

**LANGLADE COUNTY BOARD OF SUPERVISORS
MONTHLY MEETING – AUGUST 21, 2012**

These Board proceedings are published as prescribed by Section 59.14(2) of the Wisconsin Statutes at County Government expense.

The Langlade County Board of Supervisors met at Camp Susan, Deerbrook WI. Chairman David Solin called the meeting to order at 9:05 a.m.

On call of the roll, all Supervisors reported present, except Supervisors Karpf and Dahms, who had asked to be excused. Motion was made by Supervisor Kamps, seconded by Supervisor Jansen, to excuse them. All ayes, the motion carried. The Board recited the Pledge of Allegiance and observed a moment of silence.

Motion was made by Supervisor Klimoski, seconded by Supervisor Jansen, to approve the minutes of the July 17, 2012 meeting as printed and published. All ayes, the motion carried.

Approve or amend the agenda as printed:

Motion was made by Supervisor Burns, seconded by Supervisor Cahak, to approve the agenda as printed. All ayes, the motion carried.

CONSENT AGENDA:

Motion was made by Supervisor Klimoski to approve the Consent Agenda, seconded by Supervisor Jansen. All ayes, the motion carried. The Consent Agenda is adopted.

CONSENT AGENDA:

1. Elections or Appointments:
 - a. Confirm the appointment of Ann Peck to the ADRC-CW Advisory Committee
 - b. Confirm interim appointments of Supervisor Nonnenmacher to the Finance Committee and Chairman Solin to the Personnel Committee

2. Letters, Petitions, and Communications:

Petition to Redeem Tax Deed Property – Parcel #014-0261

3. RESOLUTION:

RESOLUTION #50-2012

Introduced By: Forestry & Recreation Committee

Intent: Sale of County Forest Land to Sandra A. Conradt – Parcel #012-1169.001

WHEREAS, Langlade County has a small (approximately 5 acres) landlocked parcel of county land in Section 35; T33N-R13E; Township of North Langlade; and

WHEREAS, the Langlade County Forestry Department contacted the adjacent landowners to see if there was interest in purchasing this parcel; and

WHEREAS, at the July 19, 2012 Forestry and Recreation Committee meeting sealed bids were received and opened and were as follows:

Dale Bass and Don Ricco -	\$1,501.00
Sandra A. Conradt -	\$2,500.00

NOW THEREFORE, BE IT RESOLVED, that Langlade County Board of Supervisors approve the sale of the approximately 5 acres in Section 35; T33N-R13E in the Township of North Langlade to Sandra A. Conradt, W5912 Pine Point Road, Pickerel, WI 54465 for \$2,500.00 and that the county issue a quitclaim deed upon receipt of said funds.

FISCAL NOTE: \$2,500.00 will go back into the Land Buy Account to replenish funding that was utilized for the forest land purchase of Resolution 93-2011.

FORESTRY & RECREATION COMMITTEE
Ronald M. Nye
Richard Olsen
David J. Solin
Michael P. Klimoski
Rick Bina

NEW BUSINESS:

Introduction of Becky Knight the new 4-H Youth Development Agent. Becky stated her first two months here have been great. She enjoys working with the people in this community, it is a beautiful place to live. She is from the Appleton area.

Linda Weitz, Executive Director of the Aging and Disability Resource Center of Central Wisconsin, and Doug Below, Quality Manager and Regional Supervisor for the Antigo Office, thanked County Board for all the support for the Aging and Disability Resource Center. Linda presented an overview of their services. Their mission is to prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults, which can reduce the cost of public funding for long term care. Doug thanked the Board for all the support, and he appreciates their cooperation. They are here to serve the people, to assist them to live independently as long as possible.

Finance Director Gary Olsen reviewed the Auditor's Report, everything went well with the audit. He then discussed details of the Management Letter, including the Summary of the General Fund.

Committee reports: A summary of information contained in recent committee minutes on file in the County Clerk's Office.

Supervisor Bina noted that Kari Lazars will be receiving an award of excellence from the Chancellor's office in Madison for her work with food insecurity and her leadership roles. County Board offered their CONGRATULATIONS!

