

**LANGLADE COUNTY BOARD OF SUPERVISORS
MONTHLY MEETING – MAY 15, 2012**

These Board proceedings are published as prescribed by Section 59.14(2) of the Wisconsin Statutes at County Government expense.

The U.W. Extension Agents were available to answer any questions about their Annual Reports. They had a display in honor of the 100th Anniversary of U.W. Extension.

The Langlade County Board of Supervisors met in the Langlade County Board Room. Chairman David Solin called the meeting to order at 9:00 a.m.

On call of the roll, all Supervisors reported present, except Supervisor Feller Gottard, who had asked to be excused. Motion was made by Supervisor Jansen, seconded by Supervisor Kamps, to excuse her. All ayes, the motion carried. The Board recited the Pledge of Allegiance and observed a moment of silence.

Motion was made by Supervisor Jansen, seconded by Supervisor Klimoski, to approve the minutes of the April 17, 2012 meeting as printed and published. All ayes, the motion carried.

Approve or amend the agenda as printed:

Motion was made by Supervisor Kamps, seconded by Supervisor Cahak, to approve the agenda as printed. All ayes, the motion carried.

Old Business:

Resolution #20-2012 Adopt Employee Handbook

1. RESOLUTION # 20-2012

INTRODUCED BY: PERSONNEL AND EXECUTIVE COMMITTEES

INTENT: ADOPT EMPLOYEE HANDBOOK

WHEREAS, effective January 1, 2013, the Budget Repair Bill (2011 Acts 10 and 32) will apply to four of the five unions representing Langlade County employees; and

WHEREAS, with the exception of protective occupation participant status (POPS) employees, the County is prohibited from collective bargaining with unions on any matters other than wages; and

WHEREAS, with the implementation of the Budget Repair Bill, the terms and conditions of employment previously addressed in the union contracts will now be set forth within an Employee Handbook; and

WHEREAS, the task of drafting a new Employee Handbook that covers all applicable union employees, in addition to non-union employees, was assigned to a work group consisting of department heads along with the Chairman of the Personnel Committee; and

WHEREAS, during the drafting process, the work group considered input from many sources, including but not limited to: County Board Supervisors, the Wisconsin Counties Mutual Insurance Corporation Budget Repair Bill Consortium, Wisconsin Counties Association legal counsel (Phillips Borowski law firm), handbooks used in both the private and public sector, and County employees and management staff; and

WHEREAS, rather than simply copy an existing handbook, the work group tailored a handbook to fit the terms and conditions of employment with Langlade County and the goals and objectives of the work group, including but not limited to: reducing the cost of delivering government services and enhancing the efficiency of County government operations; and

WHEREAS, the implementation of the new Employee Handbook will reduce costs while enhancing efficiency because the Handbook provides management with the ability to determine work schedules, assign work as needed, and limit compensation to amounts required by law (i.e., Fair Labor Standards Act); and

WHEREAS, the Committees recommend adopting the Employee Handbook* at this time since provisions of this Handbook will be used in preparation of the 2013 budget and will establish "internal comparables" for collective bargaining with the Langlade County Law Enforcement Association; and

WHEREAS, after its adoption, the Employee Handbook may be further revised by action of the Personnel Committee or the County Board.

NOW THEREFORE, BE IT RESOLVED, by the Langlade County Board of Supervisors to adopt a new Employee Handbook* for implementation on January 1, 2013.

PERSONNEL COMMITTEE:

Douglas Nonnenmacher
Richard H. Hurlbert
Dale A. Dahms
Judy Karpf
Richard Olsen

EXECUTIVE COMMITTEE:

David J. Solin
Ronald M. Nye
Douglas Nonnenmacher
Patricia McKinney-Rice

FISCAL NOTE: The implementation of the new Employee Handbook, will allow the County to save costs based upon the ability of management to determine work schedules, assign work as needed, and limit compensation to amounts required by law (i.e., Fair Labor Standards Act). The implementation of the terms and conditions of employment set forth in the new Handbook will reduce personnel costs, including but not limited to, overtime payments and employee payouts for accrued benefits at the time of retirement. Overall, this new Handbook will generate savings to the County.

