

**LANGLADE COUNTY BOARD OF SUPERVISORS
MONTHLY MEETING – December 20, 2016**

These Board proceedings are published as prescribed by Section 59.14(2) of the Wisconsin Statutes at County Government expense.

The Langlade County Board of Supervisors met at the County Board Room in the Safety Building. Chairman David Solin called the December 20, 2016 Meeting of the County Board to order at 9:00 a.m.

On call of the roll, all Supervisors reported present, except Supervisor Novak. Motion by Supervisor Burby, seconded by Supervisor Solin to excuse Supervisor Novak. All ayes, motion carried. 20 Supervisors present.

The Board recited the Pledge of Allegiance and observed a moment of silence.

Approve or amend the minutes of the December 13, 2016, meeting as printed:

Motion by Supervisor Burby to amend the minutes of December 13, 2016 to state that those absent at the start of the December 13, 2016 meeting were attending a Public Safety Committee and then those Committee Members joined the County Board Meeting after completion of the Public Safety Committee, with the exception of Supervisors Dahms and Webb, seconded by Supervisor Jansen to amend the minutes of the December 13, 2016 meeting as printed. All ayes, one absent, motion carried. The minutes are approved. Chairman Solin acknowledged Supervisors Dahms and Webb apologies as they contacted him after missing the December 13, 2016 meeting.

Approve or amend the December 20, 2016 Agenda as printed:

Motion by Supervisor Hurlbert, seconded by Supervisor Cahak, to approve the agenda as printed. All ayes, one absent, motion carried. The agenda is approved.

Citizens and Delegations, Recognize other in Attendance: Chairman Solin welcomed all in attendance.

Public comment on agenda items and consideration of requests for items to be added to future meeting agendas:

Motion by Supervisor Pennington, seconded by Supervisor Hurlbert to allow Michael Loy, Interim CEO of NCHC, to address the Board, all Supervisors present voted aye. Motion carried. Michael Loy explained the importance of the Retained County Authority Committee to the Board. He requested that Board consider appointing Robin Stowe, Corporation Counsel, to the NCHC Board and to the Retained County Authority Committee.

Supervisor Novak now joined the December 20, 2016 County Board Meeting.

Old Business:

Rescind Resolution #133-2001 Regarding Flu Shots for County Employees and Board Members

RESOLUTION #133-2001

INTRODUCED BY: BOARD OF HEALTH

INTENT: TO REQUEST THE COUNTY OF LANGLADE TO MAKE FUNDING AVAILABLE TO COVER THE COST OF THE ADMINISTRATION OF AN INFLUENZA VACCINATION ("FLU SHOT") TO EVERY COUNTY EMPLOYEE ON AN ANNUAL BASIS

WHEREAS, Langlade County Government, as an organization, realizes that its employees are its greatest resource; and

WHEREAS, the opportunity exists to prevent illness, specifically contraction of influenza viruses, by receiving annual flu vaccinations from the County's Health Department; and

WHEREAS, considerable costs in paid sick leave, employee productivity could be saved and human suffering could be greatly alleviated; and

WHEREAS, after deliberation and consultation with representatives of the County's Health Department and its group health insurance third party administrator, E.B.C., Inc., it has been determined by the Board of Health that it is in the best interest of the County to provide funding for annual flu shots for each county employee who desires one.

NOW THEREFORE, BE IT RESOLVED, by the Langlade County Board of Supervisors to make available the funds necessary to cover the expense to vaccinate any county employee, county board members, elected officials, and all county committee members, at the current per person rate. These vaccinations will be administered solely by the County's Health Department which will be reimbursed for this service by county funds upon completion of vaccinations. This policy will establish a completely internal system of service delivery and reimbursement for services without involvement of the county's Third Party Administrator, keeping administrative costs to a minimum. As recommended by the county's Health Trustee Committee, the cost of the vaccinations will be paid from the health insurance fund.

BOARD OF HEALTH

Robert Benishek, Chairman

Barney Lazewski

John Haug

Patricia McKinney

John R. Kriha

ADOPTED BY THE COUNTY BOARD OF LANGLADE
COUNTY THIS 18th DAY OF DECEMBER, 2001.

Motion by Supervisor Burby, seconded by Supervisor Matucheski to adopt.

Robin Stowe, Corporation Counsel, stated that the last sentence of the above Resolution has the cost of the vaccinations being paid out of the Health Insurance Fund. Presently, under Health Insurance Regulations, the Health Insurance Fund can only be used by County Employees enrolled in the County Health Plan. Ron Barger, Health and Social Services Director, addressed the Board, stating that the way that the Resolution is worded, the Health Department wants all to get vaccinations, rescinding the resolution will not change their administration of the vaccinations. The Board of Health will address this at their January 2017 Committee Meeting.

On call of the roll to Rescind Resolution #133-2001, all Supervisors voted aye. Resolution #133-2001 is rescinded.

RS #78-2016 Revise the Rules of the County Board to Change Oversight Committee for Corporation Counsel. The Langlade County Board, on November 15, 2016, referred this Resolution back to Executive Committee for revisions.

REVISED: RESOLUTION #78-2016

INTRODUCED BY: EXECUTIVE COMMITTEE

INTENT: REVISE THE RULES OF THE COUNTY BOARD TO CHANGE OVERSIGHT COMMITTEE FOR CORPORATION COUNSEL

WHEREAS, currently the Personnel Committee serves as the oversight committee for the Office of Corporation Counsel; and

WHEREAS, now that the County Board created the position of Human Resources Director with oversight by the Personnel Committee, the Committee recommends moving oversight of the County's Legal/Administrative Department to the Executive Committee; and

WHEREAS, to the greatest extent practical, the oversight functions should be aligned with the functions of various county departments (i.e., Personnel Committee to oversight the County's Personnel or Human Resources Department; the Finance Committee to oversee the County's Finance Department, etc.); and

WHEREAS, the County Board Rules would be changed to reflect this change in oversight and reporting requirement for the Corporation Counsel Office by amending Rule 15.1 (Duties of Committees) as follows:

EXECUTIVE

Add 17. Shall be responsible to oversee the Office of Corporation Counsel/ Administrative Coordinator.