RESOLUTIONS:

RESOLUTION # 51-2012

INTRODUCED BY: WATER & LAND USE PLANNING, PERSONNEL AND EXECUTIVE COMMITTEES
INTENT: REFILL THE POSITION OF DIRECTOR OF LAND RECORDS AND REGULATIONS DEPARTMENT AND APPOINT AN INTERIM DIRECTOR

WHEREAS; with the departure of the incumbent Director, Rebecca Frisch, to pursue employment in a similar position with Marathon County, there exists a need to refill the vacancy in the full-time department head position of Director of the Land Records and Regulations Department; and

WHEREAS, the Committees recommend refilling the vacancy in this position as soon as practicable; and

WHEREAS, the Water & Land Use Planning Committee recommends that the Code Administrator, Duane Haakenson, serve as the Interim Director until the position is filled.

NOW THEREFORE BE IT RESOLVED by a three-fourths (3/4) vote of the Langlade County Board of Supervisors to refill the non-union, salaried position of Director of the Land Records and Regulations Department.

NOW THEREFORE, BE IT RESOLVED, by the Langlade County Board of Supervisors to appoint the Code Administrator, Duane Haakenson, to serve as the Interim Director until the position is filled and that Mr. Haakenson will receive additional compensation of \$1,000 per month while serving as the Interim Director.

WATER & LAND USE PLANNING

Michael P. Klimoski
Jerrold L. Burns
Eugene Kamps
Ronald M. Nye
David J. Solin

PERSONNEL COMMITTEE

Douglas Nonnenmacher
Richard H. Hurlbert
David J. Solin
Richard Olsen

EXECUTIVE COMMITTEE

David J. Solin
Ronald M. Nye
Douglas Nonnenmacher
Michael P. Klimoski
Patricia McKinney-Rice

FISCAL NOTE: Cost to refill the Director of the Land Records and Regulations Department position in the Land Records Office:

	<u>2013</u>	<u>2014</u>
Salary	\$61,783	\$64,339
Fringe Benefits	<u>29,943</u>	<u>31,358</u>
Total Annualized Cost	\$91,726	\$95,697

The funding for this position will come from the Land Records Department's 2013 and 2014 budget. \$1,000 per month will also be paid to Duane Haakenson while he fills in as interim director. The funding for these payments will come from the savings of having the director's position vacant.

Motion was made by Supervisor Klimoski, seconded by Supervisor Kamps, to adopt.

Supervisor Klimoski stated applications for the position will be accepted until September 14th, they will then hold interviews to fill the position. Becky has done an excellent job for Langlade County.

On call of the roll to adopt Resolution #51-2012, all Supervisors present voted aye. Resolution #51-2012 is adopted.

RESOLUTION #52 -2012

INTRODUCED BY: FINANCE COMMITTEE

INTENT: TO APPROVE THE CAPITAL IMPROVEMENT PROJECTS (CIP) PLAN, AND DESIGNATE FUND BALANCE AMOUNTS FOR THE 2013 PROJECTS.

WHEREAS, since 2003 the County has completed a five year Capital Improvement Projects (CIP) plan, consisting of projects that total over \$10,000; and

WHEREAS, the purchasing policy requires that the plan be adopted by the Board; and

WHEREAS, that a copy of the entire CIP plan was distributed to County Board members, and copies are on file in the Finance Department, and a copy will be on the County web site for public viewing; and

WHEREAS, the funding for the CIP projects have come from the General Fund since 2003, and since these projects are all one time expenses, and non-operational, or on-going, they qualify for the use of fund balance per the County's policy; and

WHEREAS, for 2013 there is a total of \$4,125,886 in projects. Most of the funding for these projects has been set aside from previous budgets or from other funding sources such as grants. Of the total amount, \$900,625 is needed for the approved projects, and the Finance Committee recommends setting this amount aside from the General Fund, and designating these funds for CIP projects.

NOW THEREFORE, BE IT RESOLVED, by a two-thirds vote of the Lantlade County Board of Supervisors to approve the 2013 to 2017 Capital Improvement Program (CIP) Plan, and to approve the 2013 projects, and to designate \$900,625 of General Fund monies for the 2013 projects in the plan.