Motion was made by Supervisor McKinney-Rice, seconded by Supervisor Nonnenmacher, to adopt.

Corporation Counsel Robin Stowe explained the Budget Repair Bill has removed collective bargaining for four of our five unions. Their terms and conditions of employment are no longer based on a contract, but are now in the Employee Handbook much like the non-union employees have had for years. The Employee Handbook can be changed by Personnel Committee or by County Board. Discussion followed.

On call of the roll to adopt Resolution #20-2012, all Supervisors present voted aye, except Supervisor Klimoski voted no. Resolution #20-2012 is adopted.

2. Information distributed at the April 17th meeting by Mr. William Belongia regarding proposals to address his need to travel across County forest land in order to access his property at N7819 Pence Lake Road, Deerbrook, WI.

Robin Stowe explained how the Forestry Committee has addressed this issue. The County is not restricting his ability to access his property. The Committee has offered a written permit to the present owner for access to cross County property. The permit is not transferrable to a future owner, they would also have to request a permit. Every land owner has a right to motor vehicle access to their property.

Motion was made by Supervisor McKinney-Rice to allow William Belongia to address County Board, seconded by Supervisor Nonnenmacher. On call of the roll to allow him to speak, all Supervisors voted aye, except Supervisors Dahms, Nye, Kamps, Zalewski, Bina, Klimoski and Solin voted no. The motion carried to allow him to speak. Mr. Belongia requested the County Board consider selling that 1.3 acres to them.

Chairman Solin responded that Forestry Committee will work on this issue, probably in June.

CONSENT AGENDA:

Motion was made by Supervisor Jansen to approve the Consent Agenda, seconded by Supervisor Burns. All ayes, the motion carried. The Consent Agenda is adopted.

CONSENT AGENDA:

1. Elections or Appointments:
 - a. Confirm the re-appointment of Michael P. Klimoski to the ITBEC Board and the Tourism/Economic Development Committee.
 - b. Confirm the re-appointment of Angela Close to the ITBEC Tourism/Economic Development Committee, and her appointment to the ITBEC Board.
 - c. Confirm appointments to the Community Options Program Advisory Committee – members include: Kim Van Hoof, Ron Barger, Keith Wolf, Judy Karpf, Holly Matucheski, and Rick Ostermann.

RESOLUTIONS:

RESOLUTION # 26-2012

INTRODUCED BY: AGRICULTURE & EXTENSION COMMITTEE

INTENT: COMMEMORATE THE 100TH ANNIVERSARY OF COOPERATIVE EXTENSION, A DIVISION OF THE UNIVERSITY OF WISCONSIN-EXTENSION

WHEREAS, Ernest L. Luther was appointed the state's first county Extension agent in Oneida County on February 12, 1912; and

WHEREAS, 2012 marks the 100th anniversary of this unique educational partnership between the counties of the state and Cooperative Extension; and

WHEREAS, this partnership as pioneered in Wisconsin embodies the true meaning of the "Wisconsin Idea" – that the resources and knowledge of the university shall be extended to the people of the state wherever they live and work; and

WHEREAS, the 100th anniversary of Mr. Luther's appointment commemorates the contributions of all Cooperative Extension educators to the growth and development of the entire state; and

WHEREAS, Cooperative Extension's purpose is to teach, learn, lead and serve, connecting the people with the University of Wisconsin, and engaging with them in transforming lives and communities; and

WHEREAS, the vitality of today's Cooperative Extension programs can be credited to the men and women of vision who accepted the challenge in 1912 to create the Wisconsin county extension system.

NOW THEREFORE, BE IT RESOLVED, by the Langlade County Board of Supervisors that the Board hereby commends UW-Extension, a division of Cooperative Extension, and its local county extension educators for their cooperation and support, which allows the people of Langlade County to apply the research and knowledge of the University of Wisconsin in their lives, homes, farms, schools and businesses.