PERSONNEL

Revise 5. The Committee shall be responsible for budget, staffing and other needs of the Judge, District Attorney, Corporation Counsel, Clerk of Courts, Register in Probate, Family Court Commissioner and Juvenile Office (*Changed with County Board Resolution 29-2016 dated April 19, 2016), ~~and shall further be responsible for oversight of the Office of Corporation Counsel.~~

WHEREAS, by making this change in oversight for the Office of Corporation Counsel it is understood that the oversight for the Child Support Agency will remain with the Public Safety Committee.

NOW THEREFORE, BE IT RESOLVED, by a two-thirds (2/3rds) vote of the Langlade County Board of Supervisors to revise the Rules of the County Board (as contained herein) to change the oversight committee for Corporation Counsel.

EXECUTIVE COMMITTEE:

David J. Solin, Chairman
Pete Pennington
Ronald M. Nye
Douglas Nonnenmacher
Holly Matucheski

FISCAL NOTE: no fiscal impact

Motion by Supervisor Nye, seconded by Supervisor Benishek to adopt.

Corporation Counsel Robin Stowe explained the Oversight for the Child Support should remain with the Public Safety; however, Oversight for Corporation Counsel is currently Personnel Committee, same as Human Resources Director. Corporation Counsel is currently the Director of Child Support and also the Administrator Coordinator. The Resolution would propose to change Oversight just for Corporation Counsel, not Child Support.

On call of the roll to adopt Resolution #78-2016, all Supervisors present voted aye, except Supervisor Burby and Novak voted nay. Resolution #78-2016 is adopted.

New Business: None.

CONSENT AGENDA:

Elections or Appointments:

Appoint a Representative to serve on the Retained County Authority Committee

Appoint Robin Stowe, Corporation Counsel, to the North Central Health Care Board for a 3-year Term

1. Letter, Petitions and Communications:
2. Zoning Ordinance:

ORD #8-2016Z Powell – Town of Norwood, Langlade County:

ORDINANCE #8-2016Z

The Langlade County Board of Supervisors do hereby ordain as follows:

SECTION 1 That the lands described as:

Being Part of E ½ of SE SE Sec 4, T30N, R12E, being approximately 1.85 acres per attached map

Now comprising a part of the A-2 and A-2 w/Farmland Preservation District is hereby rezoned into the Commercial District.

SECTION 2 All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3 This ordinance shall be in full force and effect from and after its date of adoption.

ADOPTED: December 20, 2016

APPROVED: David J. Solin
County Board Chairman
ATTEST: Judy Nagel
Langlade County Clerk

Resolutions:

RESOLUTION #87-2016

INTRODUCED BY: LAND CONSERVATION/SOLID WASTE COMMITTEES

INTENT: SUPPORT THE TIMBERLAND INVASIVES PARTNERSHIP (TIP), A COOPERATIVE INVASIVES SPECIES MANAGEMENT AREA APPLICATION FOR A GREAT LAKES RESTORATION INITIATIVE (GLRI) GRANT

WHEREAS, invasive species represent a real and serious threat to economic, human, and environmental health; and

WHEREAS, in the interests of mutual cooperation and gaining the efficiencies in operation and benefits for all parties involved, Langlade County, along with other partners, have signed a Memorandum of Understanding establishing the Timberland Invasives Partnership as a cooperative invasive species management area covering lands and surface waters of Langlade, Menominee, Oconto, and Shawano Counties; and

WHEREAS, the Timberland Invasives Partnership has proven to be a valuable local asset in the prevention and management of invasive species, including: education of staff and members of the public; planning and assisting in control efforts; inventory and monitoring invasive species; and acquiring outside support for efforts relating to invasive species; and

WHEREAS, financial support for invasive species projects and programs is limited in amount, highly competitive, and

WHEREAS, the continuation of the Timberland Invasives Partnership's efforts is dependent upon the contributions from partners, including staff time, equipment, supplies, office space and obtaining additional funding from other sources.

NOW, THEREFORE, BE IT RESOLVED, that the Langlade County Board of Supervisors and Langlade Land Conservation-Solid Waste Committee support TIP's application for a GLRI grant to be used by the Timberland Invasives Partnership to continue efforts to control invasive species within Langlade County and TIP's other member counties; and

BE IT FURTHER RESOLVED, that the Langlade County Board Chairman is authorized to sign a letter of support to send in with the GLRI application.

LAND CONSERVATION/SOLID WASTE COMMITTEE:

David J. Solin, Chairman
James Jansen
Samuel Hardin
Joseph Novak, III
Carol Feller-Gottard

FISCAL NOTE: Langlade County's match for this Grant will be the use of office space, equipment, supplies and staff time.

