



MEETING MINUTES

Committee: Board of Health
Date: Wednesday, July 5th, 2017
Time: 10:00 AM
Location: Health Service Center Board Room, 1225 Langlade Rd, Antigo, WI

The following discussion was held by the Committee at the meeting detailed above:

1. Meeting called to order at 10:00 a.m.
2. Reminder to silence cell phones
3. The Pledge of Allegiance was recited
4. Approve Agenda. Motion by Matucheski, second by Popelka to approve the agenda for July 5, 2017. All ayes. Motion carried.
5. Roll call was conducted.

BOH COMMITTEE		
Name	Role	Status
Robert Benishek	Chair	Present
Richard Hurlbert	Committee Member	Present
Holly Matucheski	Committee Member	Present
Julie Webb	Committee Member	Present
Gloria Oberneder	Committee Member	Present
Patty Shinners	At-Large Member	Present
Dr. Kristine Flowers	Medical Advisor	Excused
Judy Popelka	At-Large Member	Present
Non-Committee Members Present		
Name	Interest	
Ron Barger	Director Health & Social Services	
Sheila Rine	Administrative Assistant	
Karen Hegrans	Health Officer	
Darlaen Jansen	Antigo Unified School District Nurse	
Kim Walters-Cross	HealthFirst	

6. Approve previous meeting minutes (June 7th, 2017). Motion by Oberneder, seconded by Shinners to approve the minutes from June 7, 2017. All ayes. Motion carried.
7. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas - None

Meeting Minutes (Continued)

8. Bills were reviewed.
9. Directors Report and Personnel Update – Ron Barger informed the committee that Lucianne Kreger, Clerical support for both the Health Department and Social Services gave her resignation. Motion by Hurlbert, seconded by Matucheski to refill this position and forward to Personnel Committee. All ayes. Motion carried.
10. Legislative Update – Karen Hegranes passed around from the 2017-18 Legislative Grid that shows the Bill Number, description and if the Bill passed and what its status is.
11. Data Report for June was passed around and discussed. Health hazards continues to increase and the time involved with each one has significantly increased as well.
12. Communicable Disease Update – Karen Hegranes reported seeing a few GI's come in along with Salmonella and Giardia. Darlaen Jansen inquired about a confirmed case of Chicken Pox from a doctor on a student who was fully immunized. Letters did go home to all summer school students who may have been in contact with this student.
13. Program Updates
 - a. Family Planning – Kim Walters-Cross came to explain that Family Planning has now changed their name to HealthFirst. Kim Walters-Cross explained the services they offer including working with the ARCW (Aids Resource Center of Wisconsin) to offer free Hepatitis C testing once a month. The ARCW also does needle exchange onsite. HealthFirst will be doing an Open House on July 24th from 4-7 p.m. Benishek would like to see Kim Walters-Cross continue to come to the Board of Health meetings at least once a year for an update.
 - b. Building Healthier Langlade County (BHLC) continues to meet on the 3rd Thursday of each month at 7:30 a.m. Substance Abuse has been the focus for the last couple of months. Focusing on Prevention/Education and Action for the people who are already involved in drugs, such as a drug court.
 - c. Community Health Improvement Plan (CHIP) is being worked on with the goal to have an updated CHIP by the end of the year. Working with Aspirus and hopefully the UW Extension to complete this.
 - d. Healthy Ways newsletter was passed around.
 - e. Diaper Bank diaper drive results were passed around showing a 2016 and 2017 comparison. Grants and funding were also reviewed. Benishek questioned why we were not buying large quantities from Sam's Club. Karen Hegranes explained we don't have the proper tax exempt number to buy from Sam's Club. Benishek asked Ron Barger to check with Finance to see about getting the correct exempt information needed.
14. School Nurse Update – Darlaen Jansen mentioned she will be meeting with Antigo School District HR staff tomorrow to work with getting personal development time with the teachers so she can work with the teachers on medication safety, EPI pens and inhalers. Any staff hired after 2005, also has to have their CPR training done and maintain it, so Darlaen Jansen will be teaching 4 different classes this summer. All incoming 6th graders received a letter informing them of the required and recommended immunizations. Darlaen Jansen also stated another AED was purchased for the 2nd floor of the Antigo High School as they only had 1 for the entire school.

Meeting Minutes (Continued)

15. Old Business:

- a. Public Awareness Activities articles from the paper were passed around.
- b. Special session of BOH to be held on July 19th, 2017 in White Lake. Reviewed what the BOH members would like to see on the agenda. This meeting will be open to anyone who would like to attend and will be held at the White Lake Community Center at 5:30 p.m. Light refreshments will be provided. Some agenda items to be discussed include introductions of the Board of Health and Health Department staff; the importance of immunization and vaccination; any questions or concerns from the public. Ron Barger will put an ad in the ADJ and Shoppers and Sheila Rine will do up posters for Judy Popelka to distribute in White Lake. Benishek would like committee members to car pool if possible and to meet at the Health Department at 4:30 p.m.
- c. Discuss Humane Officer training for departmental staff. The consensus of the BOH is that Health Department staff will support investigation efforts but not be considered the lead investigators on any animal abuse complaints. The Board expects law enforcement to take the lead in these matters. Health Department staff can assist with assessing the animals condition and educating clients in the proper care of their animals. They can also follow-up to ensure compliance.

16. New Business

- a. Conference and Workshop attendance for BOH and Staff was reviewed. Lucianne Kreger will not be attending the training that was previously mentioned. Motion by Shinnors, seconded by Hurlbert to allow any BOH member to attend necessary meetings with per diem and mileage. All ayes. Motion carried.
- b. T.A.D. Meetings (Treatment Alternatives and Diversion Programs). This was brought up at previous meetings. A committee has met with the Judge, DA, Asst DA., etc. in regards to a drug court. The services need to be in place before we can move forward. The committee will be having quarterly meetings to discuss this further.

17. Referrals and Recommendations for the next meeting. Ron Barger will invite Mark Westen, John Schunke and Robin Stowe to the next regular BOH meeting to discuss the animal control officer training and county policy related to animal abuse and neglect investigations.

18. Set date for the next meeting – Note: SPECIAL SESSION July 19th, 2017 at 5:30 PM at the White Lake Community Center (615 School St).

19. Set date for next regular meeting: August 2nd, 2017 at the Health Service Center Board Room at 10:00 AM. Karen Hegranes will be facilitating the meeting.

20. Adjourn meeting. Motion by Oberneder, seconded by Popelka to adjourn the meeting at 11:05 a.m. All ayes. Motion carried.

Minutes transcribed and submitted by:

Sheila Rine,

Recording Secretary