AGRICULTURE & EXTENSION COMMITTEE:

Rick Bina
Eugene Kamps
Arlene C. Bonacci
William Bostwick
Holly Matucheski

FISCAL NOTE: No fiscal impact.

RESOLUTION #30-2012

INTRODUCED BY: LANGLADE COUNTY BOARD OF SUPERVISORS

INTENT: COMMENDATION TO GEORGE BORNEMANN FOR YEARS OF SERVICE AS A MEMBER OF THE LANGLADE COUNTY BOARD OF SUPERVISORS

WHEREAS, George Bornemann has faithfully served as a member of the Langlade County Board of Supervisors in good standing for over 15 years; and

WHEREAS, George Bornemann has discharged his duties as a member of the Langlade County Board of Supervisors by adhering to the principles set forth in the Oath of Office in matters involving the governance of Langlade County.

NOW THEREFORE, BE IT RESOLVED, that the Langlade County Board of Supervisors hereby presents this commendation to George Bornemann in appreciation for his many years of dedicated service and faithfully discharging the duties of a County Board Supervisor to the best of his ability.

LANGLADE COUNTY BOARD OF SUPERVISORS

David J. Solin	Arlene C. Bonacci	Robert Benishek
Eugene Kamps	Richard Olsen	Vernon Cahak
Dale A. Dahms	Holly Matucheski	William Bostwick
James R. Jansen	Jeffrey J. Zalewski	Pat McKinney-Rice
Ronald Nye	Rick Bina	Douglas Nonnenmacher
Richard H. Hurlbert	Larry Poltrock	Judy Karpf
Jerrold L. Burns	Michael P. Klimoski	

RESOLUTION #31-2012

INTRODUCED BY: LANGLADE COUNTY BOARD OF SUPERVISORS

INTENT: COMMENDATION TO THOMAS SCHULTZ FOR YEARS OF SERVICE AS A MEMBER OF THE LANGLADE COUNTY BOARD OF SUPERVISORS

WHEREAS, Thomas Schultz has faithfully served as a member of the Langlade County Board of Supervisors in good standing for 8 years; and

WHEREAS, Thomas Schultz has discharged his duties as a member of the Langlade County Board of Supervisors by adhering to the principles set forth in the Oath of Office in matters involving the governance of Langlade County.

NOW THEREFORE, BE IT RESOLVED, that the Langlade County Board of Supervisors hereby presents this commendation to Thomas Schultz in appreciation for his many years of dedicated service and faithfully discharging the duties of a County Board Supervisor to the best of his ability.

LANGLADE COUNTY BOARD OF SUPERVISORS

David J. Solin	Arlene C. Bonacci	Robert Benishek
Eugene Kamps	Holly Matucheski	Vernon Cahak
Dale A. Dahms	Jeffrey J. Zalewski	Pat McKinney-Rice
James R. Jansen	Rick Bina	Douglas Nonnenmacher
Ronald Nye	Larry Poltrock	Judy Karpf
Richard H. Hurlbert	Michael P. Klimoski	Jerrold L. Burns

RESOLUTION #32-2012

INTRODUCED BY: LANGLADE COUNTY BOARD OF SUPERVISORS

INTENT: COMMENDATION TO DAVID MORSE FOR YEARS OF SERVICE AS A MEMBER OF THE LANGLADE COUNTY BOARD OF SUPERVISORS

WHEREAS, David Morse has faithfully served as a member of the Langlade County Board of Supervisors in good standing for 6 years; and

WHEREAS, David Morse has discharged his duties as a member of the Langlade County Board of Supervisors by adhering to the principles set forth in the Oath of Office in matters involving the governance of Langlade County.

NOW THEREFORE, BE IT RESOLVED, that the Langlade County Board of Supervisors hereby presents this commendation to David Morse in appreciation for his many years of dedicated service and faithfully discharging the duties of a County Board Supervisor to the best of his ability.