FINANCE COMMITTEE

Jerrold L. Burns
William Bostwick
Vernon Cahak
Ronald Nye

FISCAL NOTE: The projects for 2013 will total \$4,125,886, but most of the funding for these projects will come from grants or previously designated funds. \$900,625 is the amount that is needed for the 2013 projects. These funds would be designated from the General Fund for the projects listed in the CIP plan for budget year 2013.

Motion was made by Supervisor Burns, seconded by Supervisor Cahak, to adopt.

Gary Olsen explained the Plan and the process for approval. The projects will then be listed in the budget, and when the budget is approved, these projects would be approved, for the Oversight Committees to move forward with the projects. Supervisor Klimoski requested that the Highway machinery purchases list what equipment they plan to purchase or replace.

On call of the roll to adopt Resolution #52-2012, all Supervisors present voted aye, except Supervisor Klimoski voted no. Resolution #52-2012 is adopted.

RESOLUTION #53 -2012

INTRODUCED BY: EXECUTIVE COMMITTEE

INTENT: TO PAY \$31,777.10 TOWARDS THE PRINCIPAL OF THE WOOD TECHNOLOGY LOAN AND \$5,017.07 TOWARDS INTEREST TO FINALIZE THE REFINANCING OF THE LOAN.

WHEREAS, the County Board authorized the refinancing of the Wood Technology loan at the July Board meeting, and,

WHEREAS, the Board of Commissioners of Public Lands calculated the wrong loan amount for the refinancing, and,

WHEREAS, because the County paid \$900,000 of the loan off early, the Board of Commissioners of Public Lands made a mistake in their calculations for the refinancing, and,

WHEREAS, due to this mistake, the County would have a small loan of \$31,777.10 remaining after the refinancing, and,

WHEREAS, the Finance Committee would rather retire the \$31,777.10 debt, and

WHEREAS, the County also will need to make an interest payment of \$5,017.07 to complete the refinancing, and,

WHEREAS, the County has \$40,596.81 of funds remaining from the Wood Technology project to make these payments.

NOW THEREFORE, BE IT RESOLVED, by a majority vote of the Lantlade County Board, that a payment of \$36,794.17 be made to the Commissioners of Public Lands to be put towards principal and interest on loan ID 02009069.01, to complete the refinancing process.

FINANCE COMMITTEE

Jerrold L. Burns
William Bostwick
Vernon Cahak
Ronald Nye

FISCAL NOTE: The total payment of \$36,794.17 will come from the excess Wood Technology project funds. \$31,777.10 will go towards principal of the original loan, and \$5,017.07 will pay interest on the loan.

Motion was made by Supervisor Burns, seconded by Supervisor Kamps to adopt.

On call of the roll to adopt Resolution #53-2012, all Supervisors present voted aye, except Supervisor Olsen voted no. Resolution #53-2012 is adopted.

RESOLUTION #54-2012

INTRODUCED BY: AG & EXTENSION, PERSONNEL, AND EXECUTIVE COMMITTEES

INTENT: CONTINUE CONTRACT FOR AGRICULTURAL AGENT WITH THE UW EXTENSION COOPERATIVE EXTENSION SYSTEM

WHEREAS the position of Agricultural Agent for Langlade County in the UW-Extension Office is vacant; and

WHEREAS the services provided by the UW-Extension Agricultural Agent are essential for the agriculture industry of Langlade County; and

WHEREAS the Ag & Extension Committee and UW-Extension Department Head recommend refilling the permanent, full-time position of Agricultural Agent with the UW-Extension Cooperative Extension System; and

WHEREAS pursuant to the Contract for Services, Langlade County is responsible to fund 40% of the wages and benefits for the position, with the UW-Extension System covering the remaining 60%.

WHEREAS the Ag & Extension, Personnel, and Executive Committees recommend that the County Board refill the permanent full-time position of Agricultural Agent in the UW-Extension Office.

