

BOARD OF HEALTH MEETING
Wednesday, October 7th, 2015
10:30 a.m. – Health Service Center Board Room

MINUTES

PRESENT: Judy Popelka, Richard Hurlbert, Robert Benishek, Patty Shinnars, Dr. Flowers, Holly Matucheski, Arlene Bonacci

ABSENT: Angela Schreiber

ALSO PRESENT: Ron Barger, Sheila Rine, Kari Lazars, Wendee Cox

1. R. Hurlbert called the meeting to order at 10:30 a.m.
2. Pledge of Allegiance. Attendance as listed above.
3. Approve agenda – Motion by B. Benishek, seconded by H. Matucheski to approve the agenda. Motion carried.
4. Minutes of the September 2nd, 2015 combined board meeting were approved with motion by H. Matucheski, seconded by J. Popelka. Motion carried.
5. Election of Vice Chair for Board of Health – B. Benishek nominated H. Matucheski for Vice Chair of Board of Health. No further nominations. H. Matucheski accepted the position.
6. Review bills paid.
7. The next meeting will be Wednesday, November 4th, 2015 at 10:30 a.m.
8. Correspondence and Reports:
 - a. Legislative Update – Ron stated he is following the Tobacco to 21 Act at the Federal Level. This Legislation would ban the sale of tobacco products to anyone under age 21. Ron is also following the 5x Rule at the state level, where if you are arrested for your 5th OWI, you will lose your drivers license for 10 years in WI.
9. Personnel Update: Advertising for the part-time RN position is going on right now. Applications are due by Oct. 12th. So far there are 3 applications. R. Hurlbert stated he would like to sit in on the interviews. Ron mentioned the school nurse has given her notice and her last day is Oct. 30th. B. Benishek made a motion, seconded by J. Popelka that due to the shortage of staff at the Health Department, the Health Department staff will not be available to do case management of students with the schools unless an emergency arises. Motion carried.
10. Purchase request under Preparedness Program – Ron mentioned that with the hiring of a nurse, we need to purchase a desk and office equipment. The quote from Clermont Printing came in at just under \$2000. There was a discussion on cost concerns and Ron stated he has checked the auction sites and there is nothing currently available. Motion by H. Matucheski, seconded by B. Benishek to

allow Ron to spend up to \$2000 to purchase a desk and office equipment using Preparedness dollars. Motion carried.

11. Administrative Report: This will be changed in the future to state "Director's Report". This is where Ron will give his update on the transition process of overseeing both Social Services and the Health Department. At this time, Ron is a little overwhelmed. He has attended 2 different trainings for Social Services and met with state and regional people for DHS and CFS. He has 2 different Health & Human Services Directors for mentors in case he needs anything. Carlene Nagel, Patsy and Scott have all been very helpful and he relies on them to share information with him.

12. Public Health:

- a. Data report for September was passed around and discussed. Motion by B. Benishek, seconded by A. Bonacci to approve the data report. Motion carried.
- b. General Public Health Update – No pertussis; no flu. Flu clinics are being set up at the schools. Will need volunteers to help with the vision screenings. 2 new Hept. C cases. Increase in Chlamydia and 6 cases of Mumps at UW Whitewater (1/2 were vaccinated; ½ were not). The Hept. C clinic was last week where the ARCW offered Free Hept. C testing and 7 people were tested. Discussed with Carly from ARCW the needle exchange program that we discussed a few months ago. Carly is excited about working on this and will look at bring their van around and offering the needle exchange program. The Health Department will host the Hept. C testing but will not be directly involved in the needle exchange program.
- c. Program Updates – BHLC minutes were passed around. K. Lazars spoke about the Weekend Back Pack program. Copies of the brochures were passed around. K. Lazars gave an overview of how the program came about. This is a pilot program starting at North Elementary School, the first week in November. Starting with North because 80% of their enrollment are eligible for free/reduced lunch. Enrollment forms will be sent home to all families at North. The program will feed all of their siblings, as long as 1 child is enrolled at North. (ie. 1 student at North; 1 sibling at AMS, both will get food sent home). K. Lazars explained that most of the funding came from grants and foundations as well as some businesses. It would cost \$120 to sponsor 1 child for a school year. The packing will occur at the Food Pantry and backpacks are all numbered, so everything remains confidential. There was a similar program in Rhinelander that K. Lazars was a part of, so she shared some of the comments from the surveys that were done there. B. Benishek stated he would like K. Lazars to do her poverty presentation again, since it's been awhile since the County Board has heard this. AmeriCorp – Wendee stated she is glad to be back for her second round in the AmeriCorp program. She is a volunteer coordinator but still able to work with the prevention and substance abuse issues. Next week, she will be attending a training in Marshfield on Mental Health First Aide. She was 1 of 30 in the state invited to attend and will be a train the trainer of this material. She will be able to help people recognize mental health issues.

13. Old Business:

- a. Public Awareness Activities – Newspaper articles were shared as well a copy of what the new billboard looks like South of town. The HPV billboard moved to the Northside of town.

14. New Business:

- a. Conference/Workshop attendance – BOH Members. B. Benishek made a motion to allow any BOH member to necessary meetings with per diem and mileage, seconded by H. Matucheski. Motion carried. Staff – None.

- b. Other business: Ron mentioned that Karen Marten, is in the process of starting a Diaper Bank. Ron explained what this program is about and resulted from people reusing disposable diapers. Children were reportedly getting UTI's and rashes. Currently working on funding and policies. Several local agencies will have a supply.
- BOH will need to do an evaluation on the Director before the end of the year. After discussion, Ron will pass out the evaluations next month and in December, will have a closed session to discuss his evaluation.
- The can-structure is in the lobby. This week you can go on the Antigo Food Pantry's website to vote for your favorite can structure.
- Ron attended a fairgrounds promotion meeting and spoke about issues with smoking in the grand stands. The committee passed a policy that there will be no smoking in the grandstands.

15. Referrals/Recommendations for November meeting - None

16. Motion by A. Bonacci, seconded by H. Matucheski to adjourn the meeting at 11:40 a.m. Motion carried.

Submitted by:
Sheila Rine