RESOLUTION #91-2016

INTRODUCED BY: WATER AND LAND USE PLANNING COMMITTEE

INTENT: APPOINT LAND INFORMATION COUNCIL MEMBERS

WHEREAS, 1989 Wisconsin Act 31 and 1989 Wisconsin Act 339 created a statewide Land Information Program for the purpose of facilitating land records modernization in each county in Wisconsin; and,

WHEREAS, on July 10, 1990 the Langlade County Board of Supervisors established the Land Records & Regulations Department as the Land Information Office for the purpose of directing and supervising Langlade County's Land Information Program and Land Information System; and,

WHEREAS, pursuant to the provisions of WI Stats. 59.72, each county in Wisconsin funds its Land Information Program with real estate document recording or filing fees that are collected by the Register of Deeds; and,

WHEREAS, 2009 Wisconsin Act 314 was enacted on May 12, 2010, became effective on June 25, 2010, and created statutory language, 53.72(3m) which relates to the establishment of a Land Information Council to review the priorities, needs, policies, and expenditures of a land information office established by the Board of Supervisors and advise the County on matters affecting the land information office; and

WHEREAS, prior to the enactment of 2009 Wisconsin Act 314, in order for a county to retain part of the recording or filing fee for each instrument that is recorded or filed in the office of Register of Deeds for use by a county to fund its Land Information Program and, in order for a county to apply to the Department of Administration for a grant for a Land Information Project, the County must have established a Land Information Office; and

WHEREAS, pursuant to the provisions of WI Stats 59.72, as amended by 2009 Wisconsin Act 314, in order for a county to retain part of the recording or filing fee for each instrument that is recorded or filed in the office of Register of Deeds for use by the County to fund its Land Information Program and, in order for a county to apply to the Department of Administration for a grant for a Land Information Project, the County must have a Land Information Office **and** a Land Information Council; and

WHEREAS, 2009 Wisconsin Act 314 created Section 59.72(3m), defines the membership and duties of a Land Information Council and states that it shall consist of not less than eight members and shall consist of the Register of Deeds, the Treasurer, and, if one has been appointed, the real property lister or their designees and the following members appointed by the Board of Supervisors for terms prescribed by the Board of Supervisors:

1. A member of the Board;
2. A representative of the Land Information Office;
3. A realtor or a member of the Realtors Association employed within the County;
4. A public safety or emergency communications representative employed within the County;
5. The County Surveyor or a registered professional land surveyor employed within the County; and,
6. Any other members of the Board of Supervisors or public that the Board of Supervisors designates; and

WHEREAS, the Langlade County Board of Supervisors created a Langlade County Land Information Council by Resolution #66-2010 to meet on an as-needed basis, so that Langlade County will continue to be authorized to retain part of the recording or filing fee for each instrument that is recorded or filed in the office of the Langlade County Register of Deeds, for use by Langlade County to fund its Land Information Program, and so that Langlade County will continue to be authorized to apply to the Wisconsin Department of Administration for grants for land information projects; and

WHEREAS, Resolution #66-2010 defined the duties of the Land Information Council to be: to review the priorities, needs, policies, and expenditures of the Langlade County Land Information Program and advise Langlade County, through the Water and Land Use Planning Committee, on matters affecting the Langlade County Land Information Program; and

WHEREAS, Resolution #66-2010 defined the membership of the Land Information Council to be: the Langlade County Register of Deeds, the Langlade County Treasurer, the Langlade County Real Property Lister and the following members appointed by the Langlade County Water and Land Use Planning Committee: A member of the Langlade County Board of Supervisors; a representative of the Langlade County Land Information Office; a realtor or a member of the Realtors Association employed within Langlade County; a public safety or emergency communications representative employed within Langlade County; and, a registered professional land surveyor employed within Langlade County; and

WHEREAS, the Council members who hold elective positions or are employed by Langlade County, shall serve on the Council as long as they hold the office or county position designated for membership and shall not receive additional compensation or per diem for participating; and the remaining members shall hold 3 year terms and shall receive per diem and mileage compensation, funded by Land Information Program Grant funds.

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WHEREAS, Resolution #62-2013 approved membership and three year terms that expired the end of November, 2016 and membership needs to be approved for another three year term ending the end of December, 2019; and

WHEREAS, to fulfill the statutory requirements of 59.72(3m), in addition to the Register of Deeds, the Real Property Lister and the County Treasurer, Julie Webb has offered to serve as a member from the Board; Dave Tlusty has offered to serve as a representative of the Land Information Office; Ron Schroepfer has offered to serve as a realtor or a member of the Realtors' Association employed within the County; Brad Henricks has offered to serve as a public safety or emergency communications representative employed within the County; Charley Brinkmeier has offered to serve as a registered professional land surveyor employed within the County; Paula Pregler has offered to serve as a public member, and Joe Martell, County GIS Coordinator, has offered to serve.

NOW THEREFORE BE IT RESOLVED, that the above named are hereby accepted and approved for 3 year terms on the Langlade County Land Information Council, said terms to run through December, 2019.

BE IF FURTHER RESOLVED, that the Council members who hold elective positions or are employed by Langlade County, shall serve on the Council as long as they hold the office or county position designated for membership and shall not receive additional compensation or per diem for participating; and the remaining members shall receive per diem and mileage compensation, funded by the Land Information Program Grant funds.

LANGLADE COUNTY WATER & LAND USE PLANNING COMMITTEE:

Ronald Nye, Chairman
Richard Schuh
Duff Leaver
Don Scupien
Julie Webb

Fiscal Note: No elected or county employees who serve on the Council will be paid per diem or mileage.

RESOLUTION #92-2016

INTRODUCED BY: FORESTRY AND RECREATION COMMITTEE

INTENT: FINANCIAL AID FOR COUNTY FISH AND GAME PROJECTS

WHEREAS, the legislature of the State of Wisconsin enacted legislation providing for allocation to the respective counties in that state on an acreage basis for the county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Langlade County desires to participate in county fish and game projects pursuant to provisions of §23.09(12) of the Wisconsin Statutes, and

WHEREAS, Langlade County would use these funds to improve and protect trout habitat, critical wildlife habitat, or wildlife improvements; such as, hunter walking trails and flowages from beaver activity, which is part of the larger APHIS ADS beaver control project in Langlade County.

NOW THEREFORE BE IT RESOLVED, that the Langlade County Board of Supervisors having budgeted for these aids, will hereby authorize Erik Rantala, Forest Administrator of the Langlade County Forestry and Recreation Department to act on behalf of Langlade County to submit applications, sign the documents and take the necessary action to undertake, direct and complete the projects.