NOW THEREFORE, BE IT RESOLVED, by a three-fourths (3/4ths) vote of the Langlade County Board of Supervisors to continue the contract for the UW Extension position of Agricultural Agent for Langlade County.

AG & EXTENSION

Rick Bina
Eugene Kamps
Holly Matucheski
Arlene C. Bonacci
William Bostwick

PERSONNEL COMMITTEE

Douglas Nonnenmacher
Richard H. Hurlbert
Richard Olsen

EXECUTIVE COMMITTEE

David J. Solin,
Ronald M. Nye
Michael P. Klimoski
Douglas Nonnenmacher
Patricia McKinney-Rice

FISCAL NOTE: The full-time Agricultural Agent's salary and fringe benefits total \$68,124 annually. The County is responsible to fund 40% of this cost. The remaining 60% is funded by the State. The County's 40% totals \$27,250.

Motion was made by Supervisor Klimoski, seconded by Supervisor Nonnenmacher to adopt.

Kari Lazars stated Alex Crockford has taken a different job. They do have an interim Ag Agent who will continue the research plots at the research station. They are looking to refill the Ag Agent position on a full time basis; this is a shared funding position.

On call of the roll to adopt Resolution #54-2012, all Supervisors present voted aye. Resolution #54-2012 is adopted.

RESOLUTION #55-2012

INTRODUCED BY: EXECUTIVE COMMITTEE

INTENT: CREATE AN AD HOC COMMITTEE TO STUDY THE FEASIBILITY OF TRANSITIONING TO A HUMAN SERVICES DEPARTMENT OPERATED BY NORTH CENTRAL HEALTH CARE

WHEREAS, the overwhelming majority of Counties have transitioned from a single Department of Social Services to human services departments; and

WHEREAS, Langlade County maintains a de-centralized system for delivering human services (child and family services, juvenile programs, and community support programs for the treatment of mental illness, developmental disabilities and alcohol and drug dependencies) under which each separate department or agency is responsible for services limited to their respective jurisdictions; and

WHEREAS, North Central Health Care (NCHC) has submitted a proposal to transition the child and family services and juvenile programs to a human services department (Wis. Stats. Sec. 46.23) operated by NCHC, as this organizational structure presents the County with the opportunity to provide a greater range of services and continuum of care to County residents along one service line (see attached Proposal); and

WHEREAS, at this time, the Committee proposes that an Ad Hoc Committee be appointed to study the feasibility of this Proposal with representation on the Committee as follows:

- Chairman of Social Services Committee: Richard Hurlbert
- Chairman of Personnel Committee: Douglas Nonnenmacher
- NCHC County Board representative: Ronald Nye or Holly Matucheski
- Social Services Director: Kim Van Hoof
- Juvenile Court representative: Judge Fred W. Kawalski or Craig Hotchkiss
- NCHC CEO: Gary Bezucha
- NCHC Human Services Director: Toni Simonson
- NCHC CFO: Brenda Glodowski
- DHS representative: Area Administrators, Chris Kraggs or Teresa Steinmetz

With the Corporation Counsel, Robin Stowe, and Finance Director, Gary Olsen, serving as ex-officio members; and

WHEREAS, the Committee recommends that the Committee report its findings and recommendations to the County Board by October 16, 2012.

NOW THEREFORE, BE IT RESOLVED, by the Langlade County Board of Supervisors to appoint an Ad Hoc Committee (with representation as outlined above) to study the feasibility of transitioning to a Human Services Department operated by North Central Health Care with offices located at 1225 Langlade Road, Antigo, Wisconsin.

BE IT FURTHER RESOLVED, that the Ad Hoc Committee report its findings and recommendations to the County Board by October 16, 2012.

EXECUTIVE COMMITTEE:

David J. Solin
Ronald M. Nye
Douglas Nonnenmacher
Michael P. Klimoski
Patricia McKinney-Rice

FISCAL NOTE: Currently the County is paying \$150,000 annually for an intensive in-home team to help keep the costs of juvenile out-of-home placement down. Under this consolidation of services, North Central Health Care will be able to provide these services without charging the \$150,000. The proposal also decreases the tax levy for these services by \$25,000. If the County moves forward with the consolidation, there will be a total savings of \$175,000, with the potential for future additional savings.

