

BOARD OF HEALTH MEETING
Wednesday, June 7th, 2017
10:00 a.m. – Health Service Center Board Room

MINUTES

PRESENT: Judy Popelka, Robert Benishek, Dr. Flowers, Patty Shinnors, Gloria Oberneder, Richard Hurlbert, Julie Webb and Holly Matucheski

ALSO PRESENT: Sheila Rine, Ron Barger, Darlane Jansen, Karen Hegranes, Meghan Mattek and Stephanie Thiede

1. B. Benishek called the meeting to order at 10:03 a.m.
 - a. Reminder to silence phones
2. Pledge of Allegiance. Attendance as listed above.
3. Approve agenda – Motion by D. Hurlbert, seconded by G. Oberneder to approve the agenda. Motion carried.
4. Recognize members to be excused – None
5. Minutes of the May 3rd, 2017 board meeting were approved with motion by P. Shinnors, seconded by J. Popelka. Motion carried.
6. Review bills paid.
7. The next meeting will be Wednesday, July 5th, 2017 at 10:00 a.m. Dr. Flowers will not be able to attend. P. Shinnors is not sure but will let us know if she won't be here.
8. Speaker Kim Walters-Cross from Family Planning to present on services provided to clients – Kim did not show.
9. Correspondence and Reports:
 - a. Legislative Update – Ron stated he is following a no license bakery bill as well as changes to SB360, which would put limits on the commercial sale of home baked goods. The State regulates small bakeries up to a certain dollar amount. Robin Voss wants to eliminate all licensing of bakeries and baked goods. PAC's that are attempting to limit licensing of cosmetology, hair styling, tattooing, etc. Assembly Bill 293 Communicable Disease and Prevention passed. Also discussed in legislation where small retailers and pharmacies would be required to track Sudafed electronically and not just on paper.
10. Director's report and Personnel Update:
 - a. Ron would like to create a strategic operational plan that would look at goals and put action plans in place to work on throughout the end of the year. Karen is currently working on the CHIP and would like to get that out by the end of the year as well. This is the Health Departments 5 year plan.

B. Benishek is concerned with all the drug issues in the county and would like to know what the counties plan is to work on this issue. Ron explained that there was a meeting with the Judge, DA, some department heads on June 2nd where they discussed family court and drug courts. Robin is looking at funding sources. Meghan explained Aspirus met in January with several community leaders to see how the drug issues have been affecting their operations and this affects everyone from birth to death. There was a regional drug summit held in May that some individuals attended from the community. The substance abuse sub-committee met and are starting to make decisions and moving forward with plans for a drug court and how to make it happen in hopes to have this in place by 2020/2021. Everyone needs to start moving forward in the same direction. B. Benishek is concerned with 1) prevention 2) apprehension and 3) follow-up. Meghan stated that Forest County just initiated a drug court, so this can happen.

11. Public Health:

- a. Data report for May was passed around and discussed. Animal bites and health hazards have increased.
- b. General Public Health Update – Nothing happening around here out of the ordinary. Neighboring counties have been having issues.
- c. Program Updates – BHLC/CHIP/Health Coalition continues to meet monthly. They introduced 1 topic, which happened to be substance abuse and mental health and each agency representative discussed what they are doing related to this topic. Karen is working with Meghan and Carrie Kubacki to put a plan together.
Diaper Bank – Fundraising has been going really well. In April, 83 packs of diapers were given out and in May 78 packs and 1 cloth starter kit. Numbers have increased significantly since last year. Received 2 grants so far this year and waiting to hear on others. The annual Mothers Day – Fathers Day diaper drive is currently going on.
School Nurse update – Kathy sent Ron an e-mail stating she is working with staff to ensure all meds were picked up by the parents. Construction continues in Elcho and have had no significant respiratory illnesses due to dust issues. Darlaen mentioned summer school is happening right now. The secretaries do a great job helping her throughout the school year. Medications were returned to parents and she is getting ready for next year. There will be a diabetic 1st grader who is changing schools, so 7 individuals have offered to be trained on giving insulin. 4 CPR courses are set and medication training for the secretaries will be held before school starts.
Healthy Ways – Newsletter was passed around. Today is the Healthy Ways Walk starting at Lake Park at 3 p.m. – 6:30 p.m.

12. Old Business:

- a. Public Awareness Activities – Newspaper articles were shared. Several staff members were also on the radio.
- b. Update on meeting to develop position statement regarding BOH and school health needs – Ron stated this is a work in progress. Karen is leading this project and will meet with Darlaen this summer to complete.
- c. Continue discussion on having BOH meeting up in Elcho or in White Lake – Discussed the options for having a meeting in White Lake. After discussion, it was decided to do a town hall meeting. J. Popelka said 4 p.m. would work best, however, J. Webb stated if you wanted the working people to attend, it would have to be later. Ron suggested reviewing the county

health rankings for discussion. After discussion, it was decided to hold a special Board of Health meeting on July 19th at 5:30 p.m. J. Popelka will contact Carol at the Village to book the Community Center and let Ron know this is confirmed. We will send out agendas via mail and also invite the town board. J. Popelka will also put up signs this meeting will be held.

13. New Business:

- a. Conference/Workshop attendance – BOH Members - H. Matucheski made a motion to allow any BOH member to necessary meetings with per diem and mileage, seconded by D. Hurlbert. Motion carried. Staff list reviewed.
- b. Family Resource Center is working on 2018 budget – Langlade County will contribute \$10,000 per year to FRC to run parenting program. This was discussed last year and is continuous for 3 years.
- c. Report on National Emergency Preparedness Conference – Karen H. and Stephanie T. both attended the National Emergency Preparedness Conference in Atlanta, Georgia on April 25-28th. Karen reviewed the training and sessions they attended.
- d. Ron mentioned he attended a 1 day training on HR. Ron would encourage all department heads to attend this training as he has identified some issues with policies that the county has.

14. Referrals/Recommendations for July meeting – Special BOH meeting

15. Motion by J. Popelka, seconded by D. Hurlbert to adjourn the meeting at 11:30 a.m. Motion carried.

Submitted by:
Sheila Rine