LANGLADE COUNTY FORESTRY & RECREATION COMMITTEE:

Ronald Nye, Chairman
Samuel Hardin
Donald Scupien
Joseph Novak III
Duff Leaver

FISCAL NOTE: Standard resolution to allow the Forestry & Recreation Department the capability of applying for county conservation fund grants. The County has received county conservation grants amounting to \$4,700 in 2015 and 2016.

RESOLUTION #93-2016

INTRODUCED BY: FORESTRY AND RECREATION COMMITTEE

INTENT: ADOPT 2017 LANGLADE COUNTY FOREST ANNUAL WORK PLAN

WHEREAS, the annual work plan functions as a planning guidance tool and further defines and supplements the county's fifteen-year comprehensive land use plan; and

WHEREAS, this work plan also fulfills the DNR requirement to meet with Langlade County annually and evaluate whether both parties have met their partnership obligations; and

WHEREAS, the plan covers timber harvest, reforestation, forest protection, wildlife management, other forest uses, land purchases/sales/exchanges, recreation, time standards, forest certification, special projects, grants, funding & partners; and

WHEREAS, having the Langlade County Board of Supervisors approve the annual work plan is a requirement of eligibility §28.11(5M) to apply for the forest administrator grant, which reimburses Langlade County for wages and fringe benefits of the forest administrator approximately \$50,000 annually;

NOW THEREFORE BE IT RESOLVED, that the Langlade County Board of Supervisors adopt the 2017 Langlade County Forest Annual Work Plan and a copy be forwarded to the Wisconsin Department of Natural Resources.

LANGLADE COUNTY FORESTRY & RECREATION COMMITTEE:

Ronald M. Nye, Chairman
Samuel Hardin
Donald Scupien
Joseph Novak III
Duff Leaver

Fiscal Note: Langlade County has received \$48,636.21 in 2015 and \$50,288.17 in 2016 for the Forest Administrator grant. We are anticipating \$50,288.00 in 2017 for this grant. The grant is used to help cover the Forest Administrator's wages and benefits.

Motion by Supervisor Benishek, seconded by Supervisor Burby to pull appointments off Consent Agenda and place the two appointments on the Agenda with Resolution #85-2016. On call of the roll to Amend the Consent Agenda, all Supervisors voted aye. Consent Agenda is Amended.

On call of the roll to adopt the Amended Consent Agenda, all Supervisors present voted aye.

Committee Reports:

Supervisor Benishek stated that after the first of the year, the Health and Social Services will address the Humane Officer for Langlade County. Chairman Solin stated that Committee Chairpersons and Department Heads will be invited to speak at County Board Meetings updating the Board as to the activities/concerns in their Departments. Discussion held.

Resolutions:

RESOLUTION #83-2016

INTRODUCED BY: PERSONNEL COMMITTEE

INTENT: ENTER INTO COLLECTIVE BARGAINING AGREEMENT WITH LANGLADE COUNTY LAW ENFORCEMENT ASSOCIATION FOR ONE YEAR (2017)

WHEREAS, the Personnel Committee recommends entering into a Collective Bargaining Agreement with the Langlade County Law Enforcement Association for one year (2017);

WHEREAS, a summary of the revisions to the existing contract with the Law Enforcement Association (copy on file) is as follows:

- (a) **1.5% Cost of Living Adjustment effective January 1, 2017.**
- (b) **Agreement to the changes made to the Langlade County Group Health Insurance Plan, effective 2017.**
- (c) **Rescind “retiree” health insurance coverage.**
- (d) **Payout of sick leave balance upon separation of employment.**
- (e) **Reference to County’s work to return policy.**

WHEREAS; the funds to cover the estimated total cost of the one year Agreement in the amount of \$16,364 have already been allocated in the Sheriff’s Department budget for 2017.

NOW THEREFORE, BE IT RESOLVED, by the Langlade County Board of Supervisors that, on behalf of Langlade County, the Chairman of the County Board, the Chairman of the Personnel Committee and the Langlade County Clerk be authorized to sign the Collective Bargaining Agreement for calendar year 2017 between Langlade County and the Langlade County Law Enforcement Association, beginning on January 1, 2017 and terminating on December 31, 2017.

PERSONNEL COMMITTEE:
 Douglas Nonnenmacher, Chairman
 Pete Pennington
 Arlene C. Bonacci
 Richard Hurlbert
 James R. Jansen

FISCAL NOTE: The estimated total 2017 cost for the Agreement will be \$16,364 for the 1.5% COLA increase.

Robin Stowe, Corporation Counsel, stated that the Law Enforcement Association did not ratify the County’s Proposal.

Motion by Supervisor Burby, seconded by Supervisor Nonnenmacher to refer Resolution #83-2016 back to the Personnel Committee. All Supervisors present voted aye.

RESOLUTION #84-2016

INTRODUCED BY: EXECUTIVE AND PERSONNEL COMMITTEES

INTENT: REVISE RULES OF THE BOARD TO ALLOW FOR THE APPOINTMENT OF A CASUAL EMPLOYEE OR A CONTRACT FOR SERVICES ON A TEMPORARY BASIS WHEN A VACANCY OCCURS WITHIN A BUDGETED POSITION

WHEREAS, pursuant to County Board Rule 12.1, the process to establish a new casual employment position includes obtaining approval from the Oversight Committee, Personnel & Executive Committee and finally the County Board by a three-fourths (3/4ths) vote; and

WHEREAS, the Committees recommend creating a more stream-lined process to hire casual employees or contract for services when a vacancy occurs in departments that do not have an existing casual employment position (such as the Human Resources Department); and

WHEREAS, recently the Personnel Committee and the County Board Chairman authorized the hiring of a casual employee to provide services to the Human Resources Department due to an unanticipated vacancy in the HR Director position; and

WHEREAS, although the Rules of the Board recognize the ability to make “emergency decisions” (Rule 9.1) with subsequent reporting to the respective body (Committee or Board), rather the simply request the establishment of this casual employment position to provide HR related services, with subsequent ratification by the County Board, the Committees recommend creating a process to respond more quickly to service-related disruptions caused by vacancies; and

WHEREAS, the Committees recommend adding the following language to Rule 12.1: “When a vacancy occurs in any budgeted position and subject to the funding available from the vacant position, the Oversight Committee may approve hiring a casual employee or contracting for services on a temporary basis until such time as the process for refilling the vacant position is completed.”