Motion was made by Supervisor McKinney-Rice, seconded by Supervisor Nye, to adopt.

Gary Bezucha of North Central Health Care explained the proposal for transition of the Langlade County Social Services to a Human Services Model operated by North Central Health Care. Gary stated this is an opportunity to improve services, to coordinate and collaborate services with a single point of contact, for all individuals.

Robin Stowe explained this resolution requests to create an Ad Hoc Committee to study the proposal. The transition would include Child and Family Services and Juvenile Services. The services would be provided here, locally. One advantage would be the efficiency of a single line of service. The study would discuss the advantages and disadvantages of transitioning to a Human Services Department operated by North Central Health Care. Questions and discussion followed.

On call of the roll to adopt Resolution #55-2012, all Supervisors present voted aye, except Supervisors Gottard and Bonacci voted no. Resolution #55-2012 is adopted.

The Board took a short break and then returned to open session.

RESOLUTION # 56-2012

INTRODUCED BY: PUBLIC SAFETY, PERSONNEL AND EXECUTIVE COMMITTEES

INTENT: REFILL THE VACANT CORRECTION OFFICER POSITION (PART-TIME) IN THE LANGLADE COUNTY SHERIFF'S OFFICE

WHEREAS; currently there exists one vacancy in the position of Correction Officer in the Langlade County Jail; and

WHEREAS, Jail staffing includes 16 Correction Officer positions with each position working 12 hour work days (4 days on, 4 days off); and

WHEREAS, in order to "double bunk" prisoners, a staff of 16 Correction Officers is required, with a minimum of 4 officers per shift (including one female officer); and

WHEREAS, after considering available options for Jail staffing, the Committees recommend refilling the vacant Correction Officer position on a part-time basis (up to 24 hours per week) effective January 1, 2013; and

WHEREAS, the Executive Committee recommends that the funds available in the 2012 Contingency Fund be used to fund this position in 2013; and therefore, funding for this position will need to be reauthorized by the County Board to maintain this position beyond 2013.

NOW THEREFORE BE IT RESOLVED by a three-fourths (3/4) vote of the Langlade County Board of Supervisors to refill the vacant Correction Officer position (part-time, up to 24 hours per week) in the Sheriff's Office effective January 1, 2013.

NOW THEREFORE, BE IT FURTHER RESOLVED, that funding for this position will need to be reauthorized by the County Board in order to maintain this position beyond 2013.

PUBLIC SAFETY COMMITTEE

Vernon Cahak
Richard Olsen
Larry Poltrock

PERSONNEL COMMITTEE

Douglas Nonnenmacher
Richard H. Hurlbert
David J. Solin
Richard Olsen

EXECUTIVE COMMITTEE

David J. Solin
Ronald M. Nye
Douglas Nonnenmacher
Michael P. Klimoski
Patricia McKinney-Rice

FISCAL NOTE: Cost to refill a Jail Correction Officer position in the Sheriff's Office based on the hourly rate of \$16.44:

	<u>2013</u>
Salary	\$16,276
Fringe Benefit	<u>12,334</u>
Total Annualized Cost	\$28,610

The funding to refill this Jail Correction Officer position will come from the Contingency Account for 2013.

Motion was made by Supervisor Jansen, seconded by Supervisor Hurlbert, to adopt.

Sheriff Greening explained the need for filling this position.

On call of the roll to adopt Resolution #56-2012, all Supervisors present voted aye. Resolution #56-2012 is adopted.

RESOLUTION # 57-2012

INTRODUCED BY: BOARD OF HEALTH, PERSONNEL AND EXECUTIVE COMMITTEES

INTENT: REFILL THE VACANT CLERICAL POSITION IN THE HEALTH DEPARTMENT

WHEREAS; for the past two years, the Committees have been considering various options to address the clerical needs of the Health Department; and

WHEREAS, after considering the available options, the Committees recommend refilling the vacant clerical position in the Health Department effective January 1, 2013; and

WHEREAS, the Committees understand that in order to absorb the costs associated with refilling this position, the Health Department will be reducing other operational expenses in its 2013 departmental budget, including the reduction of hours allocated to a public health nurse position.

