

MEETING MINUTES ECONOMIC DEVELOPMENT BOARD

Monday, August 18, 2014

Members Present: Thomas Bauknecht, Carol Feller-Gottard, David Solin, Warren Wagner, Fred Westphal, Brady Koss, Angela Schreiber, Steve Wilder, Lynn Arrowood

Members Absent: Bill Brandt, Tom Gallenberg

Others Present: Chris Berry, Angie Close, Matt & Jennifer Hayek

Meeting was called to order at 4:31 p.m. by President Thomas Bauknecht.

Minutes of Previous Economic Development Board Meeting: Motion by Wilder, second by Schreiber, to approve the minutes from August 11, 2014. All Ayes. Motion Carried.

Consent Agenda: Motion by Koss, seconded by Wilder to approve the Consent Agenda. All Ayes. Motion Carried.

Matt and Jennifer Hayek, owners of Natural Living, gave an overview of the new expansion project and future plans of their store.

Closed Session: at 4:48 PM, motion by Arrowood, second by Koss, to move into closed session pursuant to Wisconsin Statute Section 19.85 (1) (e) to review an EDRLF Loan extension request from Natural Living. Roll call vote. All Ayes. Motion Carried.

Open Session: At 4:52 PM, motion by Arrowood, second by Schreiber to return to open session. All Ayes. Motion Carried.

Action 1: Motion by Arrowood, second by Solin to approve Natural Living a three (3) year loan extension to be paid in full by August, 2018 and to lower the monthly interest rate to 3% with first payment of \$1,070.48 due September 18, 2014. All Ayes. Motion Carried.

Approve LCEDC Executive Committee's recommendation to promote Angie Close, Assistant Director of Langlade County Economic Development Corporation, to Executive Director and to determine salary compensation for the position: Motion by Solin, second by Schreiber to appoint Angie Close to Executive Director starting September 2, 2014 with a Executive Director starting salary of \$52,000/year through 2015 with an evaluation of her performance to be done in March, 2015. All Ayes. Motion Carried.

Approve to interview applicants for the Administration Assistant, determine compensation, and to advertise for the open position: Motion by Schreiber, second by Wagner, to approve to interview applicants for the Administration Assistant position with a salary range of \$12-\$16 per hour and to approve to advertise the position starting August 20, 2014 with deadline to receive applications by September 3, 2014. All Ayes. Motion Carried.

Economic Development Corporation:

- A. **Appoint Hiring Committee for open job positions at the Corporation:** Solin recommended that the hiring committee should consist of one Langlade County Board Member and one City of Antigo Council Member along with the Executive Director.
- B. **Review Incubator Office Rental.** Close explained that the office is now available and that Christine Berry requested, if approved by Wisconsin Economic Development Corporation, permission to rent the office. The board recommended the lease to be reviewed at the next Executive Committee meeting.

New Business and set date for next meeting: Next meeting date is September 22, 2014 at 4:30 p.m.

Adjourn: Motion by Koss, second by Westphal to adjourn at 5:15 pm. All Ayes. Motion Carried.

Respectfully submitted,
Thomas Bauknecht, President