NOW THEREFORE, BE IT RESOLVED, by a two-thirds vote (2/3rds) vote of the Langlade County Board of Supervisors to revise the Rules of the Board as set for herein to allow for the appointment of a casual employee or a contract for services on a temporary basis when a vacancy occurs within a budgeted position.

EXECUTIVE COMMITTEE:
 David J. Solin, Chairman
 Pete Pennington
 Ronald M. Nye
 Douglas Nonnenmacher
 Holly Matucheski

PERSONNEL COMMITTEE:
 Douglas Nonnenmacher, Chairman
 Pete Pennington
 Arlene C. Bonacci
 Richard Hurlbert
 James R. Jansen

FISCAL NOTE: The funding for these positions will come from the department’s budget where the vacancy has occurred.

Motion by Supervisor Pennington, seconded by Supervisor Jansen, to adopt.

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Discussion held as to when the hiring process will begin if there is a casual employee or contract service in place.

Motion by Supervisor Burby, seconded by Supervisor Novak to Amend Resolution #84-2016 to add in the last “Whereas” paragraph the language of: “on the condition that the position will be posted within 30 days of the vacancy”. On call of the roll to Amend Resolution #84-2016, all Supervisors present voted aye, except Supervisor Feller Gottard. Resolution #84-2016 is Amended.

On call of the roll to adopt Amended Resolution #84-2016, all Supervisors present voted aye. Resolution #84-2016 is adopted.

The Board took a five minute recess.

RESOLUTION #85-2016

INTRODUCED BY: EXECUTIVE COMMITTEE

INTENT: ADOPTING A NEW JOINT COUNTY CONTRACT FOR THE 51.42 SYSTEM BETWEEN LINCOLN, LANGLADE AND MARATHON COUNTIES

WHEREAS, the State Legislature has decreed that the County Boards of Supervisors have the primary responsibility for the well-being, treatment and care of the mentally ill, alcoholic and other drug dependent citizens and for providing Protective Services and Protective Placement to persons residing within their respective counties and ensuring that those individuals in need of such emergency services found within their respective counties receive immediate emergency services; and

WHEREAS, in 1972, Langlade, Lincoln and Marathon Counties each passed resolutions to establish the Community Mental Health Program to provide services in mental health, mental retardation, alcoholism and drug abuse pursuant to § 51.42 of the Statutes; and

WHEREAS, since 1983, Lincoln, Langlade and Marathon Counties, under authority of secs. 51.42(3)(a) and 51.437(4g), Wis. Stats have had a “Joint County Human Services Agreement” for the continued sponsorship of the North Central Community Services Program (NCCSP); and

WHEREAS, in September, 2016, Marathon County adopted a resolution directing negotiation of an updated agreement that was “time-limited, provided greater county oversight and control of NCCSP and was committed to (1) financial integrity, (2) program adaptability and consistency, and (3) ongoing quality measurement, reporting and improvement”; and

WHEREAS, in response to the Marathon County Board’s December, 2016 deadline to adopt a new agreement or have Marathon County consider a motion to withdraw from the tri-county partnership, representatives from each member county have completed the review and negotiation process and recommend the attached “Agreement for the Joint Sponsorship of Community Programs Among Langlade, Lincoln & Marathon Counties” for adoption (a copy of the Agreement is on file in the Office of Corporation Counsel and in the County Clerk’s Office).

NOW, THEREFORE BE IT RESOLVED, that the Langlade County Board of Supervisors does hereby adopt the “Agreement for the Joint Sponsorship of Community Programs among Langlade, Lincoln & Marathon Counties”, attached hereto and incorporated by reference.

BE IT FURTHER RESOLVED, that consistent with this Agreement, the Executive Committee is designated to receive periodic reports from the Retained County Authority Committee.

EXECUTIVE COMMITTEE:

- David J. Solin, Chairman
- Pete Pennington
- Ronald M. Nye
- Douglas Nonnenmacher
- Holly Matucheski

FISCAL NOTE: No Fiscal Impact.

Motion by Supervisor Pennington, seconded by Supervisor Cahak, to adopt.

Corporation Counsel Robin Stowe addressed some of the issues/changes that will be in the Agreement for the Joint Sponsorship of Community Programs Among Langlade, Lincoln & Marathon Counties, such as adopt a contract for five years, determine oversight of NCHC and the role of the Retained County Authority Committee.

On call of the roll to adopt Resolution #85-2016, all Supervisors present voted aye. Resolution #85-2016 is adopted.

Consent Agenda Items, per the Amended Consent Agenda:

Appoint a Representative to serve on the Retained County Authority Committee:

Each two years this appointment would be considered, following the Organizational Meeting of the Board of Supervisors. Supervisor Dahms nominates Robin Stowe, Supervisor Bonacci seconds the nomination. Supervisor Jansen moves to close nominations. All in favor of closing nominations and appointing Robin Stowe to the Retained County Authority Committee, all Supervisors voted aye.

Appoint Robin Stowe, Corporation Counsel, to the North Central Health Care Board for a 3-year Term:

Supervisor Matucheski is currently serving on the NCHC Board. Supervisor Benishek, seconded by Supervisor Matucheski to appoint Robin Stowe, Corporation Counsel to the NCHC Board for a 3-year term. All Supervisors voted aye.