LANGLADE COUNTY BOARD OF SUPERVISORS

David J. Solin	Arlene C. Bonacci	Robert Benishek
Eugene Kamps	Holly Matucheski	Vernon Cahak
Dale A. Dahms	Jeffrey J. Zalewski	Pat McKinney-Rice
James R. Jansen	Rick Bina	Douglas Nonnenmacher
Ronald Nye	Larry Poltrock	Judy Karpf
Richard H. Hurlbert	Michael P. Klimoski	Jerrold L. Burns
William Bostwick		

NEW BUSINESS:

Committee reports:

Supervisor Klimoski reported that NEWCAP has assisted residents who were affected by the recent apartment fire. If the people meet certain criteria, there are programs available to assist them.

Supervisor Burns requested that Gary Olsen explain the Community Development Grant. Finance Director Gary Olsen then explained the Community Development Block Grant. The State has made a change in the program to regionalization. Presently we are looking at a nine county consortium with Langlade County being the lead agency. This would include Langlade, Lincoln, Taylor, Oneida, Vilas, Florence, Forest, Oconto, and Shawano. As the lead county we would receive 15% of the grant for administration. A resolution will be brought to County Board next month.

Citizens and delegations:

Brad Henricks and Ron Barger presented information on the requirements the County Board has in Emergency Management and Disaster Declaration. There should be a resolution in place to recognize the process here in the County, should an emergency occur. The line of succession for declaring a state of emergency in the County needs to be defined. The Board has to declare an emergency, if there is one, in order to get funding from the State. The State Statutes also require a Continuity of Operations plan for Government. Every department should have a plan in place if a disaster occurs. They will be working with the Executive Committee to get everything in place and adopt a resolution, we need a Plan.

Ron Barger and Brad work with the Vulnerable Populations Group; it concerns emergency preparedness for the most vulnerable citizens in our County. The visiting nurses are helping to distribute weather radios and emergency kits as they visit clients. Through grant funding they were able to distribute weather radios to various departments and offices in the County, updating our infrastructure.

RESOLUTIONS:

RESOLUTION #25-2012

INTRODUCED BY: AG & EXTENSION, PERSONNEL, AND EXECUTIVE COMMITTEES

INTENT: REFILL PERMANENT FULL-TIME 4-H SUPPORT STAFF POSITION IN UW-EXTENSION OFFICE

WHEREAS the position of 4-H Support Staff in the Langlade County UW-Extension Office is filled as a casual position for the remainder of 2012; and

WHEREAS UW-Extension relies upon the 4-H Support Staff position to fulfill duties which are necessary to assist in the efficient operation of the Department; and

WHEREAS the Ag & Extension Committee and UW-Extension Department Head recommend refilling the permanent, full-time 4-H Support Staff position effective January 1, 2013; and

WHEREAS this position would refill the vacant Range 2 union position in the Langlade County Public Employees (Courthouse) union; and

WHEREAS the Ag & Extension, Personnel, and Executive Committees recommend that the County Board refill the permanent full-time 4-H Support Staff position in the UW Extension Office effective January 1, 2013.

NOW THEREFORE, BE IT RESOLVED, by a three-fourths (3/4ths) vote of the Langlade County Board of Supervisors to refill the Range 2, permanent full-time 4-H Support Staff position in the Langlade County Public Employees (Courthouse) union at wages set by the current union contract, effective January 1, 2013.

AG & EXTENSION	PERSONNEL COMMITTEE	EXECUTIVE COMMITTEE
Rick Bina	Douglas Nonnenmacher	David J. Solin
Arlene C. Bonacci	Richard H. Hurlbert	Ron Nye
Eugene Kamps	Judy Karpf	Douglas Nonnenmacher
William Bostwick	Dale A. Dahms	Michael P. Klimoski
Holly Matucheski	Richard Olsen	Patricia McKinney-Rice

FISCAL NOTE: Cost to refill the Range 2, permanent full-time 4-H Support Staff position in the UW Extension Department:

	<u>2013</u>
Salary	\$24,920
Fringe Benefits	<u>12,890</u>
Total Annualized Cost	\$37,810

The increase in cost from a casual employee to a full-time employee is approximately \$9,891 for 2013. Total cost to refill the position of the 4-H Support Staff in the UW Extension Department would be included in the 2013 budget.

