

**MEETING MINUTES ECONOMIC DEVELOPMENT CORPORATION
EXECUTIVE COMMITTEE
August 9, 2016**

Members Present: Brady Koss, Carol Feller-Gottard, Fred Westphal, Thomas Bauknecht, Andy Merry

Excused Absent:

Others Present: Angie Close

Meeting was called to order by President Thomas Bauknecht at 4:00 pm.

Minutes of Previous Economic Development Executive Committee Meeting: Motion by Koss, second by Westphal, to approve the minutes from June 7, 2016. All Ayes. Motion Carried.

Public Comment: None

Langlade County Economic Development Corporation:

- A. **LCEDC Funding Committee Update:** Close reported that she will be sending out doodle survey to the Funding Committee to meet in August to start with funding planning process for 2017.
- B. **2016 Entrepreneur Training Course Program:** Close reported that the Entrepreneur Course is set to start on September 15th with assessment dates August 23, 24 and 25 contracting with NTC and using the same curriculum provided by WWBIC. Close also reported that she and The Suick Family Foundation met and will be scheduling a tour of the new businesses with a member of the Suick Family. Close also reported that she is working with the City of Antigo to set up a feasibility study for an entrepreneurial type center in the downtown. She reported that the City Administrator and herself met with a representative from the Green Bay Diocese and talked about available grant opportunities to cover portions of the feasibility study and soft costs of an entrepreneurial center. **Motion by Koss, second by Westphal to recommend to the LCEDC Board of Directors to allow the LCEDC to apply for a \$10,000 grant to help with the costs of a feasibility study to the Green Bay Diocese. All Ayes. Motion Carried.**
- C. **Discuss Workforce Development Efforts:** Close reported that 16 people/businesses attended the part one of the Onboarding and Retaining Millenials workshop and part two is scheduled for August 11, 2016. Close reminded the committee that Forward Services is in the LCEDC Boardroom every third Wednesday of the month to offer workshops for people needing assistance in finding a job and that Small Business Development Center is utilizing our office space every second Tuesday of the month.
- D. **Discuss Workforce Development Board Request/Regional Planning Board Request:** Close reported that she was contacted by a representative of the Wisconsin Workforce Development Board to see if she would like to fill an upcoming vacancy on the board. She discussed that she would be willing to do this as Workforce Efforts is a main focus of LCEDC. Close also stated she was contacted by the Governor's Office regarding an open position on the Northcentral Regional Planning Commission Board and that Representative Mary Czaja recommended her to the Board. **Motion by Feller-Gottard, second by Westphal to recommend to the LCEDC Board of Directors to approve Angie Close to apply for board appointments to the Workforce Development Board and Northcentral Regional Planning Commission. All Ayes. Motion Carried.**
- E. **Update on Langlade County EDC Website:** Close reported that staff is working with the Langlade County Economic Development website developer TMA Peritus on updating the EDC website. She also is looking to include on the website a Tools for Business customized for Langlade County. She reported there will be a yearly cost of \$1,120.00 and can be cancelled at anytime. She reported that she would utilize budget line internet advertising for this cost. The committee asked her to get more information from others that are utilizing the tool kit and report back to the board.
- F. **Update on RLF/CDF Loans:** No action. Information only.
- G. **Review LCEDC Budget/Financials:** No action. Information only
- H. **Update on Economic Development Corporation Activities:** Close updated the LCEDC Executive Committee on the following activities:
 - Business Inquiries
 - Upcoming conferences and meetings: State Fair, Governors Small Business Summit, Downtown Forum, Governor's Listening Session, Logging Congress

Old Business: No old business was discussed.

New Business & Meeting Date: Next meeting date is September 6, 2016 at 4:00 pm.

Adjourn: Motion Koss, second by Westphal to adjourn at 5:10 pm. All Ayes. Motion Carried.

Respectfully submitted,
Angie Close, Executive Director

A handwritten signature in cursive script that reads "Thomas Baulrecht". The signature is written in black ink and is positioned to the right of the typed name "Angie Close, Executive Director".