RESOLUTION #86-2016

INTRODUCED BY: FINANCE AND HIGHWAY COMMITTEES

INTENT: TO APPROVE A LONG TERM AND SHORT TERM PLAN FOR BACKING UP THE ADMINISTRATIVE ASSISTANT POSITION WITHIN THE HIGHWAY DEPARTMENT.

WHEREAS, Resolution #67-2008 stated that all financial/bookkeeping duties shall be subject to the supervision of the Finance Department and therefore all County financial positions (with the sole exception of Administrative Assistant Position in the Highway Department) shall report directly to the Finance Director; and

WHEREAS, the County’s auditors have had a Management Letter comment since the 2014 Audit requesting the County provide a backup for the Administrative Assistant position in the Highway Department; and

WHEREAS, the comment recommended that the employee primarily responsible for backing up the Administrative Assistant would be based in the County Finance Department; the primary back-up employee would

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periodically work with the Administrative Assistant to process daily, weekly, and annual position responsibilities; and that enhanced documentation to support the processing of department transactions would be generated as part of this implementation, allowing the County to more easily transition responsibilities to another employee; and

WHEREAS, the Finance and Highway Committees met and developed the following response to the auditor’s comment; and

WHEREAS, the Lantlade County Board is currently aware of the lack of backup for the Administrative Assistant Position within the Highway Department. The Finance and Highway Committees have met to discuss the different options for backing up the Administrative Assistant Position. It was determined that there would be a short-term and long-term plan to accomplish this backup.

For the short-term plan, the Finance Director will begin to learn the financial duties of the Highway Administrative Assistant Position. This will be accomplished by the Administrative Assistant making a listing of duties that would need to be accomplished in the absence of the Administrative Assistant. The Finance Director and Administrative Assistant will begin working on training for the duties starting in February 2017. The Finance Director will update the Finance Committee monthly regarding the progress of the training. If the current work load of the Finance Director does not allow for this training to happen, then the Finance and Highway Committees will need to find an alternative for a short-term solution to this audit finding.

For a long-term solution, it is recommended that a resolution be sent to the County Board centralizing all financial duties of the County under the direction of the Finance Director. The County Board has a resolution on file, Resolution #67-2008 that centralizes all financial duties to be under the direction of the Finance Director, with the exception of the Highway Department. This new resolution would state that if the Highway Administrative Assistant or Bookkeeper positions become vacant, then they would be placed under the direction of the Finance Director. This would allow the Finance Director to refill the positions and then make sure the correct backup was happening for the finances of the Highway Department. This would then fully satisfy the Auditor’s Management comment.

NOW THEREFORE, BE IT RESOLVED, by a majority vote of the Lantlade County Board of Supervisors that all financial/bookkeeping duties shall be subject to the supervision of the Finance Department and therefore all County financial positions shall report directly to the Finance Director, and when the Highway Administrative Assistant or Bookkeeper positions become vacant, then they would be placed under the direction of the Finance Director also.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the short-term and long-term plan for backing up the Administrative Assistant in the Highway Department be approved, and that the Finance Committee will re-evaluate the backup process in April 2017.

HIGHWAY COMMITTEE:

- Richard Hurlbert, Chairman
- Larry Poltrock
- Arlene Bonacci
- James Jansen
- Pete Pennington

FINANCE COMMITTEE:

- Don Scupien, Chairman
- Vernon Cahak
- Douglas Nonnenmacher
- Ronald M. Nye
- Pete Pennington

FISCAL NOTE: No fiscal impact at this time.

Motion by Supervisor Hurlbert, seconded by Supervisor Nye, to adopt.

Robin Stowe, Corporation Counsel, advised the Board of the recommendation from the County’s Auditor, that there is no backup for the Highway Administrative Assistant. The Auditor requests follow up as to their recommendation. Discussion held.

Motion by Supervisor Burby, seconded by Supervisor Bonacci to remove the “long-term plan” out of Resolution #86-2016. Discussion held. On call of the roll to Amend Resolution #86-2016, all Supervisors present voted aye, except Supervisors Hardin, Nye, Webb, Matucheski and Solin. 16 ayes, 5 nays. Resolution #86-2016 is Amended.

On call of the roll to adopt Amended Resolution #86-2016, all Supervisors present voted aye, except Supervisors Webb and Solin. 19 ayes, 2 nays. Amended Resolution #86-2016 is adopted.

Motion by Supervisor Pennington, seconded by Supervisor Hurlbert to excuse Supervisor Jansen at 10:35 a.m. All Supervisors present voted aye.

RESOLUTION #88-2016

INTRODUCED BY: AIRPORT AND FINANCE COMMITTEES

INTENT: TO APPROVE MOVING THE CAPITAL IMPROVEMENT PROJECT OF DESIGNING AND CONSTRUCTION OF A PARALLEL TAXIWAY AND RESURFACING THE RUNWAY AT THE AIRPORT TO 2017 AND 2018.

WHEREAS, the Airport Manager had a Capital Improvement Project (CIP) requested for 2020 and 2021 to design and construct a parallel taxiway and to resurface the runway at the airport; and

WHEREAS, the total cost for this project is around \$1.5 million. The County’s portion will be approximately \$130,000 due to the expected grant funds available for the project. The \$130,000 is for an environmental assessment which the County’s portion would be \$5,000; design work, County’s portion \$10,000; project, County’s portion \$115,000; and

WHEREAS, the runway has degraded to the point that it is getting to be hazardous and some patching will be needed next year; and

WHEREAS, the Airport and Finance Committees believe it is better to move the project up from 2020 to 2017 instead of spending money on patching; and

WHEREAS, the Finance Committee approved taking \$15,000 from the General Fund to cover the cost of design work and an environmental assessment for 2017 and then to include the remainder of the project in the 2018 CIP plan; and

NOW THEREFORE, BE IT RESOLVED, by a two-thirds vote of the Lantlade County Board of Supervisors to fund up to \$15,000 from the General Fund for the design work and environmental assessment for the parallel taxiway and resurfacing of the runway at the Airport; and

NOW THEREFORE, BE IT FURTHER RESOLVED, that \$115,000 be included in the 2018 capital improvement projects plan to cover the project costs for the parallel taxiway and resurfacing of the runway at the Airport.