Motion was made by Supervisor Kamps, seconded by Supervisor McKinney-Rice to adopt.

On call of the roll to adopt Resolution #25-2012, all Supervisors present voted aye. Resolution #25-2012 is adopted.

RESOLUTION #27 - 2012

INTRODUCED BY: FINANCE COMMITTEE

INTENT: APPROVE PURCHASE OF AN ADDITIONAL 750 LANGLADE COUNTY 2012 PLAT BOOKS

WHEREAS, the present supply of 2012 Langlade County plat books is diminishing to 250 books, and

WHEREAS, Rockford Map Publishers submitted a reprint price of 750 books @ \$12.75 for a total of \$9,562.50, which includes delivery.

NOW THEREFORE, BE IT RESOLVED, by a 2/3 vote of the Langlade County Board of Supervisors, to authorize the expenditure of \$9,562.50 from the General Fund to purchase 750 Langlade County plat books printed for the year 2012. The Langlade County Clerk is authorized to sign an agreement with Rockford Map Publishers for the 2012 Langlade County plat book which will sell for \$25.00 each.

FINANCE COMMITTEE

Jerrold L. Burns
Ronald Nye
Vernon Cahak
William Bostwick
Judy Karpf

FISCAL NOTE: \$9,562.50 will come from the General Fund. The books are sold for \$25 each, and the County would make \$9,187.50 in proceeds from the sale of the plat books which will go back into the General Fund.

Motion was made by Supervisor Burns, seconded by Supervisor Kamps, to adopt.

On call of the roll to adopt Resolution #27-2012, all Supervisors present voted aye. Resolution #27-2012 is adopted.

RESOLUTION # 28-2012

INTRODUCED BY: AIRPORT COMMITTEE

INTENT: ADOPT STATEMENT OF PROJECT INTENTIONS FOR THE COUNTY AIRPORT FOR THE NEXT SIX YEARS

WHEREAS, Wisconsin Statutes require a Statement of Project Intentions from airport owners contemplating federal and/or state aid within the next six years; and

WHEREAS, this Six Year Statement of Project Intentions is used by the Department of Transportation, Bureau of Aeronautics for planning and budgeting purposes only and this Statement is not a petition for federal and/or state aid; and

WHEREAS, the Airport Committee recommends adopting the attached Six Year Statement of Project Intentions; and

NOW THEREFORE, BE IT RESOLVED, by the Langlade County Board of Supervisors that the attached list (list is on file with Resolution) of proposed improvements are in the best interest of the Langlade County Airport; and

BE IT FURTHER RESOLVED, that the Langlade County Board of Supervisors contemplates requesting federal and/or state aid for the projects listed on the attached schedule of airport improvements.

AIRPORT COMMITTEE

James R. Jansen
Larry Poltrock

FISCAL NOTE: Each project would need to be approved separately by the County Board, if the Airport Committee decides to do a project during the next six years. The cost of the projects would then be determined, along with the funding sources. These projects have been added to the County's Capital Improvement Plan.

Motion was made by Supervisor Jansen, seconded by Supervisor Klimoski, to adopt.

On call of the roll to adopt Resolution #28-2012, all Supervisors present voted aye. Resolution #28-2012 is adopted.

RESOLUTION # 29-2012

INTRODUCED BY: PUBLIC PROPERTY COMMITTEE

INTENT: ADOPT REVISIONS TO LANGLADE COUNTY'S PURCHASING POLICY

WHEREAS, the Committee is recommending revising the Purchasing Policy in order to grant department heads some purchasing authority for budgeted items, raise the purchasing limits for the oversight committees for budgeted items, and recognize purchasing methods (other than bids) that are deemed the most advantageous to the County and that also allow for preference to be given to local vendors; and

WHEREAS, the current Purchasing Policy does not provide any direct purchasing authority to department heads, limits purchasing authority to \$10,000 for oversight committees, and requires competitive bidding for any purchases over \$25,000; and

