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## MEETING MINUTES

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**Committee:** Board of Health  
**Date:** Wednesday, September 6<sup>th</sup>, 2017  
**Time:** 10:00 AM  
**Location:** Health Service Center Board Room, 1225 Langlade Rd, Antigo, WI

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 10:00 a.m.
2. Reminder to silence cell phones
3. The Pledge of Allegiance was recited
4. Roll call was conducted.

BOH COMMITTEE		
Name	Role	Status
Robert Benishek	Chair	Present
Richard Hurlbert	Committee Member	Present
Holly Matucheski	Committee Member	Present
Julie Webb	Committee Member	Present
Gloria Oberneder	Committee Member	Present
Patty Shinnars	At-Large Member	Present
Dr. Kristine Flowers	Medical Advisor	Present
Judy Popelka	At-Large Member	Present
Non-Committee Members Present		
Name	Interest	
Ron Barger	Director of Health & Social Services	
Sheila Rine	Administrative Assistant	
Carrie Kubacki	Interim Family Living Educator	
Darlaen Jansen	Antigo Unified School District Nurse	
Summer Hegranes	Intern	
Stephanie Thiede	Public Health Nurse	

5. Approve previous meeting minutes (August 2<sup>nd</sup>, 2017). Motion by Hurlbert, seconded by Dr. Flowers to approve the minutes from August 2<sup>nd</sup>, 2017. All ayes. Motion carried.
6. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas - None
7. Bills were reviewed.

## Meeting Minutes (Continued)

8. Presentation on Poverty in Langlade County by Carrie Kubacki – UW Extension. Kubacki gave a presentation on Poverty in Langlade County. Motion by Matucheski, seconded by Oberneder to have Carrie do this presentation to the County Board. All ayes. Motion carried.
9. Directors Report and Personnel Update – Barger introduced Summer Hegranes as our intern in the Health Department. Barger mentioned there were 43 applications received for the open clerical position. Hurlbert stated he would like to sit in on the interviews and Matucheski stated if he couldn't, she would. Barger mentioned school-based flu clinics are currently being scheduled. Barger also informed the committee that NTC has revamped their nursing program and will be more invested in community health. Therefore, rather than have the NTC students come to the Health Department for 2 hours and talking with staff, they will be at the Health Department for 2 days and currently there are 4 students who will be rotating throughout the end of the year.
10. Legislative Update – Ron read through a report from the state talking about Senate Bill 238 and 239 focusing on the shortage of EMT's. This is co-sponsored by both the Republicans and Democrats so is expected to pass.
11. Data Report for August was passed around and discussed. Increase in immunizations with school starting as well as health hazards and animal bites seeing an increase.
12. Communicable Disease Update – Currently, we have 2 new Hept. C cases. Influenza vaccine is starting to come in and clinics are expected to start towards the end of September.
13. Program Updates
  - a. Building Healthier Langlade County (BHLC) continues to meet on the 3<sup>rd</sup> Thursday of each month at 7:30 a.m. focusing on the CHIP plan. The next meeting however, will be on Sept. 28<sup>th</sup>.
  - b. Community Health Improvement Plan (CHIP) is continued being worked on with the goal to have an updated CHIP by the end of the year.
  - c. Healthy Ways newsletter was passed around.
  - d. Diaper Bank – During the month of August 66 packs of disposable diapers, and 5 cloth starter kits were passed out. YTD 506 disposable diapers, 156 packs of wipes and 16 cloth starter kits.
14. School Nurse Update – Darlaen Jansen stated she certified over 110 staff members in CPR and First Aide. Medication training was also provided. Seeing a lot of seizure disorders in children in our district. Provided insulin training at 1 school. Mandatory immunization exclusion will occur on day 31. (this is true for all 3 school districts). Benishek would like Barger to check with Kathy Bowman to see if the other districts are seeing seizure disorders in children as well. Discussed the policy for athletes who have concussions and Jansen met with doctor's at Aspirus and policy updated where Jansen will follow the non-athletes every 2 weeks and if she sees no symptoms for a week, she will contact the parents to have them take the child in to be cleared, however, if she doesn't receive contact from parents, she will work with the Phy Ed teachers and collect data and send to Dr. McKenna to clear them to get them back into school. Also mentioned there is an allergen-free table at every school.

Ron read Kathy Bowman's update from Elcho and White Lake. Bowman thanked the board for having a meeting in White Lake. IMPACT testing in completed.

## Meeting Minutes (Continued)

### 15. Old Business:

- a. Public Awareness Activities articles from the paper were passed around.
- b. Update on White Lake public hearing from August 10<sup>th</sup> regarding the EMT issues that part of the county is dealing with. Popelka gave Barger a notification outcome letter from the meeting held in White Lake on August 10<sup>th</sup>.
- c. Stephanie Thiede will be attending the Animal Control/Humane Officer training in Madison this month. She will present an overview next month.
- d. T.A.D. meeting updates – Next meeting will be Sept. 8<sup>th</sup> at 10:30 a.m..

### 16. New Business

- a. Conference and Workshop attendance for BOH and Staff was reviewed. Motion by Popelka, seconded by Matucheski to allow any BOH member to attend necessary meetings with per diem and mileage. All ayes. Motion carried.
- b. Kids Safety Day is going to be held on Sept. 21<sup>st</sup> at the fairgrounds for all 4<sup>th</sup> graders in the county.
- c. Staff will be attending a Red Cross Sheltering training in Merrill.
- d. The Out of Darkness Suicide Prevention walk will be held this Sat. starting at 9 a.m. registration, 10 a.m. walk at Lake Park.

17. Referrals and Recommendations for the next meeting. Barger will invite Rose Prunty, Food Pantry Manager to attend the next meeting. Barger will invite Meghan Mattek to do a presentation on the Weekend Backpack Program.

18. Set date for next regular meeting: October 4<sup>th</sup>, 2017 at the Health Service Center Board Room at 10:00 AM.

19. Adjourn meeting. Motion by Shinnors, seconded by Popelka to adjourn the meeting at 11:20 a.m. All ayes. Motion carried.

Minutes transcribed and submitted by:  
Sheila Rine,  
Recording Secretary