NOW THEREFORE BE IT RESOLVED, by a three-fourths (3/4) vote of the Lantlade County Board of Supervisors to refill the vacant clerical position in the Health department effective January 1, 2013.

BOARD OF HEALTH

Robert Benishek
 Jerrold L. Burns
 Richard H. Hurlbert

PERSONNEL COMMITTEE

Douglas Nonnenmacher
 Richard H. Hurlbert
 David J. Solin
 Richard Olsen

EXECUTIVE COMMITTEE

David J. Solin
 Ronald M. Nye
 Douglas Nonnenmacher
 Michael P. Klimoski
 Patricia McKinney-Rice

FISCAL NOTE: Cost to refill the clerical position in the Health Department:

	<u>2013</u>	<u>2014</u>
Salary	\$19,861	\$20,258
Fringe Benefits	<u>10,423</u>	<u>18,821</u>
Total Annualized Cost	\$30,284	\$39,079

The funding for this position was included in the Health Department’s 2013 and 2014 budget.

Motion was made by Supervisor McKinney-Rice, seconded by Supervisor Klimoski to adopt.

Karen Hegranes, Deputy Health Officer, explained the funding for this position has been accounted for internally in the Health Department’s 2013 and 2014 budgets.

Supervisor McKinney-Rice commented that Ron Barger was able to find the money in their budget, we need to congratulate Ron for finding the funding to support this position, seconded by Supervisor Klimoski.

On call of the roll to adopt Resolution #57-2012, all Supervisors present voted aye. Resolution #57-2012 is adopted.

Karen Hegranes reported there was good participation at the Clean Sweep in White Lake, Elcho, and Antigo this past Friday and Saturday. The medication disposal was well attended. They appreciate the Committee’s hard work on that.

Committee Referrals:

Supervisor Klimoski has concerns about the used and obsolete equipment the Stock Car Association wants Lantlade County to buy at the Fairgrounds. The County has spent thousands of dollars to take care of water runoff, built a new retention pond, etc. . Supervisor Klimoski made a motion that we compile of list of all the money Lantlade County has spent so they could race on that track and present that to the Race Association, and show them we’re even. Motion was seconded by Supervisor Cahak. Discussion followed.

Robin Stowe reviewed the history on this agreement. The Lease was terminated in June. The motion is a referral that Public Property Committee takes the stand that we owe nothing to the Stock Car Association because of the expense to the taxpayers to maintain the red clay at the race track. This motion is in order – this is a Referral to Public Property. By show of hands 19 approved, 0 opposed. The motion carried.

Administrative Coordinator's Report:

Robin Stowe presented a Legislative Summary, pursuant to County Board Rules, to review its activities and projects worked on, to evaluate how the Board is progressing to achieve its goals and objectives.

Robin also mentioned the anonymous complaint letter received by County Board members. County Board Rule 4.3 states any written communication addressed to the County Board shall identify the source or author. In order to respond to any accusations, the author must identify themselves, so the issues can be addressed between the individuals. If we don't know the author, we don't know what that person expects to be done.

Supervisors Bostwick and Bina requested to be excused at 11 a.m.

The remainder of County Board recessed to tour Camp Susan and received updates on projects completed with Nate Heuss, Facilities Management Director, and Duane Haakenson, interim Zoning Administrator. Adeline Hess was also available to give tours of other buildings. She gave the history of an aerial photograph of Camp Susan from the early 1940's.

The next County Board meeting location is planned for the Wood Technology Center on September 18, 2012.

Motion was made by Supervisor Benishek to adjourn the meeting at 11:25 a.m., seconded by Supervisor Nonnenmacher. All ayes, the motion carried.

I, Kathryn Jacob, Langlade County Clerk, Antigo, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the proceedings of the Langlade County Board of Supervisors Monthly Meeting of August 21, 2012.

Dated this 24th day of August, 2012.

Kathryn Jacob
Langlade County Clerk