AIRPORT COMMITTEE:

Carol Feller-Gottard, Chairman
David Solin
Angela Schreiber

FINANCE COMMITTEE:

Don Scupien, Chairman
Vernon Cahak
Douglas Nonnenmacher
Ronald M. Nye
Pete Pennington

FISCAL NOTE: \$15,000 will come from the General Fund and the \$115,000 will be added to the CIP plan for 2018.

Motion by Supervisor Burby, seconded by Supervisor Pennington, to adopt.

Gary Olsen, Finance Director, explained that this project was in the 2020/2021 CIP Plan and the runway is degrading and becoming hazardous. If the County agrees to move the project up on the CIP Plan, the Federal/State Grant Money will be available in 2018.

On call of the roll to adopt Resolution #88-2016, all Supervisor present voted aye. 20 ayes, 1 absent. Resolution #88-2016 is adopted.

RESOLUTION #89-2016

INTRODUCED BY: PUBLIC SAFETY COMMITTEE

INTENT: TO APPROVE A ONE TIME PAYMENT TO THREE CORRECTIONAL OFFICERS FOR EXTRA DUTIES IN THE ABSENCE OF THE JAIL ADMINISTRATOR.

WHEREAS, the County's Jail Administrator retired on June 15, 2015, and the Sheriff appointed the Chief Deputy John Schunke to be the interim Jail Administrator during this time period. Chief Deputy Schunke requested the assistance of staff to maintain day to day operations of the facility. Three Correction Officers stepped forward and provided said assistance allowing the Jail to pass its annual inspection with very minor violations; and,

WHEREAS, the County Employee Handbook prior to March 3, 2016 stated "An employee may receive a one-time payment for a temporary work assignment (which is not added to the compensation for the position) if all the following conditions apply: 1) the temporary work assignment is a substantial increase in job responsibilities; 2) the work was assigned because of a vacancy that occurred in another position; and 3) unexpended funds are available from the compensation of the vacant position for the one-time payment. If all the following apply, then:

A one-time payment of less than \$2,500 may be approved by the Oversight Committee, Personnel and Finance Committees;

A one-time payment of more than \$2,500 may be approved by the County Board"; and

WHEREAS, the Personnel and Public Safety Committees both feel that Correctional Officers: Heidi Walrath's, Brenda Malitz's, and Robbin Dailey's temporary work assignments in the absence of a full time Jail Administrator position meets all three conditions making them eligible for a one-time payments; and

WHEREAS, the Public Safety and Personnel Committees have agreed that a one-time payment of \$1,500 should be paid to Correctional Officers Walrath, Malitz, and Dailey for this temporary work assignment; and

NOW THEREFORE, BE IT RESOLVED, by a majority vote of the Langlede County Board of Supervisors to pay Correctional Officers Heidi Walrath, Brenda Malitz, and Robbin Dailey \$1,500 for the temporary work assignment in the absence of a full time Jail Administrator from June 15, 2015 to May 16, 2016.

PUBLIC SAFETY COMMITTEE:

Dale Dahms, Chairman
Arlene Bonacci
Duff Leaver
Larry Poltrock
Richard Schuh

FISCAL NOTE: Each of the three individuals will receive \$1,500. There are fringe benefits that will be expensed on these payments totaling \$276 each. Making each total \$1,776 for a grand total of \$5,328. The funding for these payments will come from the Jail's budget.

Motion by Supervisor Bonacci, seconded by Supervisor Burby to adopt.

Chief Deputy John Schunke addressed the Board, explaining the shortage of a Jail Administrator, his coverage of that vacancy and the employees that assisted him in preparing the Annual Jail Audit. Discussion held as to the coverage that was given by the three Correctional Officers.

Motion by Supervisor Cahak, seconded by Supervisor Hardin to Amend Resolution #89-2016 paying the three individuals \$800 each, with benefits. On call of the roll to Amend Resolution #89-2016, Supervisors Hardin, Cahak, Pennington and Solin voted aye, Supervisors Benishek, Hurlbert, Nonnenmacher, Feller-Gottard, Poltrock, Schreiber, Dahms, Bonacci, Nye, Novak, Scupien, Schuh, Burby, Leaver, Webb and Matucheski voted nay. 4 ayes, 16 nays, 1 absent. Motion failed.

On call of the roll to adopt Resolution #89-2016, all Supervisors present voted aye, except Supervisors Hardin, Nonnenmacher, Feller-Gottard, Cahak, Nye and Solin voted nay. 14 ayes, 6 nays, 1 absent. Resolution #89-2016 is adopted.

RESOLUTION #90-2016

INTRODUCED BY: PUBLIC SAFETY COMMITTEE

INTENT: TO APPROVE A ONE TIME PAYMENT TO SHERIFF'S OFFICE ADMINISTRATIVE ASSISTANT FOR EXTRA DUTIES IN THE ABSENCE OF THE JAIL ADMINISTRATOR.