WHEREAS, under the current purchasing rules, most purchases over \$10,000 for items that have been approved in the annual budget must be re-approved by the County Board; and

WHEREAS, under the current purchasing rules, the solicitation of competitive bids is the "default" purchasing method which requires the County to accept the lowest responsible bid and the County can no longer grant any preference to local bidders by using a competitive bidding process; and

WHEREAS, although competitive bidding is only required by law for public works projects in excess of \$25,000, the current rules require the oversight committee to cite an exception to competitive bidding in order to consider an alternative purchasing process designed to promote fair and reasonable competition and to secure the lowest practicable price; and

WHEREAS, by granting oversight committees and department heads the ability to select alternative purchasing methods, the County can then consider granting preferences to local vendors as previously utilized under the "Buy Local" Program; and

WHEREAS, the Committee recommends also revising the purchasing rules to delegate purchasing authority to department heads up to \$5,000 for budget items and increasing the purchasing authority for oversight committees to purchase budget items valued at up to \$20,000 (\$40,000 for the Highway Committee); and

WHEREAS, the revisions to the County's Purchasing Policy do not apply to the special purchasing rules for office equipment/supplies and computer-related equipment.

NOW THEREFORE, BE IT RESOLVED, by the Langlade County Board of Supervisors to adopt the revised Langlade County Purchasing Policy, a copy of which is attached to this Resolution (on file).

PUBLIC PROPERTY COMMITTEE

- Robert Benishek
- Vernon Cahak
- Douglas Nonnenmacher
- David J. Solin
- Jeffrey J. Zalewski

FISCAL NOTE: No fiscal impact. The items being purchased would have been included in the department budgets.

Motion was made by Supervisor Benishek, seconded by Supervisor Cahak, to adopt.

Robin Stowe explained in the existing Purchasing Policy, the default purchasing method is competitive bid. That is not always the most advantageous method for us to purchase equipment and items. Especially since they revised the State Statutes, and we can no longer grant preference to a local vendor, if you use competitive bids. He then reviewed the revised Purchasing Policy. Questions and discussion followed.

On call of the roll to adopt Resolution #29-2012, all Supervisors present voted aye, except Supervisors Poltrock, Bonacci, Klimoski and Jansen voted no. Resolution #29-2012 is adopted.

Committee Referrals:

Supervisor Hurlbert stated the Class of '56 donated towards the Veterans Memorial at Jack Lake, and are wondering when the name plaque will be placed there. This is referred to Forestry Committee.

Administrative Coordinator's Report:

Robin Stowe explained this month's Wisconsin Counties Magazine features the History, Services, and Funding for Services of County Government. Also, at the Public Property Committee meeting the Stock Car Association advised the Committee that they could not commit to the racing schedule that had been approved under the terms of the lease. They have received a Notice of Termination, which takes effect 30 days from the receipt of that notice. Discussion followed.

Supervisor Benishek stated the U.W. Extension has been a wonderful resource for the citizens of Langlade County.

Robin Stowe stated the Craft Shop has relocated to the Blue Awning on Fifth Avenue.

Chairman Solin said "Thank You" to Alex and Jennifer and all the staff at the Extension Office for the nice Open House and the displays in honor of the 100th Anniversary of U. W. Extension. Kari Lazars is attending interviews for the new 4-H Youth Agent position. Interviews will be held here on May 30th.

Supervisor Nye stated Board members should stop out to see the new rentable cabin at Jack Lake built by students from Elcho.

Supervisor McKinney-Rice stated the ADRC publishes a booklet titled "Around the Kitchen Table". It has a lot of useful information in it, and the name will be changed soon.

Motion was made by Supervisor Klimoski to adjourn the meeting at 10:25 a.m., seconded by Supervisor Hurlbert. All ayes, the motion carried.

I, Kathryn Jacob, Langlade County Clerk, Antigo, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the proceedings of the Langlade County Board of Supervisors Monthly Meeting of May 15, 2012.

Dated this 18th day of May, 2012.

Kathryn Jacob
Langlade County Clerk
