

BOARD OF HEALTH MEETING  
Wednesday, January 4<sup>th</sup>, 2017  
10:00 a.m. – Health Service Center Board Room

MINUTES

PRESENT: Judy Popelka, Robert Benishek, Richard Hurlbert, Dr. Flowers, Patty Shinnars, Holly Matucheski, Dale Dahms and Julie Webb

ALSO PRESENT: Sheila Rine, Karen Hegrans, Ron Barger, Darlane Jansen

1. B. Benishek called the meeting to order at 10:00 a.m.
  - a. Reminder to silence phones
2. Pledge of Allegiance. Attendance as listed above.
3. Approve agenda – Motion by P. Shinnars, seconded by H. Matucheski to approve the agenda. Motion carried.
4. Recognize members to be excused – None
5. Minutes of the December 7<sup>th</sup>, 2016 board meeting were approved with motion by D. Hurlbert, seconded by D. Dahms. Motion carried.
6. Public comment on agenda items, and consideration of requests for items to be added to future meeting agendas – None.
7. Review bills paid.
8. The next meeting will be Wednesday, February 1<sup>st</sup>, 2017 at 10:00 a.m. D. Hurlbert to be excused as he will be out of town.
9. Correspondence and Reports:
  - a. Legislative Update – The legislators are just back in session. Ron has a “legislative year in review of 2016” if anyone is interested. If interested, please let Ron know and he will get you a copy. Moving into 2017, expect changes in the ACA, immigration and decreased environmental regulation (to name a few issues).
10. Director’s report and Personnel Update:
  - a. Introduce new office assistant, Kami Nicholson – Ron stated that Carrie Zelazoski retired on Dec. 30<sup>th</sup> and Kami Nicholson just started yesterday. Kami will be introduced next month.
  - b. Possible openings in the future – Ron explained that there is an economic support position open in DSS, however, when this position is posted internally, and if someone from the clerical section posts for this position, Ron would like to refill the clerical position using the eligibility list from the individuals that just interviewed. Motion by D. Hurlbert, seconded by J. Popelka to allow Ron to offer the position to the next person that interviewed for the clerical position, without having to advertise, if someone from the clerical section does apply

internally for the ES position. Motion carried. If no one posts for the ES position, it will be advertised externally.

- c. Stephanie Thiede awarded scholarship to attend National PHP conference in Atlanta in April 2017 – Ron explained that Stephanie wrote for and was awarded a fully funded scholarship to attend the National PHP conference in Atlanta up to \$2200. What would not be covered by the scholarship, would be paid for through the PHP grant but Ron doesn't expect the expenses to go over \$2200. Motion by Dr. Flowers, seconded by J. Webb to allow Stephanie Thiede to attend the PHP conference in Atlanta using the scholarship funds she received. Motion carried.
- d. Clerical assistants moved under supervision of Administrative Assistant – Ron informed the members that the clerical assistants are now under the supervision of the Administrative Assistant where Sheila will oversee the day to day activities of clerical staff.

#### 11. Public Health:

- a. Data report for December was passed around and discussed along with the end of year comparison.
- b. General Public Health Update – Karen stated flu is East of us in Brown County, etc. None in Langlade County that we are aware of. No pertussis in Langlade County but it was in surrounding counties like Oneida where they closed school down early for the holiday break.
- c. Program Updates – BHLC/CHIP/Health Coalition continues to meet monthly. The next meeting will be held on Jan. 19<sup>th</sup> at 7:30 a.m. Everyone is invited to attend. Ron stated that the Health Department will be working on the CHIP (Community Health Improvement Plan) based off of the hospitals assessment data. There were changes to the health initiatives from 4 to 3. Karen will be heading this up. Ron explained that the Health Department is on a 5 year term and the health initiatives needs to be brought back to the BHLC meetings for discussion and review as that is the oversight committee for the BHLC.  
The diaper bank gave out 22 packs of diapers in December to 10 families. Majority are sizes 5-6 and to children with autism. 7,944 diapers in stock with limited supply of infant and 5-6 as well as cloth diapers.  
School nurse update – Ron received an e-mail from Kathy Bowman who is the school nurse for Elcho and White Lake. She stated that they are seeing students with flu like symptoms and upper respiratory issues and head lice. Darlane stated they are still seeing the same health concerns in the Antigo district. Healthy Ways newsletter was passed around.

#### 12. Old Business:

- a. Public Awareness Activities – Newspaper articles were shared. Also radio ads.
- b. Resolution 133-2001 was rescinded by the County Board on Dec. 20<sup>th</sup>. Discussed how the BOH wanted to move forward. Ron stated that everyone employed by the county has a waiting period before they are eligible for insurance, so when flu season comes around, this may affect a few individuals. After discussion, motion by J. Popelka, seconded by D. Hurlbert to do an internal policy allowing anyone who is employed by the county to be eligible for flu vaccine at no charge. Motion carried.
- c. Special meeting with BOH and Public Safety to discuss Humane Officer and Animal Control Policy – Discussion to have a special session inviting all the towns chairpeople, veterinarians, county board personnel, etc. to a special session to be held in the gym at the Health Service Center. Intent is to discuss a resolution complying with state rules and regulations. The meeting will be held on Jan. 16<sup>th</sup> at 7 p.m.

13. New Business:

- a. Conference/Workshop attendance – BOH Members. D. Hurlbert made a motion to allow any BOH member to necessary meetings with per diem and mileage, seconded by H. Matucheski. Motion carried. Staff list reviewed.
- b. D. Hurlbert wanted to mention that D. Dahms has made over 100 trips with veterans throughout the state and takes no money in doing so. The BOH commended D. Dahms for doing this.

14. Referrals/Recommendations for February meeting – Will continue with staff highlights and Stephanie Thiede will attend the February meeting. Ron stated he will work on the presentation on poverty and diversion programs and present sometime within the first quarter. B. Benishek mentioned that the county board would like to have special meetings for the public to hear committee reports 1x/month or every other month in the evenings on a Tuesday night.

15. Motion by H. Matucheski, seconded by J. Popelka to adjourn the meeting at 10:52 a.m. Motion carried.

Submitted by:  
Sheila Rine