrictive so more businesses may apply.
- e. **Upcoming Training and Events for LCEDC Staff:** Close informed the LCEDC Board that she attended the Wisconsin Governors Conference on Economic Development February 11-13 in Madison. Close passed out information that she received from the conference. Beck will be attending the Wisconsin Governor's Conference on Tourism in La Crosse on March 15-17.

Close Session Did Not Occur

- f. **Approve Administrative Assistant Three Month Evaluation With Recommended Wage Increase:** Motion by Westphal, second by Scheiber to approve Beck a \$.50 per hour raise starting February 1, 2015. Discussion was held. Discussion: Close emphasized the proposed raise was already built into the 2015 Budget and was strictly recommended by her to the LCEDC Executive Committee based on Mrs. Beck's performance review. She also noted that Mayor Brandt did not support the recommendation not because of performance by Mrs. Beck but because of the position itself and the time frame being so soon during a probationary period. Discussion was held. All Ayes. Motion Carried.

New Business and set date for next meeting: Close informed the LCEDC Board that she will be presenting the 2014 LCEDC Annual Report to the City of Antigo on March 11, Langlade County Board on March 17, Kiwanis Club on March 17, and the Optimist Club on March 24. Next meeting date is March 16, 2015 at 4:30 p.m.

Adjourn: Motion by Koss, second by Merry to adjourn at 5:24 pm. All Ayes. Motion Carried.

Respectfully submitted,
Thomas Bauknecht, President

