

BOARD OF HEALTH MEETING
Wednesday, November 2nd, 2016
10:00 a.m. – Health Service Center Board Room

MINUTES

PRESENT: Judy Popelka, Robert Benishek, Richard Hurlbert, Dr. Flowers, Patty Shinnors, Holly Matucheski, and Julie Webb

ALSO PRESENT: Sheila Rine, Karen Hegranes, Ron Barger, Jean Turunen, Darlane Jansen, Billie Jo Burkhart

EXCUSED: Dale Dahms

1. B. Benishek called the meeting to order at 10:00 a.m.
 - a. Reminder to silence phones
2. Pledge of Allegiance. Attendance as listed above.
3. Approve agenda – Motion by H. Matucheski, seconded by D. Hurlbert to approve the agenda. Motion carried.
4. Recognize members to be excused – Motion by D. Hurlbert, seconded by H. Matucheski to excuse D. Dahms. Motion carried.
5. Minutes of the October 5th, 2016 board meeting were approved with motion by J. Popelka, seconded by D. Hurlbert. Motion carried.
6. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas – None.
7. Review bills paid.
8. The next meeting will be Wednesday, December 7th, 2016 at 10:00 a.m.
9. Correspondence and Reports:
 - a. Legislative Update – In the Wisconsin Counties Association magazine, several hi-lights including seeking to provide 2.5 million annually to prevent communicable disease; a statewide study on wind turbines and Public Health issues with drugs, mental health, etc.
10. Director's report and Personnel Update: Ron reminded the Board of Health that Carrie Zelazoski will be retiring the end of the year. Ron stated he would like to begin advertising in December and have someone in place by Jan. 1st. After discussion, a motion was made by D. Hurlbert, seconded by J. Popelka to refill the clerical position but have the individual start and train with the retiree, 1 week prior to the retiree's last day, with funding to come from the current Health Department budget. Motion carried. Ron handed out a copy of the most recent organizational chart. However, at the December Personnel meeting, Ron would like to move the clerical staff under the supervision of the Office Manager, and then he will hand out a new org chart in January. Ron gave a powerpoint

presentation hi-lighting the changes that have occurred related to the reorganization of both Health and DSS over the past 14 months.

11. Public Health:

- a. Data report for October was passed around and discussed. Immunizations have increased due to the flu clinics. Health hazards contacts have increased as well as animal bites. Vision screenings have also started in the schools.
- b. General Public Health Update – Karen stated that we have experienced an increase in Giardia cases. We are also seeing Pertussis in neighboring counties but no positive cases in Langlade County at this time, but testing continues.
- c. Program Updates – BHLC/CHIP/Health Coalition continues to meet monthly. Diaper bank has given out 39 packages of diapers and 2 cloth diaper packs in the last month. Received a donation from the Optimist Club and just purchased diapers in sizes 5-6. Looking at handing out information on potty training.
School Nurse Update – Kathy Bowman, the school nurse for Elcho and White Lake was invited to attend the meeting. No update on Elcho or White Lake Schools. Darlane from the Antigo District reported they are still seeing an increase of GI, upper respiratory issues and the virus is lingering for weeks. A couple cases of head lice and hand, foot and mouth disease as well.
Healthy Ways newsletter was passed around. They newsletters go out via e-mail to the businesses who put in their breakroom or in the employees pay checks.
- d. Staff highlight – Jean Turunen, Public Health Nurse came and stated she has been an employee for 20 years both working full-time and recently, part-time, 4 days a week. Some of Jean’s main job duties include communicable disease, working with Head Start, physicals, MCH grant focusing on suicide prevention, the lead grant and WIC.

12. Old Business:

- a. Public Awareness Activities – Newspaper articles were shared. Also radio ads. B. Benishek mentioned that in the past, Langlade County had one of the highest numbers for teen pregnancy and would like to know where we are at now. Karen stated the funding has shifted over the years to Teen Health and covers a wide area of teen health topics, however, nationwide, the teen pregnancy numbers have gone down.
- b. Review Humane Office Proposal – B. Benishek stated that all county board members received a letter from Dr. Sarah, however, the 3 at-large members did not receive this letter, so copies were made. Ron stated that Robin, Sarah and himself attended the towns meeting in Parrish last month, which had limited attendance from the towns. Robin sent out a letter to the townships but so far, has received very little input or support from the towns on creating a Humane Officer position. Discussed how Dr. Sarah would like things to move more quickly at the county level. J. Webb stated in the letter she received from Dr. Sarah, she states she wants to be a Humane Officer however, she contraindicates herself throughout the letter. Ron read through his recommendation. More discussion needs to take place. This matter was discussed at the last Safety Committee meeting and will be discussed in more detail at a future County Board meeting.

13. New Business:

- a. Conference/Workshop attendance – BOH Members. D. Hurlbert made a motion to allow any BOH member to necessary meetings with per diem and mileage, seconded by J. Popelka. Motion carried. Staff list reviewed.
- b. Refrigerator – Ron stated he would like the approval of the board to purchase a small refrigerator/freezer unit to store specimens. After discussion, the BOH gives Ron the support to purchase the refrigerator/freezer not to exceed \$500. Funding will come from the Health Department budget.
- c. Resolution 133-2001 – This is a resolution that was created in 2001 to make available the flu vaccine at no cost to any county employee, county board members, county committee members, etc. with the cost to be paid from the health insurance fund. With the changes in the county insurance you can no longer get reimbursement from the health insurance fund and only members on the county health insurance would be eligible. Motion by D. Hulbert, seconded by J. Popelka to recommend rescinding this resolution 133-2001 effective 12-31-16. Motion carried. Motion by P. Shinnors, seconded by Dr. Flowers to have Robin create a new resolution allowing all county employees and committee and board members to receive an annual influenza vaccine without cost to the individual if that individual does not have health insurance or is otherwise covered under any health insurance plan. The funds to pay for the vaccine will come from the general fund. Motion carried.

14. Referrals/Recommendations for December meeting – None.

15. Motion by P. Shinnors, seconded by H. Matucheski to adjourn the meeting at 11:25 a.m. Motion carried.

Submitted by:
Sheila Rine