WHEREAS, the County's Jail Administrator retired on June 15, 2015, and the Sheriff appointed the Chief Deputy John Schunke to be the interim Jail Administrator during this time period; Chief Deputy Schunke requested the assistance of staff to maintain day to day operations of the facility. The Sheriff's Office Administrative Assistant stepped forward and provided said assistance allowing the Jail to maintain its financial obligations and employee compensation requirements; and,

WHEREAS, the County Employee Handbook prior to March 3, 2016 stated "An employee may receive a one-time

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payment for a temporary work assignment (which is not added to the compensation for the position) if all the following conditions apply: 1) the temporary work assignment is a substantial increase in job responsibilities; 2) the work was assigned because of a vacancy that occurred in another position; and 3) unexpended funds are available from the compensation of the vacant position for the one-time payment. If all the following apply, then:

A one-time payment of less than \$2,500 may be approved by the Oversight Committee, Personnel and Finance Committees;

A one-time payment of more than \$2,500 may be approved by the County Board”; and

WHEREAS, the Personnel and Public Safety Committees both feel that the Sheriff’s Office Administrative Assistant Kim Bissonette’s temporary work assignments in the absence of a full time Jail Administrator position meets all three conditions making her eligible for a one-time payment; and

WHEREAS, the Public Safety and Personnel Committees have agreed that a one-time payment of \$1,500 should be paid to Sheriff’s Office Administrative Assistant Bissonette for this temporary work assignment; and

NOW THEREFORE, BE IT RESOLVED, by a majority vote of the Lantada County Board of Supervisors to pay Kim Bissonette \$1,500 for the temporary work assignment in the absence of a full time Jail Administrator from June 15, 2015 to May 16, 2016.

PUBLIC SAFETY COMMITTEE:

Dale Dahms, Chairman
Arlene Bonacci
Duff Leaver
Larry Poltrock
Richard Schuh

FISCAL NOTE: The payment will be for \$1,500. There are fringe benefits that will be expensed on this payment totaling \$218, making the grand total \$1,718. The funding for this payment will come from the Sheriff’s Department budget.

Motion by Supervisor Burby, seconded by Supervisor Bonacci, to adopt.

Don Bergbower, Jail Administrator, explained the resolution to the Board. Discussion held.

On call of the roll to adopt Resolution #90-2016, Supervisors present voted aye, except Supervisors Hardin, Nonnenmacher, Feller-Gottard, Cahak, Nye, Webb and Solin voted nay. 13 ayes, 7 nays and 1 absent. Resolution #90-2016 is adopted.

Corporation Counsel Robin Stowe advised the Board of the one item in Resolution #83-2016, which was on the Agenda, and referred back to Personnel Committee, the Union is requesting clarification/amendment on Item “C” of the Contract.

Motion by Supervisor Burby, seconded by Supervisor Hardin to Reconsider Resolution #83-2016. On call of the roll to Reconsider Resolution #83-2016, all Supervisors present voted aye. Resolution #83-2016 is back on the Board floor.

Resolutions:

RESOLUTION #83-2016

INTRODUCED BY: PERSONNEL COMMITTEE

INTENT: ENTER INTO COLLECTIVE BARGAINING AGREEMENT WITH LANGLADE COUNTY LAW ENFORCEMENT ASSOCIATION FOR ONE YEAR (2017)

WHEREAS, the Personnel Committee recommends entering into a Collective Bargaining Agreement with the Lantada County Law Enforcement Association for one year (2017);

WHEREAS, a summary of the revisions to the existing contract with the Law Enforcement Association (copy on file) is as follows:

- (a) **1.5% Cost of Living Adjustment effective January 1, 2017.**
- (b) **Agreement to the changes made to the Lantada County Group Health Insurance Plan, effective 2017.**
- (c) **Rescind “retiree” health insurance coverage.**
- (d) **Payout of sick leave balance upon separation of employment.**
- (e) **Reference to County’s work to return policy.**

WHEREAS; the funds to cover the estimated total cost of the one year Agreement in the amount of \$16,364 have already been allocated in the Sheriff’s Department budget for 2017.

NOW THEREFORE, BE IT RESOLVED, by the Lantada County Board of Supervisors that, on behalf of Lantada County, the Chairman of the County Board, the Chairman of the Personnel Committee and the Lantada County Clerk be authorized to sign the Collective Bargaining Agreement for calendar year 2017 between Lantada County and the Lantada County Law Enforcement Association, beginning on January 1, 2017 and terminating on December 31, 2017.

PERSONNEL COMMITTEE:

Douglas Nonnenmacher, Chairman
Pete Pennington
Arlene C. Bonacci
Richard Hurlbert
James R. Jansen

FISCAL NOTE: The estimated total 2017 cost for the Agreement will be \$16,364 for the 1.5% COLA increase.

Corporation Counsel Robin Stowe explained the Resolution, stating the Item “C” is where the Union is requesting clarification. The Union prefers that the County grandfather in the one retiree regarding health insurance.

Motion by Supervisor Hardin, seconded by Supervisor Schreiber to agree to the change for Item “C”, grandfathering in the one retiree. On call of the roll to Amend Resolution #83-2016, all Supervisors present voted aye. Resolution #83-2016 is Amended.

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On call of the roll to adopt Amended Resolution #83-2016, all Supervisors present voted aye. Amended Resolution #83-2016 is adopted.

Committee Referrals & Correspondence:

Supervisor Nonnenmacher advised the Board that the Personnel Committee will be meeting next week to review Human Resources Director Applications. Supervisor Nye stated that plowing snow across roadways is causing issues; possibly giving the Highway Commissioner authority to issues citations for such. Supervisor Scupien gave mention to Finance Director Gary Olsen as he is President of the Wisconsin Government Finance Office Association for the next two years. Supervisor Hurlbert recognized Supervisor Dahms for this 100th trip taking Veterans' to appointments.

Administrative Coordinator's Report: on file.

Policy Report: No Policy Report at this time.

Any other business that may lawfully come before the Board: no other business.

Motion was made by Supervisor Hardin, seconded by Supervisor Hurlbert, to adjourn the meeting at 11:35 a.m. All Supervisors present voted aye. The motion carried, meeting adjourned.

I, Judy Nagel, Langlade County Clerk, Antigo, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the proceedings of the Langlade County Board of Supervisors Monthly Meeting of December 20, 2016.

Dated this 27th day of December, 2016.

Judy Nagel
Langlade County Clerk
